

Advancement of Student Learning Council

Minutes

May 13, 2019

12:00 p.m. - 2:00 p.m.

Thornton Conference Room, TAC 417

Members present: Charla Griffy-Brown, Chair; Graziadio Business School
Lisa Bortman, Assistant Provost for Institutional Effectiveness, ex officio
Katie Dodds, School of Law
Brad Dudley, Student Affairs
Amy Tuttle Guerrero, Graduate School of Education and Psychology
Lee Kats, Vice Provost for Research and Strategic Initiatives, ex officio
Seta Khajarian, Graduate School of Education and Psychology
Jeremy Whitt, University Libraries
Ildiko Hazak, Recorder

Members absent: Michael Shires, School of Public Policy
Heather Thompson-Bunn, Seaver College

- I. Welcome and Call to Order
 - A. Charla Griffy-Brown opened the meeting at 12:03 p.m. in the Thornton Conference Room.
- II. Business
 - A. Approval of the Minutes
 1. The Advancement of Student Learning Council approved the April 15, 2019 minutes.
- III. Finalizing the Letters for Student Employment, Psychology and Economics
 - A. Lisa shared a couple of thoughts regarding the letters. Lisa noted that this year the scoring sheet was not used. Lisa commented that the letters have to include more detail. Lisa received feedback noting that the letters look the same. Lisa commented that the ASLC team should go back and look at the letters and make some final edits to them. Lisa noted that it is important to mention the report, the QIP and the external reviewer in the letter. Lisa commented that at the retreat the process will be reviewed.

B. Student Employment Program Review Letter– Amy Tuttle Guerrero and Jeremy Whitt

Amy and Jeremy reviewed the Student Employment Program Review. Brad commented that the external reviewer brought up a compliance issue, which was corrected. The ASLC group edited the Student Employment Program Review letter together. Lisa commented that the person who did the review, should write the letter.

Brad commented that he meets with all of his directors after they get their letter back. Brad noted that Student Employment focuses on making sure that the employment experience for students is a high-impact experience using George Kuh's model. Brad commented that Student Employment collects information from students on their experience every year and also collects information from supervisors every year. Student Employment doesn't have the ability to follow alumni.

C. Psychology Program Review Letter – Seta Khajarian and Brad Dudley

The Psychology Program review is a very strong review. The primary recommendation of the external reviewer is that they need to revisit their curriculum. The Psychology curriculum hasn't had a major revision since 1995. The concern is that it was not progressive. Lisa added changes under meaning, quality and integrity. The ASLC group made changes under strengths and growth opportunity. Recommendations include, improving assessment methodology and reevaluating the curriculum in a more regular and systematic cycle.

D. Economics Program Review Letter – Katie Dodds

Charla edited the overall recommendations for the Economics Program Review. Katie Dodds commented that Economics had an outstanding report. Charla commented that at the retreat the focus will be on redoing the process and finishing the letters. Charla asked the ASLC members to add their comments to the letters at the bottom of each section.

IV. Finalize the Schedule and Reviewers for Remaining Reviews

Registrar – Seta Khajarian and Brad Dudley

Housing and Residential life – Amy Tuttle Guerrero

Political Science – Charla Griffy-Brown and Jeremy Whitt

Sociology – Katie Dodds and Mike Shires

School of Public Policy – Katie Dodds, Brad Dudley and Charla Griffy-Brown

GSEP: Education – Heather Thompson-Bunn and Jeremy Whitt

Charla will get the letters out. Charla noted that the topic of discussion at the retreat will be the following: How can we improve our overall process? The ASLC group will also work on the essays at the retreat.

V. Final Retreat Planning

A. The ASLC retreat is scheduled for Monday, June 10, 2019 from 9 a.m. to 2 p.m.

VI. Adjournment

A. The ASLC was adjourned at 1:59 p.m. The next meeting will be the ASLC retreat on June 10, 2019 from 9 a.m. to 2 p.m. at the Shutters on the Beach.