

MONTHLY PAYROLL SCHEDULE 2015

Pay Period ID	Pay Period Begin Date	Pay Period End Date	Pay Date	Payroll Timecard Deadline-10 a.m.	Provost Faculty Contract Deadline-5 p.m.	HR Faculty Contract Deadline-5 p.m.	HR Staff Paperwork Deadline-Noon
M1501	01/01/15	01/31/15	01/26/15	01/16/15	12/26/14	01/08/15	01/09/15
M1502	02/01/15	02/28/15	02/26/15	02/17/15	01/26/15	02/11/15	02/13/15
M1503	03/01/15	03/31/15	03/26/15	03/17/15	02/26/15	03/11/15	03/13/15
M1504	04/01/15	04/30/15	04/24/15	04/17/15	03/26/15	04/09/15	04/13/15
M1505	05/01/15	05/31/15	05/26/15	05/18/15	04/26/15	05/08/15	05/12/15
M1506	06/01/15	06/30/15	06/26/15	06/17/15	05/26/15	06/11/15	06/15/15
M1507	07/01/15	07/31/15	07/24/15	07/17/15	06/26/15	07/09/15	07/13/15
M1508	08/01/15	08/31/15	08/26/15	08/17/15	07/26/15	08/11/15	08/13/15
M1509	09/01/15	09/30/15	09/25/15	09/17/15	08/26/15	09/10/15	09/14/15
M1510	10/01/15	10/31/15	10/26/15	10/16/15	09/26/15	10/09/15	10/13/15
M1511	11/01/15	11/30/15	11/25/15	11/17/15	10/26/15	11/10/15	11/12/15
M1512	12/01/15	12/31/15	12/23/15	12/15/15	11/26/15	12/08/15	12/10/15
M1601	01/01/16	01/31/16	01/26/16	01/18/16	12/18/15**	01/08/16	01/11/16

****Important Dates for 2016**

Monthly HR faculty paperwork deadlines are not based solely on payroll processing deadlines, and allow for periods of heavy volume and the additional steps involved with faculty

Monthly HR staff paperwork deadlines are based on payroll processing deadlines.