

MINUTES

UNIVERSITY MANAGEMENT COMMITTEE

March 21, 2019

ATTENDEES: Phil Phillips (chair), Gary Hanson, Donna Nofziger, Marc Goodman, Nicolle Taylor, Michael Feltner, Connie Horton, Hung Le, Rick Gibson, Joan Singleton, Marnie Mitze

ABSENT: Lee Kats, Agus Harjoto, Rick Marrs, Lauren Cosentino

I. UNIVERSITY MANAGEMENT COMMITTEE CALL TO ORDER:

Vice President for Administration Phil Phillips called the University Management Committee meeting to order. The date was Thursday, March 21, 2019 in the TAC Lobby Conference Room – Malibu Campus. Dean Michael Feltner opened in prayer.

II. October 18, 2018 MEETING MINUTES

Upon the motion duly made and seconded, the minutes of the October 18, 2018 meeting were approved as presented.

III. FACULTY PARKING

Representing the Seaver Faculty Association, Professors Lincoln Hanks and Maire Mullins attended the meeting. They inquired about increasing faculty and staff parking near main campus by redesignating (to faculty/staff parking) the street parking along one side of Seaver Drive between the Seaver main lot driveway and the first crosswalk proceeding north. Campus Architect Chris Portway, Director of Public Safety Dawn Emrich, and Tax Director Katelyn Crowe were present to answer questions related to this request.

Professor Hanks asked the committee if there are any ongoing parking studies. Vice President Phil Phillips explained a study is underway, and the first set of results should be available soon, which will generate additional inquiries and further studies will be completed. Once the study results are finalized, a presentation will be made to the UMC, and Professors Mullin and Hanks will be invited to attend.

Executive Vice President Gary Hanson noted the University is also looking at long-term solutions to address parking needs beyond this study. For example,

the University is in the feasibility investigation stage for a new project to expand available parking in the Theme Tower Lot. Additionally, more parking is planned to be built near the baseball field.

Professor Hanks mentioned the Seaver main lot appears to be used increasingly for event parking, taking up parking spaces assigned to faculty and staff. Dean Feltner suggested temporarily designating a section of Seaver Drive for faculty parking in these instances. Vice President Connie Horton said advance notice to students would be helpful and needed for students to make alternate plans if this strategy was implemented. This idea will be considered by the traffic engineer.

Dean Feltner explained the large increase in Seaver College applications has also impacted parking campus-wide, with a greater number of visitors coming to campus for tours and class visits than ever before. Therefore, visitor spots have been filling up more quickly and more frequently, further contributing to the parking challenges.

Executive Vice President Hanson noted the University has sufficient parking on campus, but not always in a driver's most convenient location. To increase the convenience and usability of outer lots, he is working closely with Associate Vice President for Campus Operations Lauren Cosentino to improve the shuttle system. Vice President Rick Gibson asked if the ongoing parking study has shown any parking relief from the staff who relocated from the Malibu campus to the Calabasas campus. Vice President Phillips confirmed that is the case, with more than 100 vehicles moved from Malibu to Calabasas.

Tax Director Katelyn Crowe explained how the Tax Cuts and Jobs Act is implicated by employer-provided parking on the University's campuses. Starting on January 1, 2018, unless certain requirements are met, the University is responsible for a 21% tax on all costs associated with employer-provided parking designated solely for employees on the Malibu campus. However, if visitor parking is also allowed across these lots, and certain other conditions are met, the University is not required to pay tax on the related parking costs. For this reason, the University is modifying signage and usage of existing employee lots and will consider the implications of this Act in future parking decisions. The Act also defines employer-provided parking costs to include amounts paid to third parties for parking privileges, thereby implicating the graduate campuses. The University has also analyzed parking in these locations. Responding to Dean Feltner's proposal of temporarily designating faculty street parking during events,

Director Crowe believes the Act would allow for this flexibility without financial penalty.

Professor Maire Mullins requested increased communication about when the Seaver main lot will be impacted by events, so faculty can be notified to plan accordingly. Professor Hanks asked the committee if the existing visitor parking in the Seaver main lot could be re-designated to allow parking by faculty and visitors. Vice President Phillips said this could be explored by the traffic engineer, keeping in mind the University has to balance accommodating all of the University's constituencies including students, faculty, staff, and visitors. He concluded that the University remains open to creative alternatives to achieving the right balance.

Professors Mullins and Hanks will be invited back to a future committee meeting and will receive the notes from this meeting. At this time, Professors Hanks and Mullins, Architect Portway, Director Emrich, and Director Crowe left the meeting.

IV. ALUMNI PARK WIFI

Campus Architect Chris Portway presented a proposal to improve the wireless internet connection at Alumni Park. He showed the location of the existing antennae at Firestone Fieldhouse that broadcast internet signal to Alumni Park, and showed mock-up images of the antennae that would be installed at Alumni Park to strengthen the signal.

Dean Feltner emphasized a stronger internet signal at Alumni Park is essential for graduation ceremonies, as ceremonies are live-streamed for viewing at Elkins Auditorium for graduation guests who are sensitive to heat.

At this time, Architect Portway left the meeting.

A committee member moved to approve the request as presented. The motion was seconded and approved.

V. STUDENT HEALTH INSURANCE

Vice President for Student Affairs Connie Horton introduced USI Vice President Brian Judy who gave a presentation on the history and performance of student health insurance. He led the committee through a thorough review of rates, carrier comparisons, trendline reports, top utilized benefits, and claims history. He then answered questions from the committee. Mr. Judy proposed a 3.75%

rate increase (annual increase of \$96 for undergraduates; annual increase of \$111 for graduate students) and explained this rate increase was previously approved by the University's student health insurance committee.

At this time, Mr. Judy left the meeting.

A committee member moved to approve the increases as presented. The motion was seconded and approved.

VI. ADJOURNMENT

There being no further business, the meeting was adjourned. Unless otherwise notified, the next meeting will be held on April 18, 2019.