

**Advancement of Student Learning Council
Minutes**

8 March 2023
1:00 p.m. – 3:00 p.m.
Zoom

Members Present: Tonya Wood, Chair, Graduate School of Education and Psychology
Katie Dodds, Caruso School of Law
Brad Dudley, Student Affairs
Charla Griffy-Brown, Graziadio Business School
Seta Khajarian, Office of Institutional Effectiveness
Kim Miller, Online Programs
Michael Shires, School of Public Policy
Heather Thomson-Bunn, Seaver College

Members Absent: Lee Kats, Vice Provost, ex officio
Dean Mark Roosa, University Libraries

I. Welcome and Opening Remarks

A. Chair Tonya Wood opened the meeting at 1:00 p.m.

II. Business

A. The Advancement of Student Learning Council approved the 8 February 2023 meeting minutes.

III. Program Reviews

- A. An update on the remaining program reviews was provided.
- B. Seta Khajarian presented an ISL: Italian Program Review update. It was reported that Dean Michael Feltner has been apprised of the situation. Seta Khajarian explained meeting with the faculty and program director to review their submission, what is needed, and alternative options, and it was responded that they will provide an updated document by 2 May. Detail was provided on the program's situation, and it was communicated that this report is an opportunity to provide a strategic analysis of their situation and what is needed to help the program grow, which ASLC and OIE can then use to support the program's resource request.
 - 1. Members discussed faculty members' historic resistance to program reviews which the new template seeks to address through refining the process to be easier and more useful. It was expressed that over time, ASLC hopes that word of positive impact in resource allocation rising from good program

reviews will build motivation to programs to apply themselves in the process and view ASLC as program advocates.

2. It was clarified that program reviews are published on Pepperdine's community pages, and externally with divisional deans' approval. Directing programs to previous reviews to support building their own was presented.
- C. Charla Griffy-Brown and Brad Dudley presented an ISL: Hispanic Studies Program Review findings summary.
1. Commendations: Reviewers commended the program review overall as outstanding. The program's clear understanding of itself and how their offered programs differentiate it in the marketplace was commended. The data, support, and analysis were commended. A reviewer highlighted their reference to the previous MOU and use of that data to change the program. A reviewer commended their co-curriculars and demonstration of their education value, as well as using the measures of student success section to highlight student success post-graduation, demonstrating how investment in the program fulfills the Pepperdine education promise.
 2. Recommendations: It was reported that one Quality of Program table had a glitch making it illegible. Being more strategic and asking for resources to address declining enrollment in majors and increasing in minors was suggested. A reviewer recommended elevating their differentiation strategy in their QIP, both internally and externally. Exploring a partnership with EAB was suggested to support marketing and enrollment growth strategies.
 3. Members discussed asking Dr. Lila Carlsen who authored this review to provide a brown bag talk, encouraging faculty to educate faculty on their program review processes. Including this in OIE's upcoming education series was suggested.
- D. Chair Tonya Wood and Seta Khajarian presented an ISL: General Education Languages Program Review findings summary. It was noted that this was their first program review, which explains gaps in assessment and data.
1. Commendations: A reviewer commented that the overall report was good, highlighting their mission, new PLO rubrics to align with ILOs, and thought given to best practices. Their approach where everything is ready to start responding to data, which will take effect in 2023, was commended. Co-curriculars were commended, noting that this report comprises other language programs. Reviewers commended inclusion of the curriculum map, ILO to PLO, core competency to PLO, discussion of strengths, weaknesses, and growth opportunities including their recommendation for all language program faculty to meet regularly and faculty learning about assessment. Aligning their growth opportunities with the Christian mission was commended. PLOs were specifically commended for being practical and easily translated into measurable objectives, showcasing how the program

mission could be achieved from the PLOs. COVID impact and program adaptations to achieve PLOs were also commended.

2. Recommendations: Including study abroad in their alignment for courses and experiences, and exploring more connections between present PLO-ILO alignment were recommended. Members discussed the opportunities and implications of including ASL. Distilling demand to be program specific rather than address national trends was suggested.

IV. Dr. Jaye Goosby Smith and ASLC Update

- A. Chair Tonya Wood led a discussion on inviting Dr. Goosby Smith for an update on OCB's progress and how ASLC can coordinate efforts. It was reported that Dr. Goosby Smith is working on common DEI terminology and infusing this across the University. An education module project was presented and Dr. Goosby Smith was reported to be willing to visit with ASLC to present the modules and how OCB envisions they will help build DEI and related definitions. Dr. Goosby Smith's interest in learning about the data that ASLC finds to use this to inform OCB training was reported. A member expressed interest in waiting until next academic year due to ASLC's full agenda this year, and waiting for OCB to develop DEI protocols. Members discussed waiting implications as it may lead ASLC to not be in line with where the University is headed in DEI approaches. A member reminded the Committee of the Equity in Assessment Seminar on 28 March and presented that ASLC may consider the seminar as a next step before inviting Dr. Goosby Smith.

V. Equity in Assessment Event Details

- A. Seta Khajarian reviewed the background of and provided an update on the Seminar, book distribution, and reading assignment details for the 28 March 2023 event. It was clarified that participants can join for some of the sessions rather than the full day but that there is collaborative knowledge building throughout.

VI. ASLC Retreat Date Confirmation: Friday, 16 June 2023

- A. Chair Tonya Wood may be traveling and Heather Thomson-Bunn may be unavailable. Jacqueline Dillion was invited but there may be another member in place. Michael Shires confirmed participation.
- B. Members were invited to send requested Retreat agenda items to Chair Tonya Wood and Petra Rickertsen for compilation.

VII. Adjournment

- A. The meeting adjourned at 2:50 p.m. The next ASLC meeting will convene on 12 April 2023 in the Braun Conference Room and via Zoom.