

Advancement of Student Learning Committee

Minutes

February 13, 2017

12:00 - 1:30 p.m.

Virtual Meeting and in Seaver Board Room, TAC 4th floor

Members present: Charla Griffy-Brown, Chair; Graziadio School of Business and Management  
Katie Dodds, School of Law  
Brad Griffin, Seaver College  
Lisa Bortman, Assistant Provost for Institutional Effectiveness, ex officio  
Lee Kats, Vice Provost for Research and Strategic Initiatives, ex officio  
Katy Carr, Recorder

Absent: Brad Dudley, Student Affairs  
Mary Ann Naumann, University Libraries  
Michael Shires, School of Public Policy  
Amy Tuttle Guerrero, Graduate School of Education and Psychology

I. Welcome and Call to Order.

Charla Griffy-Brown opened the meeting at 12:15 PM.

II. Business

A. Approval of minutes

The minutes were not made available to the committee, so Charla Griffy-Brown will have them distributed and the committee will review and approve them electronically.

B. Status from each school

1. Brad Griffin discussed core competency data sets at Seaver College. He would like to remind the divisional deans of each academic discipline to meet to discuss with faculty before spring break. At the latest, the meetings should occur before the end of the Spring 2017 semester.

- a. Lisa Bortman added that it is important to get disciplines used to OIE writing a core competencies report and disseminating the information to the faculty for action.

Brad G. also reported that the information literacy workshop, which reviewed

information literacy statement samples and had participants rate them, was a success. Faculty who attended were clear about what assessment rubrics the committee are using.

Lisa sent Seaver annual assessment handouts and reported that OIE is getting more interest in participation from faculty. Also, LiveText working very well, by helping with one-on-one discussions of methodology.

2. Katie Dodds is currently updating materials from the Fall 2016 semester, with support from OIE. Also, Katie is writing the assessment piece for the new online programming process, which is on hold while waiting on 2U status.
3. Mary Ann Naumann did not attend. Charla will follow-up regarding her attendance.
4. Brad Dudley is on vacation, so will not report on Student Services activities.
5. Lisa GSBM - assessment team meeting tomorrow for final annual assessment. Presented to committees over the next month. Pulled together assessment for MSAA. Big news - strategic plan is underway. Any questions? Lisa - LiveText proposal from the MSOD/MSML is pending

C. Discuss next meeting and students to get their recommendations in terms of how they might best participate

1. Charla proposed inviting students to face-to-face meeting in March. Asking, how can they participate and engage in what this committee is doing? She asked the committee for thoughts and ideas on how this meeting should work.

Lisa expressed preference for each ASLC representative meeting with students on their own and getting thoughts on how assessment is going. For example, do they know program learning outcomes? The ASLC representative would bring those details back to the committee.

Katie noted that the law students are not going to have any context for this meeting because assessment is so new at the School of Law. She suggested targeting classes where assessment is happening more overtly. Law students are not experiencing assessment on an institutional level at this time.

Brad G. suggested approaching SGA to ask them to target students/groups for the meeting.

Charla suggested attending an SGA meeting and using them as the focus group to get a deeper and broader perspective. Brad and Lisa agreed that would be a better option. Questions to ask the focus group(s): Have you heard of student learning outcomes?

Lee Kats worries this meeting will come out of the blue for students. The more we can suggest the role the students will play in the meeting, the more fruitful

these focus groups will be.

Charla suggested explaining to students that this meeting is about evaluating their programs, not their faculty or courses, but their programs specifically.

Brad G. agreed that we must make it clear to students that the assessment is looking at the programs holistically, not questioning faculty specifically.

Lisa suggested using the core competencies to shape the questions. Phrasing the questions around the concepts of meaning, quality, and integrity. For example, do they feel prepared to go out into the workforce?

Brad G. will contact SGA to find out if they would be interested in Brad G. and Lisa attending one of their meetings to present and moderate the focus group. Charla will working on coordinating an informative presentation and questions for the focus groups.

Katie noted that the School of Law's annual survey occurs during the spring semester and they hold follow-up focus groups to clarify the data they have received. The School of Law does talk to every student that is graduating. Katie will contact with SBA to see if including this assessment focus group in that existing process is a possibility.

Charla will get in touch with Amy Tuttle Guerrero and Michael Shires for their feedback and will do status check at the next meeting.

#### D. Information Literacy

1. Lisa informed the committee that OIE will need to send a reminder for a small sample from the graduate schools on information literacy.

#### E. WASC Policy on Transparency

1. (Lisa) We are up for our mid-cycle assessment. All programs have submitted their IEEs and they will be posted on the OIE website.

The issue of making program reviews public per WASC requirements was discussed at length, with comments from Lisa, Charla, and Brad. SALT has expressed concerns about the ramifications of posting all the programs reviews. At the next meeting Lisa will show what the E-Portfolio looks like and then the committee will make a decision about whether or not they should be made public.

#### F. Changes in Department of Education and what this means for us

1. Charla discussed this committee monitoring the changes in the Department of Education. Lee commented that WASC will not become *less* involved.
2. Lee informed the committee that Lisa gave a talk regarding LiveText at a conference and it was very well received. Also, that Lisa is an excellent

ambassador between the university and WASC.

3. Lisa commented on the representation of Pepperdine at assessment conferences. She reported that she and Brad G. are presenting at an upcoming conference. Also, graduate student of Lisa's is presenting at a conference. Lisa, Brad Dudley, and Doug Hurley presented at a conference, as well. OIE can sponsor a representative from schools to attend the upcoming LiveText conference.

#### G. Program Review Schedule 2017

1. Lisa shared the status of current and upcoming program reviews. Seaver College's Communication division has a 6-month postponement, so will be complete in the Fall 2017 semester. Both the Psychology and Education departments of the Graduate School for Education and Psychology will occur simultaneously. There has not been a lot of progress on GE. Three programs from Student Affairs and Enrollment Management (with Financial Aid) have upcoming reviews. Lastly, the Law School program review will potentially occur in the Fall 2017 semester.

#### H. Retreat Planning

1. Charla will work with Katy Carr on retreat scheduling and logistics.

#### I. Adjournment

The ASLC adjourned at 1:06 PM. The next meeting is scheduled for March 13, 2017, at noon for a lunch meeting in the Page Conference Room, TAC 316.