

Welcome

Genesis DeLong
Director
Student Engagement and Success

Orientation Agenda

Program Overview: Meet Your Faculty

Brian McGilvray, MSB Program Chair and Practitioner Faculty of Business Law

Breakout Room: Meet Your Classmates

From Registration to Graduation: How to Earn Your Degree

Elizabeth Pode, Senior Academic Program Advisor

Introduction to Career and Professional Development

Jon Koegler, Director, Full-Time Programs, Career and Professional Development

Global Programs Overview

Chloe Weatherill, Assistant Director, Global Programs

Life as a Graziadio Student: Current Student Perspective

Candy Shim

Next Steps to Graziadio

Jessica Rubalcava, Assistant Director, Student Engagement

Q&A

Closing

Brian McGilvray

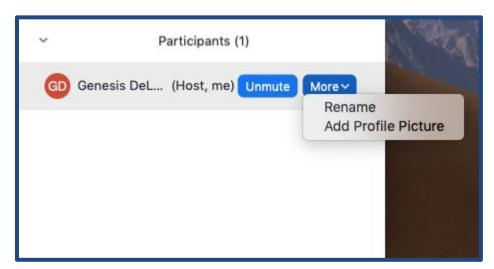


Recording in Progress



Rename Yourself on Zoom

- 1. Click the "Participants" button
- 2. Hover over your name in the "Participants" list on the right side of the Zoom window.
- 3. Click on "Rename"
- 4. Enter the name you'd like to appear in the Zoom meeting and click on "OK"





Program Overview: Meet Your Faculty

Brian McGilvray, JD
MSB Program Chair and
Practitioner Faculty of Business Law

Welcome to the Program!

Brian P. McGilvray, J.D., MBA

Practitioner Faculty of Business Law

Overview

Faculty Introductions

Applied Learning Environment



Faculty Introductions - Applied Learning

Cole E. Short, Ph.D.

Assistant Professor of Strategy

Jozefina Kalaj, Ph.D.

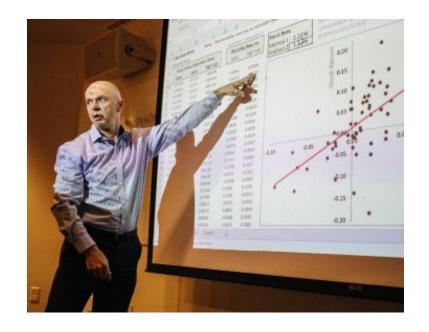
Assistant Professor of Economics

Clark Johnson, Ph.D.

Assistant Professor of Marketing

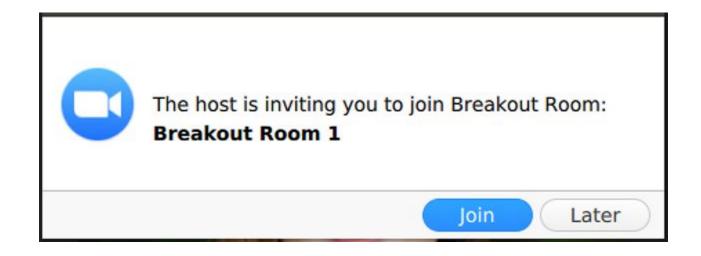
Kelley Carroll, MBA

Adjunct Faculty - Marketing



Breakout Rooms: Meet Your Classmates

Breakout Room: Meet Your Classmates



From Registration to Graduation: How to Earn Your Degree

Kathleen Avery Academic Program Advisor

Programs Office Purpose

- To ensure you meet your program requirements to graduate
- Process registration
- Advise on course sequencing
- Approve you for graduation



Cohort Model

Cohort Model

- Students begin and complete the program in the expected timeframe.
- You are ensured enrollment into all of your classes.
- Classes are completed in the recommended sequence outlined in the Curriculum Worksheet.



Sequence & Structure

- 36 units for your degree, 3 trimesters (12 months):
 - ❖ Fall 2021 Trimester: 15 units
 - ❖ Spring 2022 Trimester: 15 units
 - Summer 2022 Trimester: 6 units (part-time)



Making Appointments

Advising Appointments

- Please book a Zoom meeting by going to kathleenavery.youcanbook.me
- No meetings during class time
- Please cancel through Youcanbook.me or by emailing me
- Must be booked at least 2 hours in advance

Emails

- Pepperdine email is preferred; copy your personal if unable to access your Pepperdine email
 - Include your full name and CWID#

Kind Regards, Kathleen

Office Hours

- 8 am-5 pm, Pacific
 Standard Time, Monday
 through Friday
- Allow up to one business day for a response



Kathleen Avery

Academic Program Advisor Full-Time Programs Administration Graziadio Business School

o: 310.506.4018 https://kathleenavery.youcanbook.me



Important Dates

Fall classes begin	August 30
Labor Day (no classes)	September 6
Thanksgiving Holiday (no classes)	November 25 - 26
Fall classes end	December 10
Winter Break (no classes)	December 11- January 2

Tracking Your Degree... Together!

- Advising Sheets
 - •will be sent to you once the semester begins
 - individualized by your advisor based on goals
- Academic Catalog
 - Lists all degree requirements for your program
 - Course descriptions, academic policies, add/drop deadlines, tuition information, etc.
 - Curriculum Worksheets
 - Can be found on our Community Website for use.



Things to Expect

- Advising sheets and workshops
- Registration workshop

Contact Info

- Your MSB Advisor is Kathleen Avery; I can be contacted at kathleen.avery@pepperdine.edu
- Youcanbook.me link is located in my email signature
- If I am ever out of the office, please email <u>pgbsftprograms@pepperdine.edu</u>

Phone Number - (310)506-4018



Introduction to Career and Professional Development

Jon Koegler
Director, Full-Time Programs
Career and Professional Development

Personalized Career Services

Developing individual career strategies and action plans based on unique needs and goals





What we do

Teaching

- PGBS 560 online modules + labs
- Handshake career platform and other enabling tools
- Resume template and instructions
- Professional Development Series live workshops, webinars, subject matter experts



Coaching

- Career self-assessment
- Career path planning/advising
- Job search strategies and tools
- Professional skills coaching
- Job interviewing, negotiating the offer, and more . . .



Networking

- Speakers, panel discussions
- Specialized career roundtables
- Networking and social events
- Case competitions
- Regional employer treks
- Hiring conferences



Continuous learning

Career Seminar (Spring Term 2022) delivered via online learning modules and interactive lab sessions

Career Resume & Networking Getting Hired Branding Interviewing **Planning** Cover Letter Hands-on intro to **Building your** Job search Getting an offer Interview prep Developing CPD toolkit Negotiating techniques resume Interviewing your brand Handshake Closing Building and Creating your Informational Accentuating Accessing key Preparing to start cover letter expanding your interviews strengths, resources work network Crafting and Following up interests. Assessment of Onboarding Connecting and telling your story motivation strengths, goals, contacting career stage Job related Markets & Targets events

Continuous Access to Career Resources



Expectations and Outcomes



Student + CPD Ownership/Partnership Model

Be fluent in the use of contemporary career planning and job search tools/resources, and associated support systems

Have sufficient self-awareness of interests, motivation and strengths, and be able to translate these into job/career frameworks

Develop a job/career search strategy with specific, actionable plans and timetables

Be able to create a viable, job-ready resumes and cover letters

Understand and translate the process of networking to generate suitable job leads and establish positive professional contacts

Engage and work proactively with the Career & Professional Development team to take advantage of all services and events



Other Important Information

PGBS 560 Career Seminar - Spring Term 2022

Coaching appoints will be virtual - no walk ins

MSB Career Coach: Jon Koegler

Email: jonathan.koegler@pepperdine.edu

Phone: 310-506-8519





Global Programs Overview

Chloe Weatherill, Assistant Director, Global Programs

Global Business Intensive

2 Unit Course

- Led by PGBS Faculty
- Open to all PGBS students
- Project-based learning



In-person Immersive Travel

- 2022 Program Dates:
 - o April 18 22
 - o April 25 29
- Explore an international business destination with your cohort
- Destinations

 announced in
 September (emails + infosession)
- Registration in November

Experiential Learning

- Company visits
- Executive presentations
- Industry panels
- Guest lectures
- Cultural tours

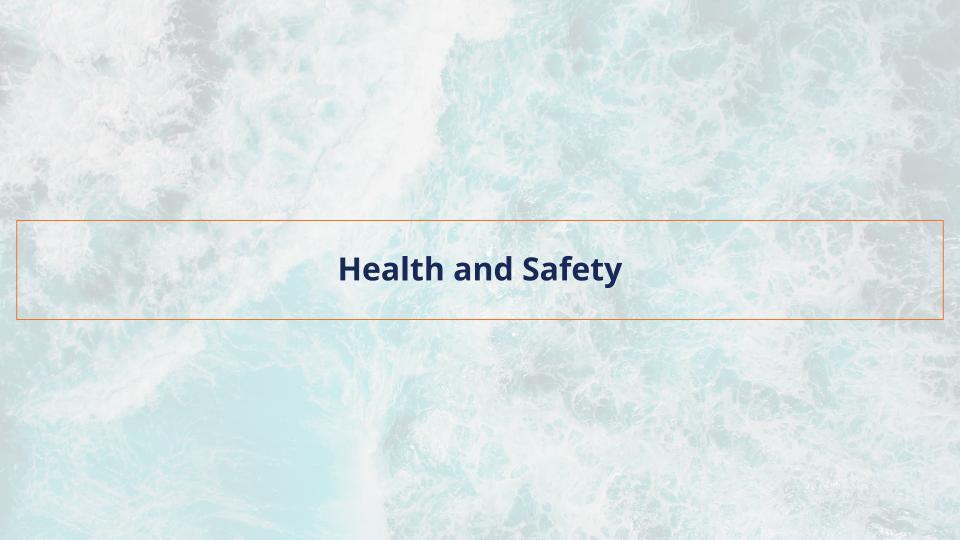


Life as a Graziadio Student: Current Student Perspective

Candy Shim

Next Steps to Graziadio

Jessica Rubalcava Assistant Director, Student Engagement



COVID-19 Vaccination Requirement

COVID-19 Vaccination Requirement

To submit proof of COVID-19 vaccination, please follow the <u>instructions</u> for uploading the information to the <u>Student Health Center Portal</u>.

We understand that some may choose not to receive the vaccine due to medical reasons, or religious or philosophical beliefs. These individuals must claim an exemption by completing the <u>vaccination</u> <u>exemption form</u>. Unvaccinated individuals may be subject to additional infection control measures, such as ongoing routine screening testing and a 10-day quarantine if exposed to a positive case.

- 1) <u>Upload Proof of Vaccination</u> OR
- 2) Submit Vaccination Exemption Form

For more information, please <u>review the COVID-19 Vaccination Policy</u>



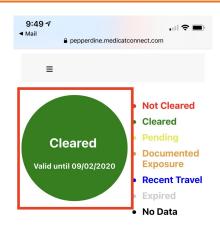
Face Covering Policy

- Face coverings are not required outdoors.
- Face coverings are required for everyone regardless of COVID-19 vaccination status, in the following settings:
 - On public transit (University shuttles, buses, vans, ride shares)
 - Healthcare settings
 - Emergency shelters
 - o Indoor public settings, including
 - Residence Halls. Individuals sharing suites or apartments may be considered a household and are not required to wear face coverings while in their "home" area, but should wear face coverings when exiting their suite/apartment in public areas of the resident halls.
 - Classes. Face coverings are required for all individuals, regardless of vaccination status.
 - Dining Halls. Face coverings are required for all individuals until seated and unless eating or drinking.

For more information, visit the <u>Face Covering Policy webpage</u>.



Wellness Checks



You are at minimum risk of having COVID-19.

COVID-19 Community Daily Wellness Check Please complete the COVID-19 Daily Wellness Check.

Date	Time	Description
9/1/2020	9:48 AM	Green - Cleared
8/31/2020	9:38 AM	Green - Cleared

Prior to arriving on campus each day, all students will complete the <u>COVID-19 Daily Wellness Check</u>. A daily email with the subject line: Required Daily Wellness Check-In is being delivered to your Pepperdine email.

TIP: Once you complete your COVID-19 Daily Wellness Check, it is helpful to take a screenshot of the green dot indicator on your mobile phone so you can show this at the guard gate upon your arrival to campus.



Entry Screening Test Prior to Arrival to Campus

All students, both vaccinated and unvaccinated, must obtain a rapid/antigen or PCR COVID-19 test no earlier than 72 hours before arriving on campus. The test result needs to be uploaded to the <u>Student Health Center Patient Portal</u>. Instructions for uploading your test results can be found on the <u>Restoration Plan - Test website</u>.

For example, if you plan to arrive on campus for the first time on Monday, August 30, the COVID test should be administered between Friday, August 27 - Sunday, August 29 and the test result uploaded by no later than Monday, August 30. The entry screening test is only needed the first time you access the campus.

Testing locations:

- California testing site locator
- County of Los Angeles and the City of Los Angeles mobile testing sites
- <u>Testing resources in Orange</u>
 <u>County</u>
- Ventura County TestingInformation
- Contact a local pharmacy, such as CVS or Walgreens



Routine Testing Beginning Week of August 30

Graziadio students, regardless of vaccination status, accessing a campus facility will need to take a weekly PCR COVID-19 test.

- This is a self-administered test.
- Results will be available within one business day.
- Tests will be available at the Malibu and regional campuses (West LA, Ecino, Calabasas and Irvine).
- The tests are free there is no cost to students.
- For students accessing a campus on an infrequent basis, testing will be required only for the week(s) when they will be present.
- You will receive an email that outlines the registration process for the web-based testing software,
 information about scheduling weekly tests and specific details about campus location and times.

For more information about routine screening testing, please visit the Restoration Plan - Test website.



Student Health Center Requirements

University Immunization Requirement

General Immunization Requirement

To satisfy the University's immunization requirement, follow these steps prior to your arrival to Pepperdine:

- 1. Complete the online Health History Form in the Patient Portal.
- 2. Enter the dates you received the <u>required immunizations</u> into the <u>Patient Portal</u>. These dates can be found on your official immunization records.
- 3. Upload your official immunization records **in English** into the <u>Patient Portal</u>.

Students can use their WaveNet User ID and password to gain access to their Patient Portal.



University Health Insurance Requirement

Student Demographic	Action Required
New or Returning Student Residing in the United States for Fall 2021 Semester*	Select one of two options on the AHP Insurance Dashboard 1. Enroll in SHIP, or 2. Provide proof of an existing US-based health insurance plan by completing the waiver process Students who do not provide proof of US-based insurance and have an approved waiver notification prior to the September 5 deadline are automatically enrolled in SHIP are responsible for the charge on their student account.

*International students residing in the US who have trouble accessing the AHP Insurance Dashboard may contact the University's Insurance Coordinator Andrea Kollerbohm at andrea.kollerbohm@pepperdine.edu for assistance.





International Students

Mandatory Arrival Report

If you are an International Student currently in the United States, don't forget to complete your mandatory arrival report.

Office of International Student Services (OISS) website:

https://community.pepperdine.edu/studentemployment/currentstudents/internationalstudents.htm

Judy Lee

Associate Director, PDSO (A-M)

o: 310.506.4246, judy.lee@pepperdine.edu

Stacey Chen

Assistant Director, DSO (N-Z)

o: 310.506.4246, stacev.chen@pepperdine.edu



International Student Webinar

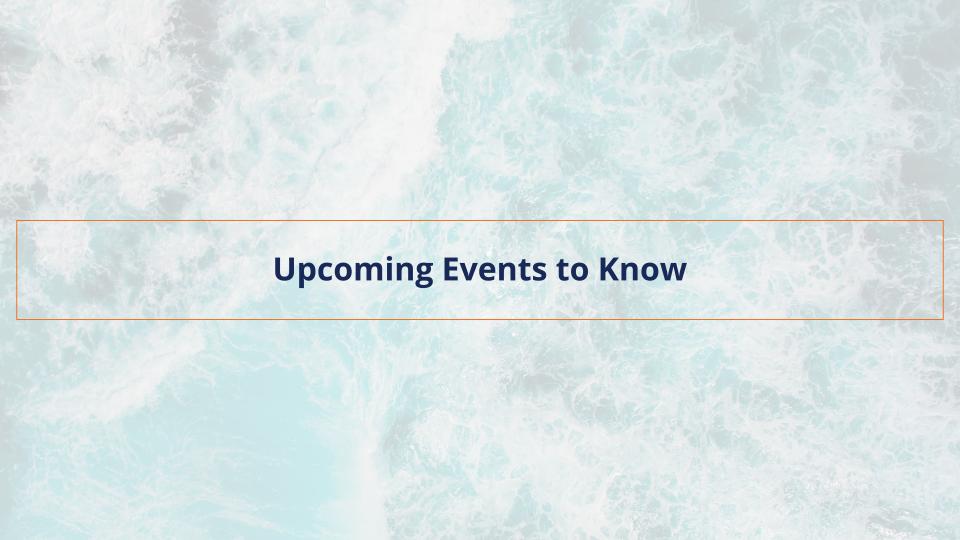
How to Maintain Your Status as an F-1 Student at Pepperdine

Thursday, August 19, 7 - 7:45 PM (PT) (Live via Zoom)

During this webinar, the Office of International Student Services (OISS) will provide international students with important immigration updates and information. Question and answer time will be provided at the end of the session.

This session is required for all international students. For students who are unable to join the live Zoom session, you may view the slide presentation on <u>the Community webpage</u> after the event.





Welcome Week

Welcome Table

Open Daily Monday - Thursday. Location: Palm Plaza (just outside the Beckman Management lobby doors)

7 - 8 AM

11:30 AM - 1:30 PM

5 - 6 PM

Monday, August 30

Stop by the Welcome Table to pick up your welcome gift and student ID. Our staff are available to assist you in locating your classes, answering your questions, and navigating your first week on campus.

Tuesday, August 31, 5-7 PM

Join Spiritual Life Officer Robert Woodcock on a hike to explore Malibu's natural beauty while meeting new friends and learning about mindfulness. Please wear comfortable shoes and sun protection. Snacks and water will be provided. All skill levels are welcome!

Wednesday, September 1, 11:30-1:30 PM

#WavesWednesday Kickoff Lunch. It's the first spirit day of the year! Join faculty, staff, and fellow students for lunch. Wear your Pepperdine gear or something orange or blue to show your school spirit and enter to win prizes.

Thursday, September 2

Stop by the Welcome Table to pick up your welcome gift and student ID.



To Do Before You Arrive on Campus

Student ID Card

If you successfully submitted your selfie photo by the August 11 deadline, you will be able to pick up your Student ID card at the Welcome table during Welcome Week, August 30 - September 2.

If you were not able to submit your photo prior to August 11, you may submit your selfie photo anytime using the GET app.

Once your photo is approved, you can print your ID card at the printing station located in the Drescher Learning Center (lower level). For help, call IT at **310-506-HELP** (4357).

Scan the QR code below for instructions on how to submit your selfie ID photo:





Campus Parking

Parking Permit

- You can request a parking permit online at: https://www.pepperdine.edu/publicsafety/parking/2020-2021registration.htm
- Or you can visit the Public Safety Office in person to request a parking permit.

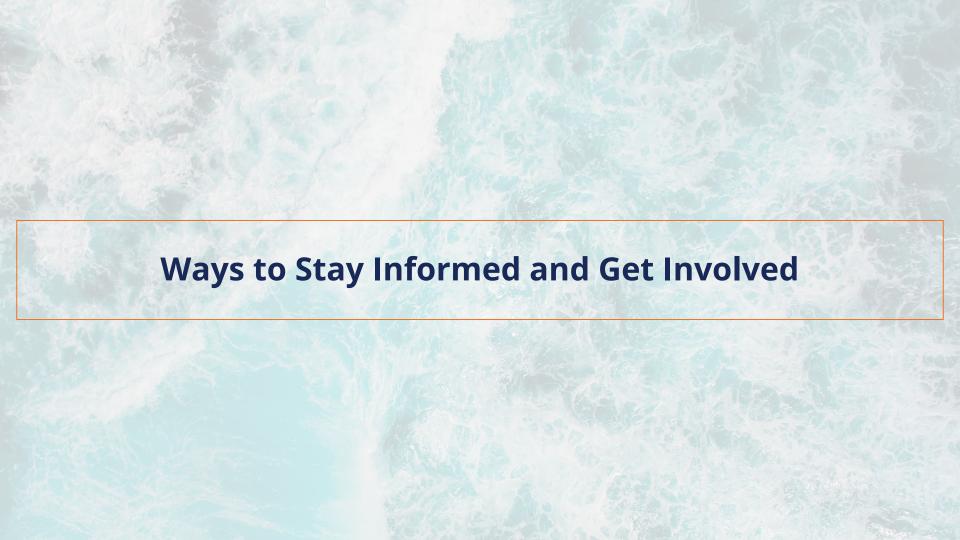
Where to Park

 Students can park in parking lots S, T or V at the Drescher Campus



Drescher Campus





Check Your Email for the Graziadio Insider

The Graziadio Insider weekly newsletter is the best way to stay connected with the Graziadio community!

Each newsletter has:

- Important information about campus resources and deadlines
- Student club event information
- Job opportunities
- Student involvement opportunities



Graziadio Insider



Full-time programs news and events brought to you by: Student Engagement and Success



Get Involved!

Meet the Clubs!

September 9, 5-6 PM (PT) -Palm Plaza, Drescher Campus

September 15, 5-6 PM (PT) Zoom

Come meet your classmates and find out about opportunities to join student clubs



Peppervine is your one-stop-shop for all student club information!

Graziadio Student Advisory Board

- Provide a representative student voice on student life outside the classroom
- Help make an impact the current and future student experience
- Apply today!



Student Engagement and Success

The Office of Student Engagement and Success (SES) promotes a supportive, connected, and thriving student experience from orientation to graduation.



Genesis DeLong, Director (310) 506-4814 genesis.delong@pepperdine.edu

Jessica Rubalcava, Assistant Director, Student Engagement (310) 506-6541

jessica.rubalcava@pepperdine.edu



Contact us anytime at PGBS.SES@pepperdine.edu





COVID-19 Information

COVID-19 Planning and Preparedness

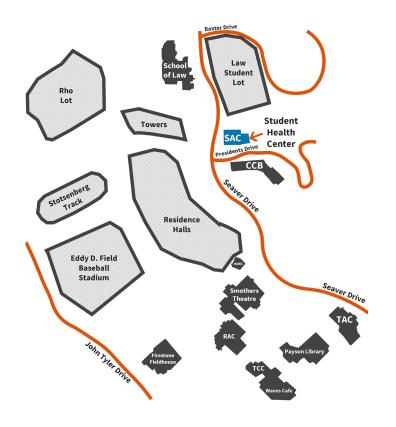
Additional information about Pepperdine's COVID-19 planning and preparedness is available on the University's COVID-19 website at https://www.pepperdine.edu/coronavirus/

COVID-19 Questions

Individuals with questions or concerns regarding any COVID-related issue can contact the COVID-19 Information Line at 310.506.8111 or via email at covid19info@pepperdine.edu



Contact Student Health Center



Phone

310.506.4316, option 3

Location

Student Assistance Center (SAC)

Hours

Monday-Friday, 8 AM-5 PM

Social Media (Facebook, Twitter, Instagram)

@pepperdineshc

Students who are too sick or injured to use the campus shuttle are encouraged to contact DPS at 310.506.4442 to receive a free medical escort.



Contact Student Financial Services

Student Accounts

Questions regarding Student Accounts can be directed to pgbs.student.accounts@pepperdine.edu

Financial Aid

Questions regarding Financial Aid can be directed to the Financial Aid website to schedule a consultation: https://bschool.pepperdine.edu/admission/financial-aid/





Closing

Brain McGilvray, JD
MSB Program Chair and
Practitioner Faculty of Business Law

