

MINUTES
UNIVERSITY ACADEMIC COUNCIL
Friday, March 25, 2016

Members present: Jay Brewster [chair], Ronald Cox, Bob McQuaid, Mark Chun, June Schmieder-Ramirez, Peter Robinson, April Marshall, Katie Dodds [for Shelley Saxer], Angela Hawken [via phone], Charles Hall, Hung Le, Lisa Bortman, and Mark Roosa.

Members absent: Bob deMayo, Michael Shires, Shelley Saxer, and Bryan Reeder.

I. Old Business

A. Approve **Minutes** of Friday, February 26, 2016

University Academic Council (UAC) meeting

Approved

II. New Business

A. Program Revision Guidelines* - Jay Brewster

The committee provided feedback on the program revision guidelines and made minor edits to the document. Jay Brewster will distribute a revised document.

Approved, pending edits discussed in committee meeting

B. GSBM curriculum revitalization* - Ann Feyerherm

Ann Feyerherm presented an overview of the proposed curriculum revitalization for the Graziadio School. She explained the rationale for separating GSBM's 13 degree programs into three phases: phase 1 includes FTMBA, FEMBA, and online; phase 2 includes MSAF, MSA, MSML, MSAA, MSHR, and MSGB; and phase 3 includes PKE, MSOD, EMBA, and BSM. Because at least 25% of the courses would be changing from 4 units to 3 units according to this proposal, Lisa Bortman notified GSBM that it would be considered by WASC as a substantive change and would need to go through the appropriate process.

C. New WASC criteria - Lisa Bortman

Lisa Bortman provided an overview and distributed a handout of the four changes/additions to WASC expectations. The first expectation is that curricular committees must make decisions based on evidence of market analysis, best practice, assessment infrastructure, and teach out policy. The second expectation is that program reviews must demonstrate meaning, quality, and integrity. The third expectation is that program review must lead curricular change and

be based on evidence. The fourth expectation is that program review must support fiscal decision-making. Lisa also distributed a copy of the updated Substantive Change Manual for WASC.

- D. Payson Library renovations - Mark Roosa
Mark Roosa presented an overview of the renovations to Payson Library that will begin in May. He explained where all of the library's current services will be located during the renovation period as well as the plan to use the new Calabasas campus once the renovations are complete.

**Supporting documents provided on Sakai/Courses site.*

III. New Business--Action Items. The following proposal marked as a double-underscored number, may be voted on as **Consent Agenda.***

- Go to Sakai <https://courses.pepperdine.edu>
- Click "Pepperdine Login."
- Enter your username and password.
- Click the "UAC" tab.
- Click "Resources."
- Click the UAC folder for the meeting date.

A. Seaver None

B. Graziadio None

- 1. Change admission requirements for MS in Management and Leadership** as described in *GSBM-1-FE-MSML program.pdf*
Approved
- 2. Proposal for the Global Business Certificate** as described in *GSBM-2-Global Business.pdf*
Approved, pending edits discussed in committee meeting

C. GSEP None

D. SOL None

E. SPP

None

* **Consent Agenda.** Suggested criteria for including items on the Consent Agenda are as follows:

1. Title and description changes
2. Clarification of requirements
3. Removal of a course
4. Changes in prerequisites
5. Moving courses around
6. Cross-listing courses
7. Conform catalog to existing PeopleSoft practices
8. Reactivate a course