

## Advancement of Student Learning Council

### Agenda

Monday, March 4, 2013

10:00 a.m. – 12:00 p.m.

WLA Graduate Campus, Room 586

1. Revise mini-grant rubric (see attachments)
2. Plan for orienting student representatives
3. Confirm the need to delete references to the term “self-study” in *Program Review Guidebook* (see attachment)
4. Assessment travel budget
  - a. Discuss options for dispersing funds:
    - i. Proposal of two installments – second installment can be requested after first installment of funds is used
    - ii. If more funds are spent in the latter half of the academic year, so state in projected budget and funds could be dispersed accordingly
    - iii. Receive full amount at beginning of year, as has been the practice, and work out a way to transfer back unused funds
    - iv. Other options?
  - b. Breakdown of how travel budget was used by each school/unit this year