

Advancement of Student Learning Council  
Minutes  
March 8, 2021  
12:00 p.m. - 1:30 p.m.  
Zoom Meeting

Members Present: Katie Dodds, co-chair, School of Law  
Brad Dudley, co-chair, Student Affairs  
Lee Kats, Vice Provost, ex officio  
Seta Khajarian, Graduate School of Education and Psychology  
Bryan Reeder, Office of Institutional Effectiveness and Assessment  
Michael Shires, School of Public Policy  
Jeremy Whitt, University Libraries  
Ildiko Hazak, Recorder

Members Absent: Heather Thomson-Bunn, Seaver College  
Charla Griffy-Brown, Graziadio Business School

- I. Welcome and Call to Order
  - A. Brad Dudley and Katie Dodds opened the meeting at 12:00 p.m.
  
- II. Business
  - A. Approval of the Minutes
    1. The Advancement of Student Learning Council approved the February 9, 2021 minutes.
  
- III. EAB Project and UAC - Dr. Lila McDowell Carlsen
  - A. Dr. Lila McDowell Carlsen presented the EAB project updates and her role at UAC. Dr. Carlsen commented that Provost Marrs nominated her to work with EAB on an academic leadership fellowship this year. EAB is a research and consulting firm. Pepperdine is one of their global partners. They have a multitude of resources and consultants, in case there are any questions about student success, academic affairs or enrollment. Dr. Carlsen is working on a nine-month program. Kendra Killpatrick and Dr. Carlsen are working with EAB every month. They are developing a capstone project that is beneficial to the institution. Dr. Carlsen is working on a project this year that is connecting the University Academic Council and academic change with the strategic plan and with assessment. Dr. Carlsen presented a slide that showed the idea to link the strategic plan to academic change and assessment. Dr. Carlsen commented that when the strategic plan is unveiled it will be a good time to take another look at

Pepperdine's institutional learning outcomes. A good place to start would be to involve the University Academic Council and ASLC in that conversation. Dr. Carlsen noted that another thing that directly connects with ASLC is the program review cycle and closing the loop with the program review. Dr. Carlsen suggested that one thing that could be done is to have an executive summary shared with UAC and any other stakeholders. In the spirit of knowledge sharing, this would be an area that they could develop. Knowledge sharing is one of the standards of WASC.

- B. In terms of measuring ongoing ILO progress or strategic plan progress, UAC tracks progress on ILOs and strategic goals to creation of new programs, courses or redesigns. In the UAC forms they ask for curriculum maps and alignment with institutional learning outcomes, so they could easily tag and collect data on what areas of the strategic plan or which of the ILOs are seeing innovation and areas of change. They could generate a report to share this information. In regards to the report to senior leadership and regents, Provost Marrs noted that UPC and the Board of Regents Academic Affairs Committee would be interested in seeing a report like that. It would be a way to share areas of success, areas of investment and areas that need to be invested in in terms of academic resources. Brad noted that one of the deliverables they have in the WASC report is a knowledge sharing tool. It gives the primary highlights that come out of the program review, including any quality enhancement plan items that a program would have. Katie Dodds commented that they need to try to make these connections stronger and get the information from the program reviews up to a meaningful level. One of the deliverables was to change the university's reporting document for program review. Pepperdine has a standardized report now. An executive summary could be worked into the report. Dr. Carlsen commented that for the summary, one sheet front and back would be enough. UAC would like to know what is happening across all five schools. Lee commented that he likes what the project says around the ILOs. He also likes the idea of connecting UAC, UPC and the Academic Affairs Committee. If there is an agreement that these recommendations are the right way forward around the process, then they have to make sure that they happen. Dr. Carlsen commented that she had a conversation with other leaders at EAB last week and they talked about reducing their ILOs on the advice of their provost. Seta and Lee both agree that currently there are too many ILOs. This should be evaluated after they see what the final strategic plan looks like. Dr. Carlsen noted that there are 12 ILOs, that means there are 3 ILOs per year and that is a lot of work. They could look at one ILO per year and create a cycle around that, and have all five schools involved. It seems more manageable. Seta noted that the strategic plan will be the guidance. The ILOs should be condensed and combined.

#### IV. Diversity Study Update – Dr. Jazmin Zane

- A. Dr. Jazmin Zane talked about OIE's diversity, equity and inclusion efforts. OIE has collected a lot of indirect data through a variety of national surveys. OIE also

collected indirect data on the diverse learning environment survey. There is a survey called the DLE and it is administered particularly to juniors and sophomores. It has a lot of different metrics related towards diversity and climate. OIE also participated in another national survey called The National Assessment of Campus Collegiate Climates, NACCC, at the request of the University Diversity Council chair at the time. This survey was done with all of the undergraduate students and it contains mostly racial climate related metrics. OIE does every third year the HERI faculty survey. It has a spirituality module that the university participates in. OIE participates every spring in The National Survey of Student Engagement, NSSE. This survey is completed by first year students and graduating seniors. There is an inclusion and belongingness with cultural diversity module. There is a problem with the national surveys that all the metrics don't apply to Pepperdine. OIE collects its own in-house metrics which is done with student population and alumni. OIE has all the survey data that they can pull from and they have direct data from a signature assignment project that was conducted a few years ago. OIE is currently working on the HEDS Diversity and Equity Campus Climate Survey. This is the largest survey that OIE has done with the Pepperdine community. Over 10,000 people received an invitation to complete this survey. It is a national survey, so the metrics are more broad. This is the first time OIE will have diversity equity inclusion metrics across all of the Pepperdine population. OIE is also currently compiling its data into a diversity binder. Hopefully this information will be on the OIE website by late summer or early fall. OIE is also working on its operational definitions. OIE has an early draft of its terms right now.

- B. In terms of where OIE is heading, the biggest project for OIE is assessing diversity as an ILO. It is going to be next year. OIE is also going to be doing an in-depth content analysis. OIE is in the process of developing its in-house climate survey to mitigate the data needs that they are not able to capture on a national survey. OIE is hoping to have a draft by early fall. All of OIE's work on diversity, equity and inclusion is coming back to student success. Seta commented that diversity has been an interest of everyone in the last year. OIE had to plan for it because next year it is one of the two ILOs: leadership and diversity. OIE has plans to share how they want to capture more direct and indirect data for diversity for the application of Spring 2022.

## V. Updates for the Program Reviews

- A. Seta noted that this year there were not too many program reviews to start with. Language is going to fall under ISL next year. Seta hasn't found any communication regarding Speech and Rhetoric. Seta thinks it will fall under GE Language. The Volunteer Center is ready. They will use this six months to update the COVID changes. It is going to go into next year. Brad noted that they completed all the work for the Volunteer Center except for the external reviewer. Intercultural Affairs has been moved forward a year. Heather is working on Written Communication as core competency. Bryan is also helping Heather. For

this year, there will be one program review to review. In May or June, the OIE office will work to communicate with next year's program reviews. There will be many program reviews. OIE needs to figure out how those reviews will happen. Hopefully it will be manageable for the ASLC team. They will wait for Lee to decide if they are going to have more members. It will be more manageable to review the program reviews next year, when they have more members at ASLC.

VI. Update from WASC regarding core competencies requirement in graduate schools

- A. Seta noted that she checked and Standard 4 states clearly the differentiation of the undergraduate request for core competencies versus graduate. Seta will check again during the ARC annual conference. OIE will be attending the ARC conference this year on April 28-30. Seta noted that core competencies are undergraduate skills. The graduate degrees are tied in with the professional degrees. Mike Shires noted that when they launched the core competency reviews, there were a lot of requests out of Lisa's office to involve the graduate schools in those processes. Seta noted that if there is a core competency that aligns well with the program then they could assess it.

VII. Update on the e-sign vs. Google form for "request to postpone program reviews"

- A. OIE updated the protocol form to postpone program reviews. When programs want to push their program review for a year they fill out the Program Review Scheduling Protocol Form. OIE makes sure that the divisional dean or supervisor signs the form. Once the form is submitted it will be automated to a Google sheet and the Excel sheet will be the bank. Everything will be on the Google sheet and from there it will be updated.

VIII. Set ASLC Retreat Date for June, 2021

- A. Katie noted that a lot of program reviews are coming in for next year. ASLC could talk about their annual work plan for next year at the retreat. Seta commented that they could discuss in June the plan for the upcoming program reviews. Lee asked where the membership stands regarding new members at the Committee. Katie Dodds commented that ASLC is looking for a member from GSEP. Charla described the process of reaching out to the Provost first and then the Provost can reach out to the Dean, so they can nominate somebody. ASLC needs somebody from Seaver. Heather is on sabbatical. Seta asked Brad whether Charla will represent Graziadio next year at ASLC. Bryan Reeder is a guest this year and Seta will represent OIE next year. Lee will reach out to Dean Helen Williams and Dean Michael Feltner because ASLC needs a faculty representative from both areas. ASLC needs to confirm with Charla whether she is staying as a member at ASLC. June 21, 2021 is the tentative date for the ASLC retreat.

IX. Adjournment

A. The ASLC meeting was adjourned at 1:02 p.m.