

MINUTES

UNIVERSITY MANAGEMENT COMMITTEE

August 29, 2019

ATTENDEES: Phil Phillips (chair), Donna Nofziger, Nicolle Taylor, Connie Horton, Hung Le, Joan Singleton, Agus Harjoto, Lauren Cosentino, Danny Dewalt, Gary Hanson, Michael Feltner, Matthew Midura

ABSENT: Rick Marrs, Marc Goodman, and Lee Kats

I. WEB ACCESSIBILITY POLICY — Action Requested

Associate General Counsel Moeiny presented proposed changes to the web accessibility policy based on the committee's suggestions from the July 18, 2019 meeting. She reminded the committee this issue was raised by a complaint through the Office of Civil Rights. The committee asked questions regarding previous lawsuit history regarding web accessibility and Associate General Counsel Moeiny confirmed Pepperdine has not been involved in any private lawsuits concerning web accessibility. Associate Vice President of Integrated Marketing Communications Matt Midura added there is an accessibility feedback form on the bottom of each page of the Pepperdine website for people to submit comments.

The committee discussed implementation of the policy including training, accessible document formats, and file configuration on new employee's computers to default to formats conducive to the policy. A member asked and Ms. Moeiny answered that the proposed policy fully complies with the law, will serve our community well, but does not include unnecessary requirements.

A member made a motion to approve the policy as presented. The motion was seconded and approved.

At this time, Associate General Counsel Moeiny left the meeting.

II. MAIN LOT TRAFFIC MITIGATION — Action Requested

Senior Vice President for Administration Phil Phillips introduced Department of Public Safety (DPS) Captain Eric Barnes who presented three options to reduce congestion of traffic flow in the Main Lot entrance caused by drop offs and pickups, stopped vehicles, pedestrian flow, and food deliveries:

- Option 1: Add an asphalt hump, similar to a speed bump height, to discourage drivers from crossing over from the drop off lane to the parking lot dedicated lane.

A red curb would be installed dividing the entrance and exit of the Main Lot with white striping labeled, "No Parking" or "No Waiting." It would be possible to drive over the hump if needed. A gate would be placed at the hill leading down to Thornton Administrative Center (TAC). The proposed wording for signage on the ground and driver level is "Loading and Unloading" or "Drop off and Pick-up" for the left entrance, and "Parking" or "Staff Parking and Visitor Access" for the right. The left entrance can be used to access the Visitor Lot if necessary.

- Option 2: Same layout as option one without having the physical barriers between the drop off lane and the parking lane as well as the entrance and exit from the Main Lot. Instead of the physical barrier, solid white striping would separate the lanes.
- Option 3: Same layout as option two without having solid white striping between the drop off lane and the parking lane. Instead of the solid white striping, broken white striping would separate the loading/drop off lane and the parking lot lane at the top of the curve.

Committee members discussed the options and asked questions. A member suggested removing the existing guard booth, or using the booth to welcome and provide information to guests. It was determined the latter could cause additional congestion. Another member suggested considering a single location - maybe at the Chapel lot - where delivery and driving services can safely pull over without creating traffic problems.

Senior Vice President for Administration Phil Phillips stated this traffic mitigation solution is interim solution while a more permanent solution is developed. Lastly, the committee asked Public Safety to evaluate the need for the motorcycle parking lot. The committee requested that signage language both for the street signs and posted signs be decided on by the Department of Planning Operations and Construction.

At this time, Captain Eric Barnes left the meeting.

A committee member moved to approve traffic mitigation Option 1 as presented. The motion was seconded and approved.

III. ADJOURNMENT

There being no further business, the meeting was adjourned. Unless otherwise notified, the next meeting will be held on September 19, 2019.