

University Faculty Council Minutes

Date: November 17, 2016, 2nd meeting of academic year

Place: Villa Graziadio Dining Room, Executive Center, Malibu Campus

Time: 11:30 -12 for lunch, 12 to 2:15 for meeting

Member Attendees:

Administration:

Provost **Rick Marrs**

Associate Provost **Lee Kats**

Seaver College:

Lincoln Hanks

Karen Martin

Tom Vandergon (Chair)

GSBM:

Larry Bumgardner

David Ralph

Andreas Simon

GSEP:

Barbara Ingram

Paul Sparks

Law:

Mark Scarberry

Michael Helfand

Public Policy:

Ted McAllister

Members not attending

Administration:

President **Andy Benton**

Seaver: **Cooker Storm**

Guests arriving at noon

Phil Phillips, Vice President for Administration

Nicolle Taylor, Associate Vice President for Administration

Chris Bauman, Assistant Dean, Administration, GSBM

Helen Williams, Dean, GSEP

1. The meeting was called to order at noon.
2. Minutes were approved with the following corrections:
 - a. Change wording of item #6: The task force decided “that it could be appropriate” to post best practices. Rick will disseminate “a draft of the document so we can consider it for future discussions.”
 - b. Item #7: Vice-Provost instead of Associate Provost; Waves not Wave
3. Ted was nominated and unanimously elected as Vice-Chair.
4. Tom explained the role of liaison: A liaison may be a member of the committee. Otherwise, the liaison makes contact with the current chair of a designated committee or

the faculty representative, may read the minutes, and sees if there are issues that should be addressed in the UFC, or may pass UFC information to the committee. The liaisons for the current academic year are as follows:

- Diversity Council: Tom
 - UPC: Barbara
 - UAC: Karen
 - UTC (tenure): Larry (tentatively)
 - ASLC (Advancement of Student Learning Council): Tom
 - University Management Council: Paul (Donna Plank and Bernice Ledbetter are current faculty reps.)
5. Tom gave a brief recap of the discussions in the September 28 meeting, for the benefit of members who had been absent.
 6. We voted to take off the table the following motion: **to approve a proposed amendment to the UFC charter that would provide for the Vice-Chair to also serve as Chair-Elect.** We discussed the shortcomings of this proposed amendment as well as other ways of assuring that a president not serve too many consecutive years. We then voted unanimously to leave the Charter as it is.
 7. We discussed the motion that was tabled from last meeting: **UFC recommends UPC consider making a change in the charter to allow each school's faculty to select representative to the UPC, so that all five schools have the opportunity to have a representative each year.** We discussed the current method of appointment by the Provost of three representatives and the fact that schools have declined to have a representative when it is their turn, sometimes without consulting their faculty. The wording was modified to make our recommendation stronger, in view of it being an important university goal to adhere to principles of shared governance. The following motion was voted on and approved: **UFC recommends UPC change their charter to allow each school's faculty to select a representative to the UPC, so that all five schools have the opportunity to have a representative each year.** *Action:* Tom will pass this recommendation to the Provost, who is the head of UPC.
 8. The four guests arrived and we began a discussion of how decisions are made regarding remote campus facilities and the role of faculty in the decision-making. Phil Phillips explained in detail the process by which the 10-year lease was signed for the Calabasas facility, making it clear, with elaboration from Nicolle Taylor, that no firm decisions have been made regarding future academic use of the space. They described the necessity to get permits that would allow future use of the property for classes and a clinic, and that obtaining these permits should not be construed as making a decision about actual future use. Nicolle and Dean Williams described how the decision to *not* house the Psychology clinic in Calabasas was an example of how faculty input had an impact on decision making. It was confirmed that the Westlake campus will not close before January, 2018, and no decision has been made regarding the Encino campus, the lease for which expires January 2019.
 9. We discussed the need for improvement in the processes of shared governance. The Provost explained his perspective on securing faculty voices. Faculty representatives explained their desire to be more actively involved in decision-making as participants and stakeholders. Faculty representatives strongly expressed the view that faculty representatives must be elected by their peers, not chosen by administrators.

10. Tom reminded us of the agenda for next time:
 - a. Discussion of *Provost Report on Shared Governance Best Practices and Report on Educational Advisory Board presentation*. Tom will distribute an article for us to read.
 - b. University Diversity Council will bring issues to us.
11. Meeting was adjourned at 2:15 pm.