

UNIVERSITY MANAGEMENT COMMITTEE
MINUTES

April 20, 2023

Attendees: Phil Phillips, Greg Ramirez, Hung Le, Jay Brewster, Lauren Cosentino, Jim Gash, Maretno Agus Harjoto, Nicolle Taylor, Sean Burnett, Marc Goodman, Danny DeWalt, Connie Horton, Michael Feltner, Thomas Knudsen

Absent: Gary Hanson, Lee Kats, Donna Nofziger Plank

I. UNIVERSITY MANAGEMENT COMMITTEE CALL TO ORDER

Chief Operating Officer Phil Phillips called the University Management Committee meeting to order. Thomas Knudsen opened in prayer. The meeting was held via Zoom on Thursday, April 20, 2023.

II. MEETING MINUTES

Upon the motion duly made and seconded, the University Management Committee minutes of the March 16, 2023 meeting were approved.

III. SMART LOCKERS

Associate Vice President for Administration and Campus Operations Camila Bonavia and Director of Campus Operations Meghan McGuire presented an update on the selected locations on the Malibu campus (Pier 18 and Drescher Graduate Campus) for the previously approved smart lockers. They described the rationale for each selection and answered questions.

IV. UNIVERSITY STORAGE POLICY

Associate Vice President for Administration and Campus Operations Camila Bonavia and Director of Campus Operations Meghan McGuire presented a proposal for a University-wide storage policy. Director of Campus Operations Meghan McGuire outlined the timeline for moving storage items from various stakeholders to the vaults and detailed the steps for areas to request space, track inventory, and request item retrieval. The Committee sought clarification on a few policy points and asked questions. Upon the motion duly made and seconded, the storage policy was approved.

V. COVID-19 GUIDELINES

Executive Vice President and Chief Operating Officer Phil Phillips and Vice President and Chief Business Officer Nicolle Taylor provided an update on recent changes to state and local COVID-19 guidelines, including changes to close contact notifications, shortened

isolation periods, and reduced testing requirements. They presented a plan for aligning the University's COVID-19 guidelines with the aforementioned regulatory changes and sought the Committee's feedback. The plan received Committee support and will be implemented by the University's COVID response team.

VI. COVID-19 VACCINE POLICY

Vice President and Chief Business Officer Nicolle Taylor presented a recommendation to amend the University's COVID-19 vaccine policy such that the COVID-19 vaccine would be strongly recommended for the Pepperdine community, rather than required, as it currently is. The Committee discussed COVID-19 vaccine policies at peer institutions of higher education, feedback from the University Faculty Council, as well as possible implementation of the policy at international campuses. Upon the motion duly made and seconded, the proposed change to the COVID-19 vaccine policy was unanimously approved.

VII. ADJOURNMENT

There being no further business, the meeting was adjourned. Unless otherwise notified, the next meeting will be held on May 18, 2023.