ASLC Minutes

September 21, 2011
All members present

I. WASC Data Exhibits 7.1 and 8.1

A. 8.1 is only for concurrently accredited programs
- To see completed copies of 8.1, refer to folder entitled "WASC Exhibit 8.1_Completed" on ASLC Xythos site
- To download copy of template, refer to folder entitled "Resources and Templates"

B. 7.1 needs to be completed by each program, but each school needs to develop a strategy that is appropriate for getting them completed

- http://services.pepperdine.edu/oie/resources/educational-effectiveness-indicators.aspx

- Biology example forwarded to ASLC

- Column 3 is probably the most challenging – include both direct (using rubrics to assess SLOs) and indirect (all other data other than the direct assessment of SLOs) evidence

II. ePortfolio Discussion, Novita Rogers

- Piloting the system with GSEP's SEC program
- Charla raised specific questions relevant to Graziadio's needs
- Student Affairs may have a couple of their departments roll out the system – Novita has been consulting with Connie Horton
- Maybe pilot with first-year seminar students/faculty – Novita to check into licensing and consult with Connie Fulmer
- Further explore the integration of rubric generators, Sakai, etc.
- We are going to conduct at least a one-year pilot study and reassess viability of Digication – this is not a "done deal" but something we can reconsider if more robust systems come into existence

III. ARC Presentation

- Ideas:
  o "Keeping the Ball Rolling" idea from Connie Horton
  o Focusing more on student affairs/student services since this was a missing component at ARC last year and is something that relates to all 5 schools

- o Spirituality and how we assess in 5 schools and student affairs from Charla
- There appears to be more interest around the topic of how a university that started the process behind and in trouble instituted a system of moving us forward
  - o Although a symposium appears the most appropriate venue, a 15-minute presentation along with presentations from other institutions does not provide us adequate opportunity to tell our story
  - o Joy will email Barbara Wright to see if securing a symposium exclusively for us to share our narrative might be feasible
- If we move forward with submitting a proposal, the deadline is October 17th

IV. Mini-Grants
- Need to develop assessment criteria and rubric for evaluating mini-grants
- Need to work on these criteria now so Connie Fulmer and others can provide training to faculty interested in applying for a grant (call will likely go out in January)
- Will be primary agenda item for October meeting – prior to meeting, a preliminary draft of assessment criteria and a rubric will be developed by Chris and Joy to serve as a stimulus for discussion

V. Program Review Survey Results
- Given the quality, difficult to use the data to make any recommendations to improve the process
- Connie Fulmer will forward feedback she obtained from the Seaver programs that underwent their 5-year program review – feedback provides some specific recommendations

VI. Other Issues
- Need to create folders for each school to archive materials/evidence on OIE/EER Xythos site
- Anyone who has developed resources and templates for assessing student learning, report writing, etc. should place these documents on the ASLC Xythos site – place in folder entitled "Resources and Templates"

NEXT MEETING: WEDNESDAY, OCTOBER 19TH, 1:00-2:30 P.M., ROOM 345
LISA BORTMAN WILL JOIN THE ASLC STARTING WITH THE OCTOBER MEETING

NEXT STATE OF ASSESSMENT REPORT DUE DECEMBER 2011