



Summer 2024 Course Withdrawal Information **ONLINE Programs**

The withdrawal schedule outlines the percentage of tuition refund and the grade you will receive based on when the official request is submitted to the Program Office. Before officially withdrawing from a course, we strongly recommend contacting the financial aid office and your program advisor to discuss the financial aid and academic impact. Students who wish to withdraw from a course or courses must email their program advisor the request via their Pepperdine email account.

Enrollment confirmation deposits for new students are non-refundable. If all courses are dropped before the Add/Drop deadline, students will receive a 100% tuition refund. If all courses are dropped after the Add/Drop deadline, students will be responsible for the percentage outlined in the withdrawal schedule below.

Continuing students will be charged a \$150 withdrawal fee reflected in their WaveNet student account if **all** courses are withdrawn on or after the first day of instruction of their Summer 2024 enrollment and through the end of the 100% tuition refund period reflected below for the appropriate course type designation.

4-unit Weeknight Course Withdrawal Schedule		
Week(s)	Dates	Tuition refund percentage & grade assigned
1 - 2	April 29 – May 11	100% tuition refund & no letter grade
3	May 12 – May 18	75% tuition refund & "W" grade
4	May 19 – May 25	50% tuition refund & "W" grade
5 - 8	May 26 – June 22	25% tuition refund & "W" grade
9 - 15	June 23 – Aug 11	0% tuition refund & "W" or "WF" grade*

2-unit Weeknight Course Withdrawal Schedule			
Week(s)	Session A Dates	Session B Dates	Tuition refund percentage & grade assigned
1	April 29 – May 4	June 22 – June 29	100% tuition refund & no letter grade
2	May 5 – May 11	June 30 – July 6	75% tuition refund & "W" grade
3	May 12 – May 18	July 7 – July 13	50% tuition refund & "W" grade
4	May 19 – May 25	July 14 – July 20	25% tuition refund & "W" grade
5 - 7	May 26 – June 17	July 21 – Aug 11	0% tuition refund & "W" or "WF" grade*

1-unit Course (BSCI 650.01OL) Workshop Withdrawal Schedule	
On or before May 10	100% tuition refund & no letter grade
On/after May 11	0% tuition refund & "W" or "WF" grade*

(OTMT 601.01OL) MSML Team Dynamics Workshop Withdrawal Schedule	
On or before May 10	100% tuition refund & no letter grade
On or after May 11	0% tuition refund & "W" or "WF" grade*

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(OTMT 685.01OL) Human Resources Capstone Withdrawal Schedule	
July 11 -July 20	100% tuition refund & no letter grade
July 21 – Aug 11	0% tuition refund & “W” or “WF” grade*

PGBS 670J 01OL Withdrawal Schedule	
Dates	Tuition refund percentage & grade assigned
April 29 – May 4	100% tuition refund & no letter grade
May 5 – May 11	75% tuition refund & "W" grade
May 12 – May 18	50% tuition refund & "W" grade
May 19 – May 25	25% tuition refund & "W" grade
May 26 – July 1	0% tuition refund & “W” or “WF” grade*

**A grade of “W-Withdraw” or “WF-Withdrawal Fail” will be assigned based on your academic in the course at the time of the withdrawal.*