



Spring 2021 Course Withdrawal Information

In the event that you need to make a change to your Spring 2021 enrollment, the withdrawal schedule below outlines the percentage of tuition refund and grade you will receive based on when the official request is submitted to the Executive Programs Office. Before officially withdrawing from a course, we strongly recommend contacting the Financial Aid Office and your Executive Coach to discuss the financial aid and academic impact. Students who wish to withdraw from a course or courses must email their Executive Coach and the Executive Programs Office the request via their Pepperdine email account.

Continuing students will be charged a \$150 withdrawal fee reflected in their WaveNet student account if all courses are withdrawn between the first day of the Spring 2021 term (January 4, 2021) and the 100% tuition refund period for the courses (January 16, 2021).

If all courses are dropped prior to the Add/Drop deadline, students will receive a 100% tuition refund. If all courses are dropped after the Add/Drop deadline, students will be responsible for the percentage outlined in the withdrawal schedule below.

Refund Schedule

Dates	Tuition Refund Percentage & Grade Assigned
Jan 4 - Jan 16	100% refund: Add/Drop Period
Jan 17 – Jan 23	75% refund & “W” grade
Jan 24 – Jan 30	50% refund & “W” grade
Jan 31 – Feb 27	25% refund & “W” grade
Feb 28 – April 16	0% refund & “W” grade or “WF” grade*

**A grade of “W Withdrawal” or “WF Withdrawal Fail” will be assigned based on your academic standing in the course at the time of the withdrawal.*