

UNIVERSITY PLANNING COMMITTEE
Meeting Minutes
 May 17, 2023

Attendees

Sean Burnett	Sara Jackson	Steve Potts
Dean Paul Caron	Lee Kats	James Prieger
Dean Deborah Crown	Gary Mangiofico	Greg Ramirez
Rick Cupp	Marilyn Misch	Jeffrey Rohde
Dean Michael Feltner	Dean Pete Peterson	Dean Mark Roosa
President James Gash	Phil Phillips	Nicolle Taylor
Connie Horton		

Absent

Ebony Cain	Jaye Goosby Smith	Interim Dean Farzin Madjidi
Lauren Cosentino	Gary Hanson	Tim Perrin

Observers

Danny DeWalt	Jonathan See	Nicole Singer
Petra Rickertsen	Jody Semerau	

Guest Presenters

Dave Holden	David Smith	Kathy Walecki
Kevin Phan		

I. Call to Order and Devotional

Vice Provost Kats called the University Planning Committee meeting to order at 8:30 a.m. via Zoom. Sara Jackson presented devotional thoughts.

Phil Phillips and Connie Horton moved and seconded approval of the March 15, 2023 meeting minutes which were adopted.

II. FY24 Proposed Budget

Nicole Singer presented key themes and priorities for the year, highlighting that Pepperdine is progressing toward the contingency reserve target of 3-5% of the gross operating budget. It was reported that R&R's annual target is typically 10%, but this is decreased to 7.5% due to budget constraints. Funding alignment to the Strategic Plan was presented, noting that there was not a full strategic request process this year and that increases to minimum wage raised the salary floor. Budgeted enrollments from actual fall 2022 and budgeted fall 2023 were compared, highlighting enrollment realignment. Operating budget with distribution by account category was reported. It was noted that net tuition and fees continue to be the largest revenue source and personnel the largest expense.

III. Google Storage

Jonathan See and Dave Holden reviewed the background and provided an update on the Google data storage changes. It was reported that alumni were removed from Google Drive and Photos last year, and additional capacity was purchased a year ago with the new limit to be enforced in July 2024. Current usage, annual growth and projections, and capacity were reviewed. Change objectives were presented, highlighting minimization of service outage risks and good fund stewardship. Implementing limits was presented, highlighting per user limits as the best avenue for addressing this issue. Adopting the maximum per user limit to minimize negative impact on educational usage was noted. Per user storage limits at other institutions were presented, and it was commented that Pepperdine's proposal would be a comparatively generous approach. The implementation timeline and communication pieces were reviewed.

A member proposed the possibility of implementing a per school or per department limit rather than per person to average out the need and allocated space. It was responded that there is currently no option to do so and pricing was discussed. IT was reported to be developing tools and resources to guide the community in cleaning up their files and their provision was discussed. It was commented that as communications roll out and the community responds, IT will have a better picture on realistic limits. Varying community member needs and support was discussed, highlighting IT's consideration to transition faculty members' large research data sets to a computing environment. It was clarified that universities with higher storage limits have paid for this. Alternatives to Google Drive were discussed and it was noted that IT's research indicates many alternatives are more expensive. Prioritizing storing Pepperdine data on Pepperdine platforms for data safety was reviewed.

IV. Online Oversight Committee

David Smith reviewed the background of the committee's formation, describing the 2U relationship, new guidance, and a confluence of factors in the space of online learning as contributing elements. The purpose of the committee was described as a place for deans to share concerns at an administrative level. Membership and function were reviewed, including coordinating roles with University concerns, interfacing with 2U, and providing recommendations to partnerships. Pepperdine was reported as the current largest user of 2U. It was clarified that there is \$100 million of tuition in 2U.

It was asked whether ending the 2U relationship is in consideration, and responded that the group is reviewing multiple options, the University's contractual obligations, and the University's best interests. A faculty representative joining the committee was suggested as an additional source of data for faculty.

V. Adjournment

The meeting adjourned at 9:34 a.m. The next University Planning Committee meeting will convene at 8:30 a.m. on September 13, 2023 in the Seaver Board Room.