Advancement of Student Learning Committee
(ASLC) Minutes

October 14, 2013
12 noon to 1:30 PM
Google+ Hangout

Members present: Charla Griffy-Brown, Chair; Graziadio School of Business and Management
Herb Cihak, School of Law
Connie Fulmer, Seaver College
Mike Shires, School of Public Policy
Amy Tuttle Guererro, Graduate School of Education and Psychology
Lee Kats, Vice Provost for Research and Strategic Initiatives, ex officio
Lisa Bortman, Assistant Provost for Institutional Effectiveness, ex officio
Ross Canning, recorder

Absent: Connie Horton, Student Affairs

The ASLC meeting was called to order at 12:02 PM after all of the members joined the Google+ Hangout session.

 I.   WASC Interim Report

 A. Status Reports - Finalize documents

 1.   Status Template update for State of Assessment Report

 a.   Do the standards apply to Graduate schools?

 i.   Although the undergraduate school must address the "Big 5" core competencies by Pepperdine's interim report, the graduate schools should address Meaning, Quality, and Integrity in the interim report per the instructions in the WASC 2013 Interim Report Handbook.

 ii.   "Meaning" relates to learning outcomes and coherence in a degree; and to the mission of the University and the schools must show how their degrees tie into that mission in these reports.

 iii.   A discussion regarding the distinction between "meaning" and "purpose" took place; Lisa Bortman will review the WASC 2013 Guidebook and clarify the difference between these terms for the Council.

 1.   The Guidebook addresses which Standards apply to each of

the "Big 5" topics above.

    2. [Self-Report Scorecard](#) to address WASC issues

        a. The Council discussed the benefit of using an executive dashboard for completing assessments: used in conjunction with the assessment template (for State of Assessment Report). All were supportive.

        b. The purpose of this document is to help us keep updated on the specific items that WASC wants us to track.

        c. ASLC members should look this over before the end of October and post their comments on the Google document.

        d. Scorecard should align with the questions from the status report

            i. The card will be renumbered for each question to align the two documents.

            ii. Meaning, Quality, and Integrity questions will be added to this document as well.

B. Developing a timeline:

    1. 2015 vs 2020

        a. The interim report is due Nov. 2015

            i. Start May 2014 to plug in status and score cards. Add this to the [WASC Timeline](#) . Checkpoint for interim report drafting start.

            ii. Start writing the interim report

            iii. The [WASC Timeline](#) is posted in the Google+ ASLC Community and in PepWikis ASLC page.

            iv. The other grids will be important to keep the committee on track

    2. [WASC prep for interim report and reporting beyond 2015](#) - Table of things to be addressed to prepare for the interim report.

II. WASC Redesign: Approach

    1. Quality, Meaning Integrity (postponed until the November meeting)

        a. All ASLC members should look at the handbook and prepare a 5 min report on where each school is.

    2. Benchmarking

        a. Start thinking about how to do this. What does each program and school use for benchmarking? Look at institutional learning outcomes. e.g., Diversity

            i. Check outcomes to make sure they are what are supposed to be. check alignment with school and institutional outcomes.

ii. Consult with similar institutions to our own.

iii Measure rigor and integrity to make sure we are at the right levels

iv Look at peer school or aspirational school

    1) Can we use student success as evidence to demonstrate rigor?

    One of the things we have to work on is Assessment overall. More sophisticated data and questions in the whole process. We need to show we are moving ahead.

    How is assessment data being utilized? Our reviews show we collect data and analyze it but don't close the loop on using the data to implement change instead of reverting to our standard operating procedures.

    3. Closing the Loop

        i. Postponed to the next meeting.

III. Old Business

  A. Status on the Provost's Best Practices and Data Sheet.

    a. Provost had discussion with deans to modify statements in best practices document.

  B. UFC will be taking up the data form discussion at the October 29, 2013, meeting.

  C. Guidebook subcommittee report

    a. Item will be addressed at the November meeting.

Action Items

Status reports grids to be aligned with the

Lisa and Charla to update the WASC tables

Connie will update the MQI

Status reports are due December 7, 2013.

For downloaded documents that are revised for sharing, please enter your initials and date of change as part of the document title.

Adjourned at 1:05 PM