

## BIWEEKLY PAYROLL SCHEDULE 2023

ID	Pay Period Begin Date	Pay Period End Date	Pay Date	Provost Faculty Paperwork Deadline-5 p.m.	HR Faculty Paperwork Deadline-5 p.m.	HR Staff Paperwork Deadline-Noon	Payroll Timecard Approval Deadline-10 a.m. * indicates early deadline
H2301	12/19/22	01/01/23	MD 01/06/23	12/11/22	12/15/22	12/19/22	12/19/22*
H2302	01/02/23	01/15/23	MD 01/20/23	01/03/23	01/05/23	01/09/23	01/13/23*
H2303	01/16/23	01/29/23	MD 02/03/23	01/09/23	01/20/23	01/24/23	01/30/23
H2304	01/30/23	02/12/23	MD 02/17/23	01/23/23	02/03/23	02/07/23	02/13/23
H2305	02/13/23	02/26/23	MD 03/03/23	02/06/23	02/17/23	02/21/23	02/27/23
H2306	02/27/23	03/12/23	MD 03/17/23	02/20/23	03/03/23	03/07/23	03/13/23
H2307	03/13/23	03/26/23	03/31/23	03/06/23	03/17/23	03/21/23	03/27/23
H2308	03/27/23	04/09/23	MD 04/14/23	03/20/23	03/31/23	04/04/23	04/10/23
H2309	04/10/23	04/23/23	MD 04/28/23	04/03/23	04/14/23	04/18/23	04/24/23
H2310	04/24/23	05/07/23	MD 05/12/23	04/17/23	04/28/23	05/02/23	05/08/23
H2311	05/08/23	05/21/23	MD 05/26/23	05/01/23	05/12/23	05/16/23	05/22/23
H2312	05/22/23	06/04/23	MD 06/09/23	05/15/23	05/26/23	05/30/23	06/05/23
H2313	06/05/23	06/18/23	MD 06/23/23	05/30/23	06/08/23	06/12/23	06/16/23*
H2314	06/19/23	07/02/23	MD 07/07/23	06/12/23	06/22/23	06/26/23	06/29/23*
H2315	07/03/23	07/16/23	MD 07/21/23	06/26/23	07/07/23	07/11/23	07/17/23
H2316	07/17/23	07/30/23	MD 08/04/23	07/10/23	07/21/23	07/25/23	07/31/23
H2317	07/31/23	08/13/23	MD 08/18/23	07/24/23	08/04/23	08/08/23	08/14/23
H2318	08/14/23	08/27/23	MD 09/01/23	08/07/23	08/18/23	08/22/23	08/28/23
H2319	08/28/23	09/10/23	MD 09/15/23	08/21/23	09/01/23	09/05/23	09/11/23
H2320	09/11/23	09/24/23	09/29/23	09/05/23	09/15/23	09/19/23	09/25/23
H2321	09/25/23	10/08/23	MD 10/13/23	09/18/23	09/29/23	10/03/23	10/09/23
H2322	10/09/23	10/22/23	MD 10/27/23	10/02/23	10/13/23	10/17/23	10/23/23
H2323	10/23/23	11/05/23	MD 11/10/23	10/16/23	10/27/23	10/31/23	11/06/23
H2324	11/06/23	11/19/23	MD 11/22/23	10/30/23	11/08/23	11/10/2023*	11/16/23*
H2325	11/20/23	12/03/23	MD 12/08/23	11/13/23	11/24/23	11/28/23	12/04/23
H2326	12/04/23	12/17/23	MD 12/22/23	11/27/23	12/08/23	12/12/23	12/18/23
H2401	12/18/23	12/31/23	MD 01/05/24	12/11/23**	12/14/23**	12/18/23**	12/22/23*
H2402	01/01/24	01/14/24	MD 01/19/24	12/18/23	01/04/24	01/08/24	

**\*\*Important Dates for 2024**

**M = Medical Deductions**

**D = Dental Deductions**

Biweekly HR faculty paperwork deadlines are based on pay period begin dates considering periods of heavy volume and holidays allowing HR sufficient time to process faculty contract payments and to facilitate accurate KRONOS time recording.

Biweekly HR staff paperwork deadlines are based on payroll processing deadlines.