

November 3, 2010, 2p.m.
Malibu, CA
Drescher, GSEP conference room 106

1. Discussion of DRAFT Visiting Team Report

- a. State of Assessment Report Cycle: In January 2011, initial reports will be submitted as a baseline for each school. This should not be a document that highlights everything we are doing well, but one that identifies gaps, how we will fill the gaps, and show progress over time. There is already a folder for ASLC in xythos, and there will be a subfolder created for state of assessment.
- b. WASC Table 7.1: Every program needs to complete WASC 7.1. A program needs to be defined. ABA is starting to draft learning outcomes based types of assessment. Perhaps groups of courses could serve as a functional program for the Law School. WASC 7.1 needs to be tweaked for Pepperdine and required for every program to work on. Use the form to report, interpret, and perhaps analysis. Should this be used to make connections to the marketplace? Utility and reporting should be balanced. OIE will develop an online database where the information can be entered.
- c. ePortfolios: GSEP began an exploratory process concerning ePortfolios connected to assessment. Graziadio is using a lot of paper to do assessments and some programs could use the ePortfolio and reduce the use of paper. Seaver does not need the portfolio right now, but the junior writing portfolio might be a place to start, perhaps senior seminars. Task: begin to identify programs that may find this useful and include them on the testing phase. (e.g., Susan Grouch, Graziadio).

2. Next Meeting

- a. December 15, 2010 10a.m.-3p.m. Retreat in Santa Monica
- b. Agenda items - start the action items that are going to be done by ASLC, scope of influence and involvement needs to be mapped, send ideas for the processes map before the retreat. Confirm and affirm the charter again. Review the WASC 7.1 database. Fill out the RESPONSE MATRIX to the CPR visiting team recommendations.

3. Information about Travel Funds

- a. Contact your budget manager to use travel funds from OIE for assessment conferences.