

MONTHLY PAYROLL SCHEDULE 2022

Pay Period ID	Pay Period Begin Date	Pay Period End Date	Pay Date	Payroll Timecard Deadline-10 a.m.	Provost Faculty Contract Deadline-5 p.m.	HR Faculty Contract Deadline-5 p.m.	HR Staff Paperwork Deadline-Noon
M2201	01/01/22	01/31/22	01/26/22	01/14/22	01/10/22	01/12/22	01/14/22
M2202	02/01/22	02/28/22	02/25/22	02/17/22	02/07/22	02/09/22	02/14/22
M2203	03/01/22	03/31/22	03/25/22	03/17/22	03/07/22	03/09/22	03/14/22
M2204	04/01/22	04/30/22	04/26/22	04/15/22	04/11/22	04/13/22	04/14/22
M2205	05/01/22	05/31/22	05/26/22	05/17/22	05/09/22	05/11/22	05/16/22
M2206	06/01/22	06/30/22	06/24/22	06/17/22	06/06/22	06/08/22	06/13/22
M2207	07/01/22	07/31/22	07/26/22	07/15/22	07/11/22	07/13/22	07/14/22
M2208	08/01/22	08/31/22	08/26/22	08/17/22	08/08/22	08/10/22	08/16/22
M2209	09/01/22	09/30/22	09/26/22	09/16/22	09/12/22	09/14/22	09/14/22
M2210	10/01/22	10/31/22	10/26/22	10/17/22	10/10/22	10/12/22	10/14/22
M2211	11/01/22	11/30/22	11/23/22	11/17/22	11/07/22	11/09/22	11/11/22
M2212	12/01/22	12/31/22	12/23/22	12/16/22	12/05/22	12/07/22	12/13/22
M2301	01/01/23	01/31/23	01/26/23	01/17/23	01/09/23	01/11/23**	01/16/23

****Important Dates for 2023**

Monthly HR faculty paperwork deadlines are not based solely on payroll processing deadlines, and allow for periods of heavy volume and the additional steps involved with faculty hires. These deadlines allow HR, Payroll, and associated academic departments sufficient time to process faculty contract payments.

Monthly HR staff paperwork deadlines are based on payroll processing deadlines.