

MINUTES
UNIVERSITY ACADEMIC COUNCIL
Friday, September 23, 2016

Members present

Jay Brewster [chair]

Seaver: April Marshall, Lincoln Hanks

GSBM: None

GSEP: Farzin Madjidi, Summer O'Neal

SOL: Shelley Saxer, Jeff Baker

SPP: Michael Shires

Other: Charles Hall, Hung Le, Lisa Bortman, and Bryan Reeder

Members absent

Karen Martin

John Paglia

Luisa Blanco

Mark Roosa

I. Old Business

- A. Approve Minutes of Friday, July 22, 2016 University Academic Council (UAC) digital meeting

Approved

II. New Business

- A. Greeting and Introductions - Jay Brewster

- B. Discussion of UAC Process - Jay Brewster

Chair Jay Brewster reviewed the purpose, role, and process of UAC. There was discussion among UAC members about updating the UAC course change and course addition forms to ease the process of filling out the forms.

- C. Discussion of Accreditation, Program Review, and Office of Institutional Effectiveness - Lisa Bortman
Lisa Bortman provided an overview of the recent WASC accreditation reviews: in 2015, Pepperdine submitted an interim report; in 2016, Pepperdine must submit a mid-cycle review; in 2020, WASC will return to Pepperdine for a campus visit. Because WASC is highly concerned about process, Lisa suggested asking for revision and resubmission of proposals that do not meet approval standards, instead of approving with conditions. Lisa distributed a document that lists all upcoming program reviews. She suggested asking associate deans to present program reviews to UAC.

Lisa also explained that all academic certificate programs need WASC approval going forward. If 50% or more of the program is being offered in a new modality or on a different campus, program proposals need to be submitted to WASC for review. Additionally, Lisa mentioned that all schools must comply with the credit-hour policy; if found noncompliant, all federal aid will be taken away.

D. International Students and Academic Planning - Jay Brewster

Chair Jay Brewster informed the committee about the intensive workload associated with international students for the Office of International Student Services. The committee was asked to be attentive to budget implications for international students when reviewing academic proposals.

E. Dialogue on Upcoming Academic Proposals - UAC discussion

- i. The law school is looking to offer online courses for the master's degree and certificates at Straus.
- ii. The Education division at GSEP is planning a large curricular change in the doctoral program this year and a curricular change in the master's program next year.
- iii. Seaver will be bringing to UAC one new minor in digital humanities and course changes based on five-year reviews.
- iv. SPP is almost definitely moving a program to the DC facility. Other plans include creating new certificates, reducing the number of units, and making structural changes and location changes.

III. New Business--Action Items. The following proposal (III. A. 1) marked as a double-underscored number, may be voted on as **Consent Agenda.***

- Go to Sakai <https://courses.pepperdine.edu>
- Click "Pepperdine Login."
- Enter your username and password.
- Click the "UAC" tab.
- Click "Resources."
- Click the UAC folder for the meeting date.

A. Seaver submits the following items for approval:

1. **Change units for PSYC 322 Lifespan Developmental Psychology** as described in Seaver-1-SOSC-PSYC 322.pdf
Approved
2. **Change units for PSYC 342 Cognitive Processes** as described in Seaver-2-SOSC-PSYC 342.pdf
Approved
3. **Change catalog content for PSYC 322 and PSYC 342** as described in Seaver-3-SOSC-Psychology catalog.pdf
Approved

B. Graziadio None

C. GSEP submits the following items for approval:

- 1. Proposal for University Intern Program** as described in GSEP-1-ED-University intern program.pdf
Approved
- 2. Add MATP 603 University Service Pre-Service Session** as described in GSEP-2-ED-MATP 603.pdf
Approved

D. SOL submits the following item for approval:

1. **Change units and grading basis for LAW 644 Introduction to Professional Formation** as described in SOL-1-LAW 644.pdf
Approved

E. SPP None

*** Consent Agenda.** Suggested criteria for including items on the Consent Agenda are as follows:

1. Title and description changes
2. Clarification of requirements
3. Removal of a course

Friday, September 23, 2016

4. Changes in prerequisites
5. Moving courses around
6. Cross-listing courses
7. Conform catalog to existing PeopleSoft practices
8. Reactivate a course