

Advancement of Student Learning Council

Minutes

February 11, 2019

12:00 p.m. - 2:00 p.m.

Page Conference Room, TAC 316

Members present: Charla Griffy-Brown, Chair; Graziadio School of Business and Management
Lisa Bortman, Assistant Provost for Institutional Effectiveness, ex officio
Brad Dudley, Student Affairs
Amy Tuttle Guerrero, Graduate School of Education and Psychology
Seta Khajarian, Graduate School of Education and Psychology
Michael Shires, School of Public Policy
Heather Thompson-Bunn, Seaver College
Jeremy Whitt, University Libraries
Ildiko Hazak, Recorder

Members absent: Katie Dodds, School of Law
Lee Kats, Vice Provost for Research and Strategic Initiatives, ex officio

- I. Welcome and Call to Order
 - A. Charla Griffy-Brown opened the meeting at 12:05 p.m. in the Page Conference Room.
- II. Business
 - A. Approval of the Minutes
 1. The Advancement of Student Learning Council approved the January 7, 2019 minutes.
- III. Review Program Review
 - A. Lisa noted that the Program Review list is on the OIE website. Lisa commented that Social Science should be ready on time. Teacher Education due date has been moved. The Career Center needs a letter. Student Employment will be done on time. Lisa will meet with the Registrar's Office and the Office of Student Accessibility, they are a year late. Brad commented that he just finished reading the review on the Counseling Center. The external reviewers for Housing and Life will be here next week. Lisa noted that General Education will have a program review. The review for the Law School is late. It was due two years ago. The review will be complete this summer. Seta commented on education. GSEP is ready to submit the review to the external reviewer. Lisa noted that Carole Huston from the University of San Diego will be the external reviewer for Graduate School of Education. She is running the Assessment Leadership Academy. Carole

Huston agreed to be the external reviewer for OIE's program review. She will also do a pre-WASC review to report to administration and she will do education's review also. Lisa will schedule time with Carole Huston to meet with ASLC to present the results. Mike Shires said that School of public Policy is putting the materials together for the external reviewer. Mike noted that the alumni survey is going out soon.

B. International Program Review

Katie Dodds and Seta Khajarian did the International Program Review. Charla read Katie's comments to the ASLC Committee. Katie commented that the history section was great. International Programs did a great description of the changes they did since the last review. The focus on the external content was on terrorism, security cost, and mental health issues. There was no discussion on how the programs align with the mission of the university. This is an area that may be improved. Katie commented on service usage, athletes and natural science. Katie noted that non-white ethnic groups appear to be underrepresented. Also, there wasn't lot of information about student learning. There was a discussion of diversity. She also mentioned the update on infrastructure. There was an overall deficit in the first three years. International Programs had a plan to improve in some areas but they don't have a concrete plan on how to improve. QIP is good, but it would be great to have a timeline. International Programs aligned with the external reviewer.

Seta commented on sustainability. In 2017 they had 330 students and they were in a deficit. In 2018 they had 366 students. Seta noted that sustainability will be an issue. International Programs has an issue with overcapacity. The number of full-time staff does not correspond to the student body. For example, Shanghai has 43 capacity and 4 full-time staff in 2018. London has 42 capacity and 2 full-time staff. In 2018 the student enrollment was not proportionate. Lisa said that we should state that we are not informed to draw conclusions. Lisa asked if they are fully staffed to support student learning. International Programs has their own student learning outcomes. There are no assessments done on students in general education studying abroad. Lisa commented that there will be a new dean for International Studies. Lisa posed the question: When can we have a plan for assessing the academic part of the international program? Heater commented that it would be useful to know how many GE courses are thought by non-Seaver faculty. Charla commented that it would be good to know how alignment will be achieved in terms of learning outcome and assessment. Data collection and assessment are inconsistent. Lisa said that International Programs has its own outcomes for international study. There hasn't been an assessment to see if students are meeting the learning outcomes for GE requirements. International Programs should work with those who sponsor the GE requirements to ensure data collection, analysis and compliance. A comparison analysis should be done to see if the quality of the GE courses being offered by adjunct faculty abroad are meeting the same learning outcomes as the ones that are being taught by our own faculty abroad and on campus. They should consider examining general education program learning

outcomes in the International Programs. Lisa commented that it is hard to get international faculty to submit samples of work. Charla said that maybe the submission process is hard. It should be easier to submit data. Charla said there is inconsistency in data collection, resources and capacity. Lisa will submit more feedback for the letter.

IV. WSCUC Essay

A. Lisa shared two documents with the ASLC Committee members. Lisa wrote critical reflections on the assessment process. Lisa wrote overview of the assessment infrastructure, program reviews and general assessment. Charla reviewed the document titled: "History and Status across schools". ASLC members added their comments to the document. Lisa noted that she has enough information to compile a document for the external reviewer. This will be a working document for WASC. Lisa asked the Committee members to add to the document what they think the strengths are. Lisa asked to add any link to the document. Graziadio has an assessment newsletter. It would be good to include the link to the newsletter to the document.

B. Introduction to the Concept of Information Sharing

Lisa looked at the non-compliant issues. Lisa shared that she read an article on knowledge sharing. Lisa noted that the biggest complaint is that the faculty did all this work and nothing happened with it. At the UPC meeting, the deans do a brief overview of the program reviews and nobody quite understands them. Lisa commented that diversity came up at the last review as non-compliant. There were issues with governance and strategic planning. Pepperdine is not good at communication and knowledge sharing. Lisa reviewed a couple of articles related to knowledge sharing. Charla commented that one of the main issues is the physical ability to collaborate. Lisa commented that for WASC, we have to identify what the problems are and how to solve them. Lisa talked to the Provost and she mentioned that there should be a process to resolve these issues. Lisa commented that a proposal for WASC should be to show that Pepperdine tries to change the culture through information and knowledge sharing.

Charla reviewed the infographic of Northshore School Foundation. Charla noted that it is important to think about what would the process of knowledge sharing look like. It should be reviewed to see what comes out of annual assessment that is positive. Charla asked that after assessing learning outcomes, how to share the results. Lisa commented that maybe the language should be changed. After the annual assessment, what did the students learn? What is the one thing that should be changed? Brad commented that he likes the idea of information sharing which would be useful for Student Affairs. Jeremy commented that at the libraries there is a liaison model. Each library has connection with an academic department. It works well in terms of communication. Libraries communicate to the departments when the resources and databases are changing. University Libraries already has

the information sharing process in place. Seta commented that information sharing is very valuable.

V. Update on Benchmarking using LiveText

A. Charla asked if there is an update on benchmarking using LiveText. Lisa commented that Pepperdine is non-compliant regarding students and benchmarking. Lisa created a rubric to report on LiveText data. Lisa explained the usage of the rubric. Heather commented that the language should be changed: this is a diagnostic to show where the students are. Lisa asked Heater how does she benchmark. Heather replied that she pays attention to the rubric. She relies on the language. Heather continued discussing the benchmarking process with the ASLC members.

VI. Adjournment

A. The ASLC was adjourned at 1:40 p.m. The next meeting is scheduled for March 11, 2019 from 12 p.m. to 2 p.m. in the Thornton Conference Room (TAC 417).