**Advancement of Student Learning Council**
**Minutes**
24 October 2023
1:00 p.m. – 3:00 p.m.
Zoom

Members Present:    Tonya Wood, Chair, Graduate School of Education and Psychology
Lila McDowell Carlsen, Interim Vice Provost, ex officio
Jacqueline Dillion, Seaver College
Katie Dodds, Caruso School of Law
Brad Dudley, Student Affairs
Kim Miller, Online Programs
Jim Prieger, School of Public Policy
Dean Mark Roosa, University Libraries

Members Absent:    Seta Khajarian, Office of Institutional Effectiveness

## I.    Welcome and Opening Remarks
A.  Chair Tonya Wood opened the meeting at 1:00 p.m.

## II.    Business
A.  The Advancement of Student Learning Council approved the 26 September 2023 meeting minutes.

## III.    Program Reviews
A.  Kim Miller and Chair Tonya Wood presented a HuTE: Creative Writing program review findings summary.
1.  Commendations: Curriculum changes since the last program review, which were described as drawn from peer evaluations, consistent with industry standards, and measurable, were commended as a positive source of program development. A reviewer commented that this program has more content per credit than other programs. Student participation in the review was commended.
2.  Recommendations: A reviewer commented that the program's mission and vision statements were well articulated, but lacked connection to those of the University. PLOs were described as meeting expectations, though members recommend the program revisit ILO-PLO mapping, anchor them in behavioral and measurable terms, and increase correlation to what is reported. It was suggested the program partner with other programs to strengthen co curricular activities as the program articulates a commitment to them. More substance in course sequence, program demand, and job market analysis were suggested to strengthen the QIP's demonstration of need. Members discussed data the program could assess to support their resource requests,

including enrollment numbers, degree conferrals, and peer school benchmarking.

3. It was recognized that the program is newer, with one full-time faculty member. Members noted this as a common theme across programs reviewed, and discussed a condensed program review request for such programs. A member commented that this may not be fair, as a condensed review would provide less substance on which ASLC could provide feedback; ASLC's role to provide feedback to strengthen programs' next reviews or comments MOU process comments was discussed.

IV. **WSCUC Recommendation #5 Discussion**
   A. Brad Dudley and Chair Tonya Wood reviewed the sub committee's purpose. The action items first identified and year one discovery and planning were discussed. Year two actions and their status were discussed, including the dashboard being presented to key groups for feedback and placement for visibility. Items on deck were presented. Members reviewed the dashboard purpose, including tracking MOU completion as a success indicator of ASLC's work. Number of presentations to unique committees was suggested as a metric. Adding interim checkpoints for MOU processes to UPC and UAC agendas was suggested. It was clarified that the dashboard is internal for Deans, and that ASLC would receive aggregated data; the response to transparency requested by WSCUC is in regards to the process rather than this tool.
   B. Members were invited to share any additional action items the Committee might take to complete the goal.

V. **2022-2023 ASLC Program Review Flash Report**
   A. Chair Tonya Wood provided a brief project history and invited members' feedback on the drafted AY 2022-2023 report. It was suggested to remove acronyms. Members discussed to whom this will be presented, including the Dean's Council, UPC, and UAC. Lila Carlsen offered to include this on these committees' agendas.

VI. **Adjournment**
   A. The meeting adjourned at 2:22 p.m. ASLC will next convene on 28 November 2023 in the Braun Conference Room.