

UNIVERSITY PLANNING COMMITTEE

15 May 2024

MINUTES

Attendees

Jay Brewster (Chair)	President James Gash	Dean Pete Peterson
Sean Burnett	Kevin Groves	Phil Phillips
Lila Carlsen	Jaye Goosby Smith	Greg Ramirez
Dean Paul Caron	Sara Jackson	Jeffrey Rohde
Lauren Cosentino	Matt Joyner	Dean Mark Roosa
Dean Deborah Crown	Dean Farzin Madjidi	Nicolle Taylor
Rick Cupp	Dayea Oh	Kevin Wong
Dean Michael Feltner	Tim Perrin	

Absent

Gary Hanson	Lee Kats	Steve Potts
Connie Horton		

Observers

Danny DeWalt, Seta Khajarian, Jonathan See, Jody Semerau, Nicole Singer

Guest Presenters

Alan Regan

I. Call to Order and Devotional

Provost Brewster called the University Planning Committee meeting to order at 8:30 a.m. in the Seaver Board Room. Deborah Crown presented devotional thoughts.

Nicolle Taylor and Dean Mark Roosa moved and seconded approval of the 17 April 2024 meeting minutes which were adopted.

II. FY25 Proposed Budget

Nicole Singer presented preliminary figures covering critical costs and strategic investments in marketing, advancement, and athletics. It was noted that the figures are still in review with budget managers and thereafter will be reviewed by the Board of Regents. Increased investment in merit and student aid was reported. Total investments, FY23 and FY24 budget and enrollment, and FY24 and FY25 fall student headcounts were presented, highlighting that on-ground enrollment is intentionally lower than actuals due to conservative budget planning. For Seaver, a one million dollar increase to student aid and \$1.1 million increase to expenses was reported. For PGBS, an \$8.5 million decrease to expenses, decreased budgeted enrollments, and a shift from 2U to Noodle were reported. For CSOL, a \$2.4 million decrease in expenses and a decrease in budgeted online

program enrollment were reported. It was presented that net tuition and fees account for the largest amount of revenue at 69.4%, and personnel for expenses at 65.2%. School revenues and personnel expenses were described. Members discussed total net tuition. It was clarified that Seaver is ahead of GSEP in net tuition even when including online programs.

III. Construction Updates

Ben Veenendaal provided capital project updates. Construction details on The Mountain's parking garage, arena foundation, dirt relocation, utility cutovers, and material delivery coordination were presented. It was noted that cement trucks will add considerable traffic to campus for the project's duration. The proposal to provide the expected 150 site contractors a carpool incentive to reduce vehicles on campus was highlighted. It was reported that the University is shifting to a new electrical system, and the garage is scheduled to open on time (before annual year-end). Safety measures implemented for pedestrians were presented.

Seismic and ADA upgrades to the Firestone Fieldhouse (FFH) and construction of the Golf Clubhouse were described, emphasizing efforts to minimize parking impact. It was clarified that permeable to impermeable surface ratios must be maintained to meet low-impact development environmental policies. FFH space closures for this construction and potential impacts were reviewed. Hosting PGBS graduation outside to meet fire code capacity was discussed. It was noted that converting FFH's upper seating areas into classroom space is being considered holistically, though offices would not be affected.

IV. WSCUC Shared Governance Subcommittee

Cooker Storm and Katy Carr reviewed committee membership, project phases, and purpose, which includes defining shared governance including roles and responsibilities, formalizing institutional structures and procedures, and ensuring processes are followed. Project phases include research and planning, defining and developing, and refining and submitting a report. Community communication was described as a priority, noting that the Shared Governance Vision Statement is accessible on the Provost's webpage. Efforts underway to collect data to evaluate current practices were described. Survey responses were described as generally positive that we attempt to meet the standard of shared governance. Next steps include researching more qualitative feedback to influence the Committee's future action.

It was clarified that while data from other universities has not been compared, it is likely similar. The 2021 WSCUC site visit was described as the source necessitating this Committee.

V. Learning Management System (LMS) Survey and Pilot

Jonathan See and Alan Regan presented an LMS history and landscape at Pepperdine. Due to the current LMS contract with Sakai ending, a shrinking Sakai user community, and decreased service support, alternatives are in review. Review processes included a faculty and student survey gathering impressions and feedback. A direct comparison pilot including focus groups will launch this fall, then followed by academic leadership making the decision informed by the data collected.

Members discussed current faculty and student sentiments toward LMS services, highlighting the consistent request for one LMS platform. Student feedback was described as mixed, with a clear request for more consistent faculty use. It was clarified that the faculty steering committee will review summer pilot feedback, but Provost and Deans will make the transition decision. Canvas was described as nearly 5 times more expensive than Sakai per year. It was reported that having one LMS platform is critical to avoid confusion, simplify use, bolster troubleshooting, and support finances. It was presented that 2U uses Canvas, and that PGBS will develop their courses on Canvas in January.

VI. Adjournment

The meeting adjourned at 9:42 a.m. The University Planning Committee will next convene at 8:30 a.m. on 18 September 2024 in the Seaver Board Room.