

FOREIGN NATIONAL INFORMATION FORM

The Foreign National Information Form must be completed before you can receive any form of payment.

All applicable question below must be answered. You will need to come in to the Payroll Department with this form completed, along with your U.S Visa from your passport, I-94"Arrival and Departure Record", and I-20 or IAP66.

1. Last or Family Name: _____ First: _____ Middle: _____

2. Social Security #: _____ 3. Id #: _____

4. Date of Birth: ____/____/____ 5. Home phone #: (____) ____ - ____ 6. E-mail Address _____

7. U.S Local Street Address: _____

Address line 2: _____

City: _____

State: _____

Zip code: _____

8. Foreign Street Address: _____

Address line 2: _____

City: _____

Postal code: _____ Province/Region: _____

Foreign Country: _____

9. Country of Citizenship: _____ 10. Country that issued Passport: _____

11. Passport # : _____ 12. Visa # : _____

13. Have you ever had another immigration status in the United States ☐ Yes ☐ No

14. Income from Employment ☐ Yes ☐ No 15 Income from Scholarship ☐ Yes ☐ No

16. Immigration Status

☐ U.S Immigrant/ permanent Resident

☐ F-1 Student

☐ J-1 Exchange Visitor

☐ H-1 Temporary Employee

☐ Other

☐ J-2 Spouse or Child of exchange Visitor

17. If Immigration Status is J-1, what is the subtype? Check one:

☐ Student

☐ Professor

☐ Research Scholar

☐ Short term Scholar

☐ Other: _____

18. What is the actual primary activity of the visit? Check one

☐ Studying in a Degree Program

☐ Observing

☐ Demonstrating Special Skills

☐ Studying in a Non-Degree Program

☐ Consulting

☐ Clinical Activities

☐ Teaching

☐ Conducting Research

☐ Temporary Employment

☐ Lecturing

☐ Training

☐ Here with Spouse

19. What is the actual date you entered the United States? ____/____/____

20. What is the start date of your immigration status for this Primary Activity? ____/____/____

21. What is the projected end date of your immigration status Primary Activity? ____/____/____

22. Do you have a spouse in the U.S? ☐ Yes ☐ No

23. What type of student? ☐ Undergraduate ☐ Masters ☐ Doctoral

24. For consultants and self employed individuals: Do you or will you have an office (based) in the U.S?

☐ Yes ☐ No If yes, how many days in this tax year did you or will you have the office? _____

25. Is your Country of tax Residence different from Foreign tax Residence address? ☐ Yes ☐ No

Please list any U.S Visa Immigration Activity

| Date of Entry | Date of Exit | Visa Immigration Status | Primary Activity | Have you taken any Treaty Benefits |
|----------------|----------------|-------------------------|------------------|--|
| ____/____/____ | ____/____/____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| ____/____/____ | ____/____/____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| ____/____/____ | ____/____/____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| ____/____/____ | ____/____/____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| ____/____/____ | ____/____/____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| ____/____/____ | ____/____/____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| ____/____/____ | ____/____/____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| ____/____/____ | ____/____/____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| ____/____/____ | ____/____/____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |

I hereby certify that all of the above information is true and correct. I understand that if my status changes from that which I have indicated on this form I must submit a new Foreign National Form to the Payroll Department.

Signature: _____ Date: _____

For Office Uses Only

Completed by : _____ Date : _____