

ASLC Minutes

December 3, 2012

10:00 a.m. to 12:00 p.m.

Braun Conference Room

Members present: Joy Asamen, Lisa Bortman, Herb Cihak, Connie Fulmer, Charla Griffy-Brown, Connie Horton, Mike Shires

Guest: Ellen Caldwell

1. ASLC Charter Amendments – Joy will synthesize the feedback received to date and the recommendations discussed at this meeting and circulate a revised copy of the charter for another round of review/comment. Connie F. agreed to edit the charter once it is finalized. The areas identified as requiring further attention include:

- Council representation
 - Faculty: Due to unique needs in each school, the fairly steep learning curve required to effectively serve on the Council, the potential for changes in professional responsibilities, and an individual's personal desire to transition off the Council, rather than setting a specific term limit, build into the process a plan for re-examining faculty composition at least every 5 years
 - Students: Rewrite description of representation and designate specific responsibilities, i.e., program review and mini-grant review
 - Other: It was decided that no further members will be formally added to the ASLC but invitations can be extended to guests as delineated under "Meetings."
- Meetings
 - Rewrite description of who is required to attend meetings and designate specific meetings that require student representation
 - Delineate policy for inviting guests to meeting by Council member, i.e., Council member sends out request to other members and 2/3 (4 of 6 voting members) must agree to the invitation before it's issued

2. ASLC minutes should be forwarded to Lisa for inclusion on wiki

3. Election of ASLC Chairperson for 2013-2014 –The Council members unanimously endorsed Charla Griffy-Brown as the incoming chairperson, and Charla affirmed her willingness to serve.

4. Joint meeting with UAC – There appears to be some challenges to maintaining the University practices for approving new programs and the UAC chair has welcomed feedback. It may be helpful for

the ASLC to meet jointly with UAC and discuss the issues and collaborate on a set of recommendations to ensure the integrity of the process.

5. Response letter to WASC – Lisa shared the letter of response to WASC and solicited any suggestions to illustrate our progress toward addressing the key recommendations of the Visiting Team. The ASLC is moving forward with including student representation on the Council and has accelerated the inclusion of student representation in response to the Visiting Team’s suggestion in this regard.

6. Mini-grant Application – Please forward feedback on the revised mini-grant application to Lisa.

7. *Integrating Assessment* – Depending on the number of years WASC gives us, the review cycle may begin, again, as soon as 5-6 years from now. This document delineates where we are in 2012 and where we need to be in 2018 in order to meet both the recommendations from the current review cycle as well as meet WASC redesign.