



Advancement of Student Learning Council

4 March 2025 | Braun Conference Room & Zoom

Minutes

Members Present: Mark Roosa, Dean of Libraries (Chair)
Katie Dodds, Caruso School of Law
Brad Dudley, Student Affairs
Seta Khajarian, Office of Institutional Effectiveness
Kerstin Leistner, Caruso School of Law
Jaclyn Margolis, Graziadio Business School
Kelle Marshall, Seaver College
Kim Miller, Online Programs
Jim Prieger, School of Public Policy
Tonya Wood, Graduate School of Education and Psychology

Members Absent: Lila McDowell Carlsen, Interim Vice Provost

I. Welcome and Business

- A. Mark Roosa, Chair opened the meeting with prayer at 1:00 p.m.
- B. The Advancement of Student Learning Council approved the 4 February 2025 meeting minutes.
- C. Members were reminded to review and provide comment on the Program Review Checklists and ASLC Letter for vote of approval at the next meeting.
- D. Members discussed the Program Review Workshop proposal, OIE's involvement and resources, and agenda approval. Date, location, and invitations will be discussed between meetings, and presented to the Council at the April meeting.

II. WSCUC Special Visit Preparation

- A. Distinction between a full review and special visit was reviewed. It was highlighted that protocol is the same, but the scope differs in that the special visit will focus on response to the recommendations provided at the full review. The Visiting Team's itinerary was presented, noting two days of meetings with various cross-campus groups, the Chair's meeting with President Gash, and final exit debriefing. Members were encouraged to attend this final session on 20 March, and reminded the visit is virtual. Specially-requested additions to the Visiting Team's meetings were shared.

- B. Members discussed how the Dashboards can be kept confidential while honoring the Visiting Team's request to view one in action, beyond the template initially shared. Reminding Deans to complete their school's Dashboard was discussed, noting that not all schools have had programs reviewed since the Dashboard was initiated in Fall 2024. To encourage Deans' speaking to the Dashboards as a tool implemented in response to a recommendation, the ASLC Chair offered to connect with the group. Providing a redacted version of a live French, English, and Student Services Dashboards, with Seaver Dean permission, was suggested. Members discussed the importance of shared examples showcasing fully-funded requests.
- C. Members were encouraged to read the full report, or at minimum reading the executive summary and Recommendation Five appendices, to know them well. Potential questions include challenges and learnings. If an answer is unknown, members were asked to state that it will be researched and provided at a later date. Dashboard implementation challenges were discussed, including most reviews being submitted in spring, budget implications, and charge of ownership and completion. It was confirmed that some Deans have appointed colleagues to input data because document access requests have been received. Another suggested challenge was determining ASLC's scope in reviewing non-academic areas.

III. Program Review Schedule

- A. The Program Review sign up has been updated with the anticipated date of receipt for this year's program reviews. Changes were discussed, highlighting that Seaver's Business School will submit its AACSB review materials along with supplemental documentation, Title IX will be deferred, and Student Health Center materials are forthcoming. It was reminded that programs are being encouraged to submit partial materials to allow ASLC to begin the review process earlier.

IV. Upcoming Dates

- A. Members were informed the annual ASLC Retreat will be rescheduled. Availability will be gathered via email before the April meeting.
- B. Participation at ARC was encouraged and members expecting to attend were invited to connect with OIE to arrange registration.

V. Adjournment



- A. The meeting adjourned at 2:01 p.m. ASLC will next convene on 1 April 2025 in the Braun Conference Room and via Zoom.