

## MONTHLY PAYROLL SCHEDULE 2017

Pay Period ID	Pay Period Begin Date	Pay Period End Date	Pay Date	Payroll Timecard Deadline-10 a.m.	Provost Faculty Contract Deadline-5 p.m.	HR Faculty Contract Deadline-5 p.m.	HR Staff Paperwork Deadline-Noon
M1701	01/01/17	01/31/17	01/26/17	01/17/17	<b>12/19/16</b>	01/04/17	01/13/17
M1702	02/01/17	02/28/17	02/24/17	02/17/17	01/16/17	02/02/17	02/13/17
M1703	03/01/17	03/31/17	03/24/17	03/17/17	02/13/17	03/02/17	03/13/17
M1704	04/01/17	04/30/17	04/26/17	04/17/17	03/13/17	04/04/17	04/13/17
M1705	05/01/17	05/31/17	05/26/17	05/17/17	04/10/17	05/04/17	05/15/17
M1706	06/01/17	06/30/17	06/26/17	06/16/17	05/08/17	06/02/17	06/13/17
M1707	07/01/17	07/31/17	07/26/17	07/15/17	06/12/17	07/04/17	07/13/17
M1708	08/01/17	08/31/17	08/25/17	08/17/17	07/10/17	08/03/17	08/14/17
M1709	09/01/17	09/30/17	09/26/17	09/15/17	08/14/17	09/04/17	09/13/17
M1710	10/01/17	10/31/17	10/26/17	10/17/17	09/11/17	10/04/17	10/13/17
M1711	11/01/17	11/30/17	11/22/17	11/14/17	10/09/17	10/31/17	11/09/17
M1712	12/01/17	12/31/17	12/22/17	12/15/17	11/13/17	11/30/17	12/11/17
M1801	01/01/18	01/31/18	01/26/18	01/17/18	12/11/17**	01/14/18	01/15/18

**\*\*Important Dates for 2018**

Monthly HR faculty paperwork deadlines are not based solely on payroll processing deadlines, and allow for periods of heavy volume and the additional steps involved with faculty hires. These deadlines allow HR, Payroll, and associated academic departments sufficient time to process faculty contract payments.

Monthly HR staff paperwork deadlines are based on payroll processing deadlines.