

December 15, 2010

ASLC Retreat Minutes  
Santa Monica, CA

1. Debriefing of the WASC Program Review Workshop in San Jose
  - a. Attendees: Charla and Joy (as well as other faculty from Seaver) -Next WASC retreat is student success in Feb. (Connie H and Chris have signed up)
  - b. Reiteration that faculty have to be involved in program review (the UAC is primarily an administrative body with faculty representation, so ASLC is the faculty driven body)
  - c. The identity, roles, reporting structures, etc. are absolutely essential
  - d. The work of ASLC is often found in a faculty senate at a university
  - e. Taking WASC best practices and Pepperdine culture to establish a faculty driven, assessment focused culture - Annual training for UAC and ASLC about program review and the whole process is important
  - f. FOR FUTURE WASC RETREATS - ASLC MEMBERS must submit designees for the retreat 1 month in advance to ASLC in order to create team registration
2. Charter Reaffirmation Discussion
  - a. Concerns were raised about the election aspect of the ASLC related to people who would want to be on the council and about people resisting assessment being elected to the ASLC -Discussion about elections, appointments, UFC, Deans, etc.
  - b. Dean recommendation with a faculty vote (or confirmation)
  - c. How can we limit the pool based on competencies, training, and demonstrated commitment with a clearing process? Response – through Dean nominations.
  - d. Criteria for competency should include pieces about collegiality, interpersonal relationships, and limits from
  - e. Can we push election dates back a year or two? It is just a start up issues not a representation issue. Response: then we can start the training and give us more time to equip. We will know what we have invented before we invite anyone else.
  - f. How do we involve students? Have ASLC select.
  - g. Agreements**
    - i. Membership will be determined by nominations from the Dean and a vote from the school faculty .Only one rep from each school and no additional student services rep. One student representative with competencies, nominated by the schools, confirmed by ASLC. Half of the ASLC will be replaced by elected members beginning in 2014-2015 and the other half will be replaced through elections the following year, preventing a year where there would be entirely new members. Each person will serve a two year term (except the student who will serve a one year term). The chair is elected every year at the beginning of the year. The Student Affairs rep is selected by the Dean. Add an annual joint meeting between the UAC and the ASLC to the Charter.
    - ii. Look at language about standard practices and change to effective under "PURPOSE" item one, change "standard" to "effective and meaningful.
3. Processes Map
  - a. Process to be adjusted reflecting the role of the UAC, revising external reviews, and placing the ASLC review to take place in March (map to be revised).
4. CPR Visiting Team Recs
  - a. Excel sheet updated.

5. Meetings for Spring 2011
  - a. January 12, 2-3:30 p.m. in Malibu (State of Assessment Report due before meeting)
  - b. February 9, 2-3:30 p.m. in WLA
  - c. March 2, 203:30 p.m. in Malibu
  - d. April 6-8, WASC ARC in San Francisco—ASLC Dinner on April 7 (time / place TBA)
  - e. May 11, 2-3:30 p.m. in WLA (Bob to call in for meeting)
  - f. June 14, 10-3 p.m. in Santa Monica
  - g. July – TBA – Updated State of Assessment Reports
6. January Meeting Agenda
  - a. E-Portfolio Presentation from IT
  - b. UAC Template finalized
  - c. Review State of Assessment Reports (please upload to xythos by JANUARY 10)
  - d. Revise IEO outcome language