

**MINUTES**  
**UNIVERSITY ACADEMIC COUNCIL**  
**Friday, March 24, 2017**

**Members present:**

Seaver: April Marshall, Karen Martin  
GSBM: John Paglia, John Mooney  
GSEP: Farzin Madjidi, June Schmieder-Ramirez  
SOL: Jeff Baker  
SPP: Mike Shires  
University Libraries: Mark Roosa  
Other: Jay Brewster [chair], Lisa Bortman, Hung Le, Jody Semerau, Bryan Reeder, and Lindsay Jacobs [ex officio]

**Members absent:**

SOL: Shelley Saxer  
SPP: Luisa Blanco  
Other: Charles Hall

- I. Old Business
  - A. Approve **Minutes** of Friday, February 24, 2017  
University Academic Council (UAC) meeting  
**Approved**
  
- II. New Business
  - A. GSEP Santa Barbara proposal update - Jay Brewster  
Farzin Madjidi wrote a letter to clarify the conversation surrounding the GSEP Santa Barbara proposal; this letter is posted on the UAC site on Sakai/Courses. Jay notified the committee that the proposal has been approved by the provost. Jay asked that budget managers be directly involved in future proposals that come forward to UAC. Hung reminded the committee that it is the expectation that proposals that come to UAC have been reviewed, discussed, and approved by all parties involved. Farzin recommended that new programs be reviewed by the deans before being reviewed by the faculty. The committee also discussed asking the deans to sign off on all new program proposals at deans' council meetings before the proposals are submitted to UAC. Jay will discuss this idea with the provost and report back to the committee.
  - B. Plan for Advancement of Student Learning Council (ASLC) - Jay Brewster

Lisa Bortman has provided a collection of MOU's over the last 5 years. These MOU's provide a background and bigger picture for proposals that come to UAC. The MOU's will be posted on the UAC site on Sakai/Courses. UAC will also provide meeting minutes to USLC.

- C. Revised UAC course addition and course change forms - Jay Brewster and Lindsay Jacobs  
The UAC course addition and course change forms have been revised to reflect the feedback we have received from each school. The committee made slight edits to the forms and approved the final versions. These forms will be posted online and implemented immediately.

III. New Business--Action Items. The following proposal marked as a double-underscored number (C. 1-2) may be voted on as **Consent Agenda.\***

- Go to Sakai <https://courses.pepperdine.edu>
- Click "Pepperdine Login."
- Enter your username and password.
- Click the "UAC" tab.
- Click "Resources."
- Click the UAC folder for the meeting date.

**A. Seaver submits the following items for approval:**

1. **Proposal to amend the GPA requirement for full admission to the Business Administration Division as described in Seaver-1-BUS-BA division GPA.pdf Approved**
2. **Proposal for the Survey Research Minor as described in Seaver-2-SOSC-Survey Research minor.pdf Approved**
3. **Change units for PSYC 333 Social Psychology as described in Seaver-3-SOSC-PSYC 333.pdf Approved**
4. **Change catalog content for PSYC 333 Social Psychology as described in Seaver-4-SOSC-PSYC 333 catalog.pdf Approved**
5. **Add PSYC 450 Health Psychology as described in Seaver-5-SOSC-PSYC 450.pdf Approved**

6. **Add catalog content for PSYC 450 Health Psychology** as described in Seaver-6-SOSC-PSYC 450 catalog.pdf  
Approved

**B. Graziadio submits the following items for approval:**

1. **Proposal for the Master of Science in Applied Finance curriculum revision** as described in GSBM-1-MSAF revision.pdf  
Approved

**C. GSEP submits the following items for approval:**

1. **Change prerequisite for PSY 616 Applications of Applied Behavior Analysis for Behavior Change** as described in GSEP-1-PSY-PSY 616.pdf  
Approved
2. **Change co-requisite for PSY 617 Assessment Procedures for Applied Behavior Analysis** as described in GSEP-2-PSY-PSY 617.pdf  
Approved

**D. SOL** **None**

**E. SPP** **None**

**\* Consent Agenda.** Suggested criteria for including items on the Consent Agenda are as follows:

1. Title and description changes
2. Clarification of requirements
3. Removal of a course
4. Changes in prerequisites
5. Moving courses around
6. Cross-listing courses
7. Conform catalog to existing PeopleSoft practices
8. Reactivate a course