Advancement of Student Learning Committee
(ASLC) Minutes

September 9, 2015
12:00 - 1:30 p.m.
Page Conference Room, TAC 316

Members present: Charla Griffy-Brown, Chair; Graziadio School of Business and
              Management
         Katie Dodds, School of Law
         Brad Griffin, Seaver College
         Colleen Mullally, University Libraries
         Michael Shires, School of Public Policy
         Amy Tuttle Guerrero, Graduate School of Education and Psychology
         Lisa Bortman, Assistant Provost for Institutional Effectiveness, ex officio
         Lee Kats, Vice Provost for Research and Strategic Initiatives, ex officio
         Ross Canning, Recorder

Members absent: Brad Hurley, Student Affairs

   I.   Welcome, Announcements, Review of the June 8, 2015 Minutes - Charla Griffy-Brown

   Charla Griffy-Brown called the meeting to order at 12:06 PM, opened with prayer and the
Council enjoyed lunch as Dr. Eun-Hwi "Euni" Cho, of Loma Linda University was introduced.
Charla called for approval of the June minutes which were approved with revisions received by 5
PM on September 9, 2015.

   II. Business

   A.   Dr. Eun-Hwi (Euni) Cho, Director of Educational Assessment and Assistant Professor
of Dentistry presented the best practices and strategies utilized for the adoption of LiveText course
management software at Loma Linda University. Dr. Cho noted that faculty members care about
their own courses with smaller and smaller interest up to the university strategic plan and goals or
the Institutional Learning Outcomes (ILOs). The main point was to get the faculty to use the
software and begin recording data that would then feed the myriad reports that LiveText can
generate; eventually showing the progressive positive changes of students over time in their
programs. Establishing one general rubric that would be useful across disciplines and
assignments--especially pertaining to the ILOs--facilitates the whole process.

In Dr. Cho's school of dentistry, there was very little use of rubrics at first but LiveText does not require everyone to be onboard using them to get adequate and meaningful data for the needs of assessment. Dr. Cho recommended that a standardized rubric be developed to facilitate comparison across the university's programs. She also noted that the highest level rubric that applies broadly is the most useful. Dr. Cho recommended that Pepperdine grade on content but assess on broad categories that are tied to grades and track improvement over time in a program. A change in the level of proficiency is what is sought.

Education programs will use a calibration exercise on rubrics to calculate a statistical inter-rater reliability test based on multiple faculty reviewing the same student and assignment using the same rubric and analyzing the data each presents to ascertain the inter-rater standard deviation. It is most helpful to establish core competency rubrics without differentiation so meaningful data can be gleaned from the analyses across the institution. Dr. Cho said that tagging rubrics is important at a high level to be able to pull data to populate reports more easily. Grades can return from LiveText directly to Sakai gradebook so faculty do not have to enter data twice.

Loma Linda University had governance of the LiveText implementation and utilization through a Central Administrator's Committee (an ASLC-like body) and a Livetext Users Group (LUG) that help plan and smooth the path to implementation of the learning management solution.

Dr. Cho departed the meeting at about 1:15 PM with the thanks of the ASLC.

B.   Lisa Bortman outlined the implementation plan for LiveText rollout on which her team has been working all summer. OIE is collecting rubrics and assignments from the participating program classes. Atlas Yu, James Berneking, and Lisa Bortman attended summer training for LiveText and had weekly implementation team meetings. Oral Communication is the core competency rubric that was chosen for the inaugural year of data collection across the University.

The Council discussed the integration between LiveText and Sakai, which Lisa noted being one of the main selling points of LiveText: its seamless integration with Sakai will facilitate the collection of assignments from students and the one-step data entry for faculty that automatically updates grades and other features.

The program review guidebook is now found in LiveText. Program accounts are being created for all of the programs which will make it easier to complete the reviews. Lisa recommended that the ASLC members choose a course, assignment, and rubric by the time they left the meeting

which will help move this implementation toward completion.

III.   Announcements

    A. Welcome to Brad Griffin from Fine Arts who will join the ASLC as a faculty representative.

    B. Annual Assessment Status Reports are due December 11, 2015.

    C. Five-year program reviews are due April 30, 2016.

    D. The Interim Report 2015 is about to be sent to the WASC contact for preliminary review. Thank you from Lee Kats to Charla Griffy-Brown and Lisa Bortman for their leadership and to the ASLC to draft our portion of the report.

IV.   Adjournment

The meeting adjourned at about 1:50 p.m. The next meeting of the ASLC is scheduled for October 12, 2015, at noon in the Page Conference Room.