

Advancement of Student Learning Council

Minutes

Monday, October 11, 2021

3:00 p.m. - 4:30 p.m.

Zoom Link: <https://pepperdine.zoom.us/j/87539188795>

Members Present: Brad Dudley, co-chair, Student Affairs
Katie Dodds, co-chair, School of Law
Charla Griffy-Brown, Graziadio Business School
Lee Kats, Vice Provost, ex officio
Seta Khajarian, Office of Institutional Effectiveness
Kim Miller, Director of Online Learning
Jeremy Whitt, University Libraries
LaTonya Wood, Graduate School of Education and Psychology

I. Welcome and Opening Remarks

A. Brad Dudley opened the meeting at 3:00 p.m.

II. Business

- A. Approve [September 13, 2021 Meeting Minutes](#)
1. The Advancement of Student Learning Council approved the September 13, 2021 meeting minutes.

III. Update on the WSCUC Visit

- A. Seta informed the ASLC members that the visiting team will meet with the ASLC team, potentially only for 15 minutes. Kim will be out of town.
- B. Seta added to the agenda additional WASC visit resources in which ASLC is mentioned:
1. [CFR 2.4](#)
 2. [CFR 4.3](#)
 3. Part of Info Sharing [ASLC Program Review Sharing](#)
- C. Seta recommended Brad and Katie discuss how to divide UAC and UPC monthly meeting duties to provide flash reports. Direct questions to Katie or Brad to ensure teammates are on the same page by meeting days.
- D. Charla asked Seta to provide a summary of the West LA visit. Seta responded with gratitude that the visit went well; the visit felt seamless even given last-minute challenges due to team capacity and deans and associate deans being absent on-campus. The reviewer was impressed with campus technology in particular. Seta reminded members to recognize the strength of the campuses which outsiders readily do, but which can be taken for granted as members

embedded in the community. Charla mentioned that the “study sessions” in which colleagues participated beforehand were beneficial in making the team present as organized and well-prepared. Charla praised John Paglia (GSBM), Bob DeMayo (GSEP), and Farzin Majidi (GSEP) for their ability to readily share statistics and specific examples for diversity, as well as GSEP as a whole for doing well in diversity action. Seta affirmed that this event was a team effort and asked Tonya to share reflections. Tonya affirmed that the reviewer’s questions appeared to be thoroughly answered, and that everyone spoke strongly of community. Charla included notes on the reviewer’s questions about distinctions between campuses to which faculty responded affirming the strong association across campuses in activities, mission and community. Seta closed by sharing that a nice swag bag was provided to the reviewer and that a student is interested in following up.

1. Attendance included:
 - a) GSBM: 12 faculty and 1 student.
 - b) GSEP: 29.
 - c) PGBS: 12 confirmed; 1 attended.

E. Brad asked how the student sign up is going for next week.

1. Seta noted the new approach’s success. Rather than sending 10,000 invitations, they worked through deans and student services. The goal is 1-2 students per program and Seta will follow up with a report on signup totals.
2. Seta reported faculty and staff signups:
 - a) Faculty: 32, with half already having responded to the invitation.
 - b) Staff: 79 responses.
 - c) OIE will host a random sampling to ensure fair representation from the school and university.
 - d) Brad offered to remove himself from the list as Brad wanted to observe rather than actively participate. Seta confirmed doing so as working on fair distribution without overwhelming participation.

IV. ASLC new member, SPP

- A. Seta passed the mic to Lee, who shared that Dr. James Prieger is confirmed by Dean Peterson (SPP). Lee is confident that James will be a strong contributor to the group as long as James has the capacity to fully participate.
- B. Brad confirmed that Lee will reach out to welcome James initially and Brad, Katie and Seta will follow up.
- C. With James joining, there will be representation from all schools.

V. Update on the PGBS program reviews

- A. Charla reported that all except the Masters in Science in Business Analytics (online and full program) are complete. The MS-BA has passed initial submission and review, and is pending in the final submission stage. Charla followed up today to ask for the submission by Friday and offered support in the refinement needed. Charla reached out to Lex (Alexis Sanderson) to confirm that the others can be submitted through the system and this last one can be submitted individually.

- B. Charla expressed hopes that all will be completed by November and can be reviewed at the next ASLC meeting.
 - 1. Brad asked whether they have been sent to OIE and Charla responded that this is being confirmed with Lex.

VI. Program Review, Review Sign-up Sheet

- A. Brad commented that there are still open spaces. Seta discouraged members from signing up for more spaces yet, as new ASLC members are joining in January, plus Jim, and they originally hoped to pair current members with new members to review together. Brad confirmed that members should not sign up for more at this time.
- B. Once all reviews are completed, Seta will create a folder in ASLC Google Drive so that everyone has access to all reviews.
 - 1. Katie asked for a team notification upon completion so that reviews can be added to the agenda and members can start reviewing. Brad recalled that 4 reviews were completed in previous iterations, and wants to make sure these can be done without impeding members' other job responsibilities.

VII. Other Business

- A. Brad invited members to share other business not on the agenda.
- B. Seta reminded members of their invitations to the 26 WSCUC visit sessions.
- C. Seta brought to attention the “viewing session” which is a new addition to the WASC visit. On campus and online people are invited to the Chair’s reading of the WASC statement. Jonathan See is setting up the webinar and the in-person will take place in the Surfboard room. After the viewing a light reception will follow on the Lighthouse patio to say hello and thank you.
- D. Seta invited members to the November 18 “Thank You” brunch in Calabasas.

VIII. Adjournment

- A. The next ASLC meeting will be on November 8, 2021 at the Page Conference Room.