

UNIVERSITY MANAGEMENT COMMITTEE
MINUTES

September 21, 2023

Attendees: Phil Phillips, Greg Ramirez, Jim Gash, Maretno Agus Harjoto, Nicolle Taylor, Sean Burnett, Thomas Knudsen, Danny DeWalt, Connie Horton, Lee Kats, Donna Nofziger Plank, Jay Brewster

Absent: Gary Hanson, Lauren Cosentino

I. UNIVERSITY MANAGEMENT COMMITTEE CALL TO ORDER

Executive Vice President and Chief Operating Officer Phil Phillips called the University Management Committee meeting to order. Sean Burnett opened in prayer. The meeting was held via Zoom on Thursday, September 21, 2023.

II. MEETING MINUTES

Upon the motion duly made and seconded, the University Management Committee minutes of the May 18, 2023 meeting were approved.

III. Proposed Revision to Conflict of Interest Policy

General Counsel Thomas Knudsen presented a proposal to revise the University's conflict of interest policy to include a provision requiring faculty members to report external income over \$1,000 from the preceding year. Several Committee members sought clarification of the current policy and offered suggestions for amending the policy to capture all employees, as well as encouraged a higher threshold for reporting outside revenue-generating activities. This item was tabled and will return to the Committee for a vote after benchmarking and a communication plan is discussed.

IV. MOUNTAIN PARKING PLAN

Vice President and Chief Business Officer Nicolle Taylor previewed a University-wide parking plan in response to the expected impacts of The Mountain construction in the Spring of 2024. Vice President and Chief Business Officer Nicolle Taylor shared the historical impacts of construction projects on parking availability on the Malibu campus and highlighted the expected impacts of the Rho parking lot closure. The University is actively taking measures to aid the parking reduction including: expanding the vanpool routes; evaluating the feasibility of a Calabasas campus shuttle; moving University-owned vehicles and storage to alternate locations; and enforcing parking violations. Further, she described various plans to incentivize parking at the Drescher campus parking structure which has plenty of parking availability. The Committee will be kept apprised of the ongoing planning, communication strategy, and implementation process.

V. ADJOURNMENT

There being no further business, the meeting was adjourned. Unless otherwise notified, the next meeting will be held on October 19, 2023.