

Advancement of Student Learning Council

Minutes

January 7, 2019

12:00 p.m. - 2:00 p.m.

Page Conference Room, TAC 316

Members present: Charla Griffy-Brown, Chair; Graziadio School of Business and Management
Lisa Bortman, Assistant Provost for Institutional Effectiveness, ex officio
Katie Dodds, School of Law
Brad Dudley, Student Affairs
Amy Tuttle Guerrero, Graduate School of Education and Psychology
Lee Kats, Vice Provost for Research and Strategic Initiatives, ex officio
Seta Khajarian, Graduate School of Education and Psychology
Michael Shires, School of Public Policy
Heather Thompson-Bunn, Seaver College
Jeremy Whitt, University Libraries
Ildiko Hazak, Recorder

- I. Welcome and Call to Order
 - A. Charla Griffy-Brown opened the meeting at 12:05 p.m. in the Page Conference Room.
- II. Business
 - A. Approval of the Minutes
 1. The Advancement of Student Learning Council approved the December 10, 2018 minutes.
- III. Update on WASC Essays and Program Reviews
 - A. School of Law – Katie Dodds commented that things are going well at the Law School. Katie is finishing the annual assessment on the new online MLS program. The School of Law is doing the clinics on the JD program. The assessment committee at the law school, which was an ad hoc committee, will be a permanent committee. The proposal already started. The next faculty meeting will make this a permanent committee.
 - B. University Libraries – Jeremy Whitt commented that the University Libraries are on track. Jeremy commented that it will be interesting to see what needs the students will have who are enrolled in the DBA program. The Libraries are continuing the data collection. The University Libraries will continue to benchmark the visitors' numbers to previous years. Charla asked what would

University Libraries learn regarding visitor numbers. Jeremy responded that the general trend is that a lot more people are visiting the library.

- C. Student Affairs – Brad Dudley commented that they have three program reviews on the way. On the housing, Student Affairs is waiting on the external reviewer. Charla noted that she is working on the letters. Lisa mentioned what other non-academic programs should be reviewed. Lisa asked if there are other areas that still need to be reviewed. IT is coming up for review. Lee agreed that it is a great idea to start with IT. Having an external evaluator for IT would be something that the University would benefit from. Lisa noted that many institutions have a process for departments to be evaluated. Pepperdine doesn't do regular department evaluations. It would have to fall under program review.

Heather asked if the international program review includes the sophomore experience. Lisa responded that the sophomore experience and general education is not included. Charla will send out notes before anything will be sent out. Everything is available on LiveText for all ASLC members.

- D. School of Public Policy – Michael Shires commented that the external reviewer will come in February so they should be on time. Faculty are doing capstone reviews.
- E. Graduate School of Education and Psychology – Amy commented that the education division is planning to meet again with the program directors in psychology. They will review general assessment issues. They will review the annual assessment processes. They are also developing an alumni survey. Amy will consult with Charla and Lisa regarding her transition. Seta commented that GSEP is on track. The external review is coming up in mid-February. An assessment person will do the external review. GSEP is responding to the PHD report. GSEP also has the MS programs. There is a full assessment plan. The preconditions are due in March for the teacher prep program. GSEP is starting to work on the annual report for the state. This report will be due in October, 2019.

Lisa commented that the PHD program is coming up for a three-year review. The PHD is interdisciplinary degree. Lisa asked how do you establish rigor in this program. Charla commented that a lot of programs don't have an exit strategy. Some programs take so many resources but the enrollment is so low. Charla said that there is no process for an exit strategy for these programs. Lisa asked that at what point should a school keep a major. Charla suggested that this should be a discussion at the retreat: how can we start the path of creating an off-ramp.

- F. Seaver College – Heather commented that this semester Seaver has started to collect data to assess writing. There will be a way of making positive changes in the writing program. Heather suggested to have student-led focus groups.

Students should be more involved. Charla agreed that a student-led focus group would be beneficial.

- G. Office of the Vice Provost – Lee discussed the issue of tuition increase. Lisa commented that student aid did not increase, but tuition is increased.
- H. Office of Institutional Effectiveness – Lisa has been working with the WSAC subcommittees. Last year was the investigation and identifying Pepperdine’s vulnerabilities. This year the essays will be written on historical perspectives and where the university wants to grow. Lisa is asking programs to review their mapping. Some programs don’t have an assessment plan. Lisa is asking all the ASLC members to review their mapping for the core competencies.
- I. Graziadio School of Business and management – Charla gave a quick update and commented that more people are enrolled in Livetext. A lot of data collection was done last year for program review.

IV. Information Sharing

- A. Lisa Bortman did a presentation on Information Sharing. The WASC proposals are due at the end of March. The main question is what do you want to address as an institution. Where are the problems? - this should be identified in the proposal. Lisa presented an example of a couple of proposals. WASC survey issues: there is no good strategy, the university lacks transparency, issues with communication, issue of qualified faculty – this issue came up across all schools. Lisa commented that information sharing would be a great way to address program reviews and assessment. Lisa described the information sharing model.

V. International Program Review – will be discussed at the next meeting.

VI. Adjournment

- A. The ASLC was adjourned at 2:50 p.m. The next meeting is scheduled for February 11, 2019 from 12 p.m. to 2 p.m. in the Page Conference Room (TAC 316) and by Adobe Connect.