

MONTHLY PAYROLL SCHEDULE 2019

Pay Period ID	Pay Period Begin Date	Pay Period End Date	Pay Date	Payroll Timecard Deadline-10 a.m.	Provost Faculty Contract Deadline-5 p.m.	HR Faculty Contract Deadline-5 p.m.	HR Staff Paperwork Deadline-Noon
M1901	01/01/19	01/31/19	01/25/19	01/17/19	12/14/18	01/14/19	01/14/19
M1902	02/01/19	02/28/19	02/26/19	02/15/19	01/12/19	02/14/19	02/14/19
M1903	03/01/19	03/31/19	03/26/19	03/15/19	02/15/19	03/16/19	03/16/19
M1904	04/01/19	04/30/19	04/26/19	04/17/19	03/15/19	04/16/19	04/16/19
M1905	05/01/19	05/31/19	05/24/19	05/17/19	04/12/19	05/14/19	05/14/19
M1906	06/01/19	06/30/19	06/26/19	06/17/19	05/17/19	06/14/19	06/14/19
M1907	07/01/19	07/31/19	07/26/19	07/17/19	06/14/19	07/16/19	07/16/19
M1908	08/01/19	08/31/19	08/26/19	08/16/19	07/12/19	08/14/19	08/14/19
M1909	09/01/19	09/30/19	09/26/19	09/17/19	08/16/19	09/16/19	09/16/19
M1910	10/01/19	10/31/19	10/25/19	10/17/19	09/13/19	10/15/19	10/15/19
M1911	11/01/19	11/30/19	11/26/19	11/15/19	10/11/19	11/14/19	11/14/19
M1912	12/01/19	12/31/19	12/23/19	12/13/19	11/08/19	12/11/19	12/11/19
M2001	01/01/20	01/31/20	01/24/20	01/17/20	12/13/19 **	01/13/20	01/13/20

****Important Dates for 2020**

Monthly HR faculty paperwork deadlines are not based solely on payroll processing deadlines, and allow for periods of heavy volume and the additional steps involved with faculty hires. These deadlines allow HR, Payroll, and associated academic departments sufficient time to process faculty contract payments.

Monthly HR staff paperwork deadlines are based on payroll processing deadlines.