

UNIVERSITY MANAGEMENT COMMITTEE
MINUTES

March 16, 2023

Attendees: Phil Phillips, Greg Ramirez, Hung Le, Jay Brewster, Lauren Cosentino, Maretno Agus Harjoto, Nicolle Taylor, Sean Burnett, Marc Goodman, Danny DeWalt, Lee Kats, Connie Horton, Michael Feltner

Absent: Jim Gash, Gary Hanson, Donna Nofziger Plank

I. UNIVERSITY MANAGEMENT COMMITTEE CALL TO ORDER

Chief Operating Officer Phil Phillips called the University Management Committee meeting to order. Greg Ramirez opened in prayer. The meeting was held via Zoom on Thursday, March 16, 2023.

II. MEETING MINUTES

Upon the motion duly made and seconded, the University Management Committee minutes of the February 16, 2023 meeting were approved.

III. STUDENT HEALTH INSURANCE RENEWAL

Vice President for Student Affairs Connie Horton introduced CEO of Academic HealthPlans, Terry Lyons, to present the 2023-2024 academic year student health plan renewal proposal. Terry shared a brief history of the company noting his firm is the largest broker for Student Health Plans nationwide. Furthermore, he shared Pepperdine-specific statistics including previous rates, enrollment in the insurance plan by the school, and the number of claims historically submitted. Academic HealthPlans pursued rates from four carriers but elected to recommend Anthem to Pepperdine, with a rate of \$2,772 annually for undergraduate students, and \$4,208 annually for graduate students. Upon the motion duly made and seconded, the student health insurance renewal was unanimously approved.

IV. WELLNESS FEE

Vice President for Student Affairs Connie Horton and Associate Dean of Student Affairs for Planning, Operations, and Assessment Brad Dudley presented an increase to the wellness fee in FY24. The proposed increase of 5% was contemplated by the Fee Committee and recommended to the University Management Committee. The Committee discussed the scope of services covered by the fee and the positive response from the Pepperdine community since its implementation in FY23. The requested wellness fee increase would allow the related services to keep up with the expenses incurred via inflation and salary-related increases. A motion was made to approve the requested wellness fee

increase for FY24, and to amend the process for amending this fee such that it would be concurrent (at or below) Seaver tuition rate increases. If the nature of the rate surpasses that, then the proposal would return back to the University Management Committee for approval. Upon the motion duly made and seconded, the wellness fee increase was approved, with one committee member voting against the proposal.

V. SMART LOCKERS

Associate Vice President for Administration and Campus Operations Camila Bonavia and Director of Campus Operations Meghan McGuire presented a proposal to modernize mail services through the installation of smart lockers which act as a 24/7 self-service kiosk. Director of Campus Operations Meghan McGuire shared the various vendors considered; pricing structures for each potential vendor; recommended smart locker placement on campus; the design coordinated with Integrated Marketing Communication; and systems to deliver packages efficiently. Upon the motion duly made and seconded, the implementation of smart lockers was approved.

VI. COVID-19 VACCINE POLICY

Chief Operating Officer Phil Phillips provided the Committee with a preview of expected County requirements for institutions of higher education for COVID-related measures and shared findings from a benchmarking analysis. A formal policy update will be shared and recommended to the Committee in April.

VII. ADJOURNMENT

There being no further business, the meeting was adjourned. Unless otherwise notified, the next meeting will be held on April 20, 2023.