

UNIVERSITY MANAGEMENT COMMITTEE
MINUTES

March 17, 2022

Attendees: Phil Phillips, Lauren Cosentino, Connie Horton, Greg Ramirez, Lee Kats, Maretno Agus Harjoto, Michael Feltner, Nicolle Taylor, Jay Brewster, Donna Nofziger Plank, Danny DeWalt, Hung Le

Absent: Jim Gash, Gary Hanson, Marc Goodman

I. UNIVERSITY MANAGEMENT COMMITTEE CALL TO ORDER

Chief Operating Officer Phil Phillips called the University Management Committee meeting to order. The meeting was held via Zoom on Thursday, March 17, 2022. Chief Business Officer Nicolle Taylor opened in prayer.

II. MEETING MINUTES

Upon the motion duly made and seconded, the University Management Committee minutes of the February 24, 2022 meeting were approved.

III. REPURPOSING THE VACATED TRUST & ESTATES AREA

Director of Planning, Operations, and Construction Seth Bamburg presented a proposal to repurpose the presently vacated Trust and Estates Offices located on the first floor of the Thornton Administrative Center into hoteling offices. These offices could be reserved by any department using the online reservation platform 25Live, which would then be reviewed by Human Resources. The renovation would provide three additional office spaces for employees that typically work remotely or those who need a temporary workspace when visiting from another campus. The cost of this renovation would come out of the Chief Operating Officer's budget. Upon the motion duly made and seconded, the Committee approved the repurposing of the Trust and Estates area.

IV. TEMPORARY REPURPOSING OF GEORGE PAGE CONFERENCE ROOM FOR THE MOUNTAIN

Director of Planning, Operations, and Construction Seth Bamburg introduced a proposal for renovating the George Page Conference room to accommodate the two physical models that are being built to showcase the plans for the Mountain. Bamburg recommended that these models be temporarily housed in the George Page Conference room since models will require a spacious location due to their size (9' x 6') and (6' x 6') and close proximity to the President's suite to facilitate entertaining donors. The proposal for renovating the George Page Conference room included a space analysis that indicated that all meetings could be moved to an alternative conference room within the Thornton Administration Center. The Committee expressed hesitation in losing a prominent conference room and asked for more research to be conducted to reflect pre-pandemic meeting statistics prior to the renovation to ensure the potentially lost

space is made available in other ways. The Committee encouraged proper messaging to groups that typically use the George Page Conference room to explain the purpose of this space adjustment and provide solutions to their meeting needs. Despite initial hesitation, the temporary repurposing of the George Page Conference Room was approved contingent on the additional review of pre-pandemic meeting data.

V. EXPANSION OF THE BRAUN CONFERENCE ROOM

Director of Planning, Operations, and Construction Seth Bamberg presented a proposal on the expansion of the Braun Conference room on the third floor of the Thornton Administrative Center to accommodate lost space as a result of the temporary repurposing of the George Page Conference Room. The room would gain four additional seats, a countertop space, and an updated interior with the renovation. The Committee requested that the space include a rectangular conference table, be equipped with audio-visual capabilities, and be soundproofed for purposes of confidentiality. Upon the motion duly made and seconded, the Committee approved the expansion of the Braun Conference Room.

VI. REASSIGNMENT OF TAC OFFICES 201-H AND 201-I

This item was pulled from the agenda, and a vote did not take place.

VII. ADJOURNMENT

There being no further business, the meeting was adjourned. Unless otherwise notified, the next meeting will be held on April 21, 2022.