**Proposal for Adoption**

**Seaver College Academic Council**

I. NATURE OF THE REQUEST:

 INITIATING DIVISION:

 TERM EFFECTIVE: Fall semester of 20\_\_\_\_\_ .

II. PROGRAM TITLE:

 PROGRAM OUTCOME:

 □ B.S. degree □ B.A. degree □ Minor □ Certificate

 □ Other, explain:

 PROGRAM DESCRIPTION [*Provide an overview of the proposed program and the relationship of the program to its broader academic discipline. Include a description of how the program will be delivered (traditional residential, online, hybrid, etc.) in the response.*]

III. CATALOG CONTENT

 Be it moved that page(s)\_\_\_\_, line(s)\_\_\_\_\_ of the Seaver College catalog be changed as follows: [all deleted material to be ~~stricken through~~; all added material to be underlined.]

IV. RATIONALE [*Why should the proposed program be added/modified? What are the benefits of the program to Seaver College and Pepperdine University? Include evidence/data from annual and program reviews supporting the program in your response.*]

V. ASSESSMENT [*How will the proposed program be assessed? Include/attach the following in your response: (a) Program Learning Outcomes (PLOs); (b) PLO alignment with University Institutional Educational Objectives (IEOs); (c) curriculum map; (d) assessment plan; (e) assessment schedule; and, (f) syllabi, including Student Learning Outcomes (SLOs), for all new and revised courses.*]

VI. RELATIONSHIP TO THE CHRISTIAN MISSION OF THE UNIVERSITY & SCHOOL [*Briefly describe the relationship between the proposed program, the Mission of Pepperdine University and the Mission of Seaver College. How will the program support and advance the Missions?*]

VII. PROGRAM RECRUITMENT & VIABILITY [*How will current and prospective students be informed of and recruited to enroll in the proposed program? What is the estimated number of enrollees per year? Provide evidence/data to support the estimated enrollment numbers.*]

VIII. INSTITUTIONAL IMPACT [*Provide an assessment of the anticipated impact of the proposed program on existing academic degree programs or minors. Consider academic programs within the initiating division and those offered in other schools and divisions in the response.*]

IX. BUDGETARY REQUIREMENTS [*Specify all financial impacts required for the proposed program. Include impacts on current faculty course loads, anticipated need for new faculty (full-time and adjunct), facilities, instructional equipment and supplies, new and recurring operational budget expenses, etc.*]

X. ACADEMIC SUPPORT NEEDS [*Specify all non-divisional support needs for the proposed program. Include resource needs in information technology, instructional technology, library resources, etc.*]

XI. INDICATION OF FACULTY SUPPORT [*Indicate who was consulted and whether the faculty supported the proposal.*]

Reviewed by CRC:

 Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Academic chairperson:

 Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Academic Affairs Committee [*required if program will fulfill any GE requirement*]

 Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Supported by the Associate Dean

\_\_\_\_\_Yes \_\_\_\_\_No Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Supported by the Dean of Seaver College

\_\_\_\_\_Yes \_\_\_\_\_No Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Supported by the University Academic Council

\_\_\_\_\_Yes \_\_\_\_\_No Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Supported by the Provost/President

\_\_\_\_\_Yes \_\_\_\_\_No Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

University Academic Council Course Forms must be completed for all new, revised, reactivated or deleted courses listed in the proposal. New courses must complete the UAC Course Addition Form. All revised, reactivated or deleted courses must complete the UAC Course Change Form. All forms are available at <http://seaver.pepperdine.edu/dean/faculty/sac/>.