

PEPPERDINE | GRAZIADIO
BUSINESS SCHOOL

Welcome

**Genesis DeLong
Director
Student Engagement and Success**

Orientation Agenda

Program Overview: Meet Your Faculty

Dr. Mark Allen, MSHR Program Chair and Practitioner Lecturer of Organizational Theory and Management

Breakout Room: Meet Your Classmates**From Registration to Graduation: How to Earn Your Degree**

Kathleen Avery, Academic Program Advisor

Introduction to Career and Professional Development

Deanna Thomas, Career Coach

Global Programs Overview

Chloe Weatherill, Assistant Director, Global Programs

Life as a Graziadio Student: Current Student Perspective

Diana Brodskiy

Next Steps to Graziadio

Jessica Rubalcava, Assistant Director, Student Engagement

Q&A**Closing**

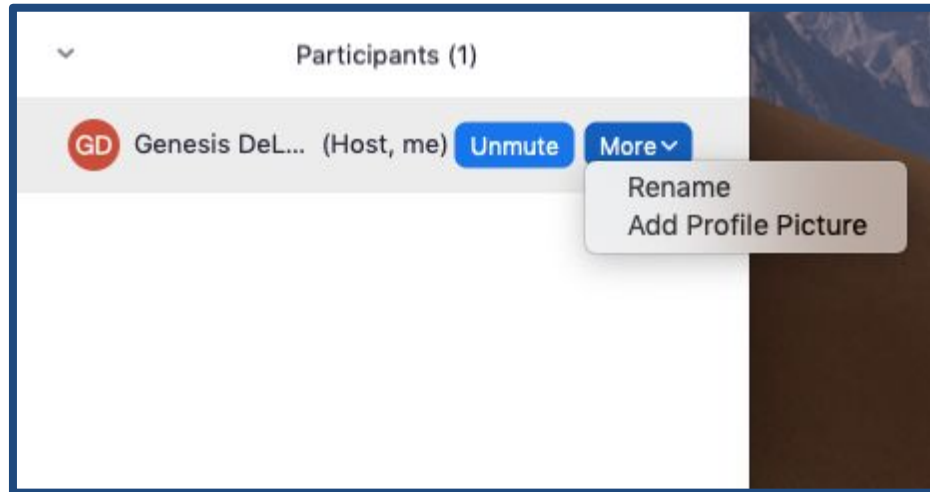
Dr. Mark Allen, MSHR Program Chair and Practitioner Lecturer of Organizational Theory and Management

Recording in Progress



Rename Yourself on Zoom

1. Click the “Participants” button
2. Hover over your name in the “Participants” list on the right side of the Zoom window.
3. Click on “Rename”
4. Enter the name you'd like to appear in the Zoom meeting and click on “OK”



MSHR Program Overview: Meet Your Faculty

**Dr. Mark Allen
MSHR Program Chair and
Practitioner Lecturer of
Organizational Theory and
Management**

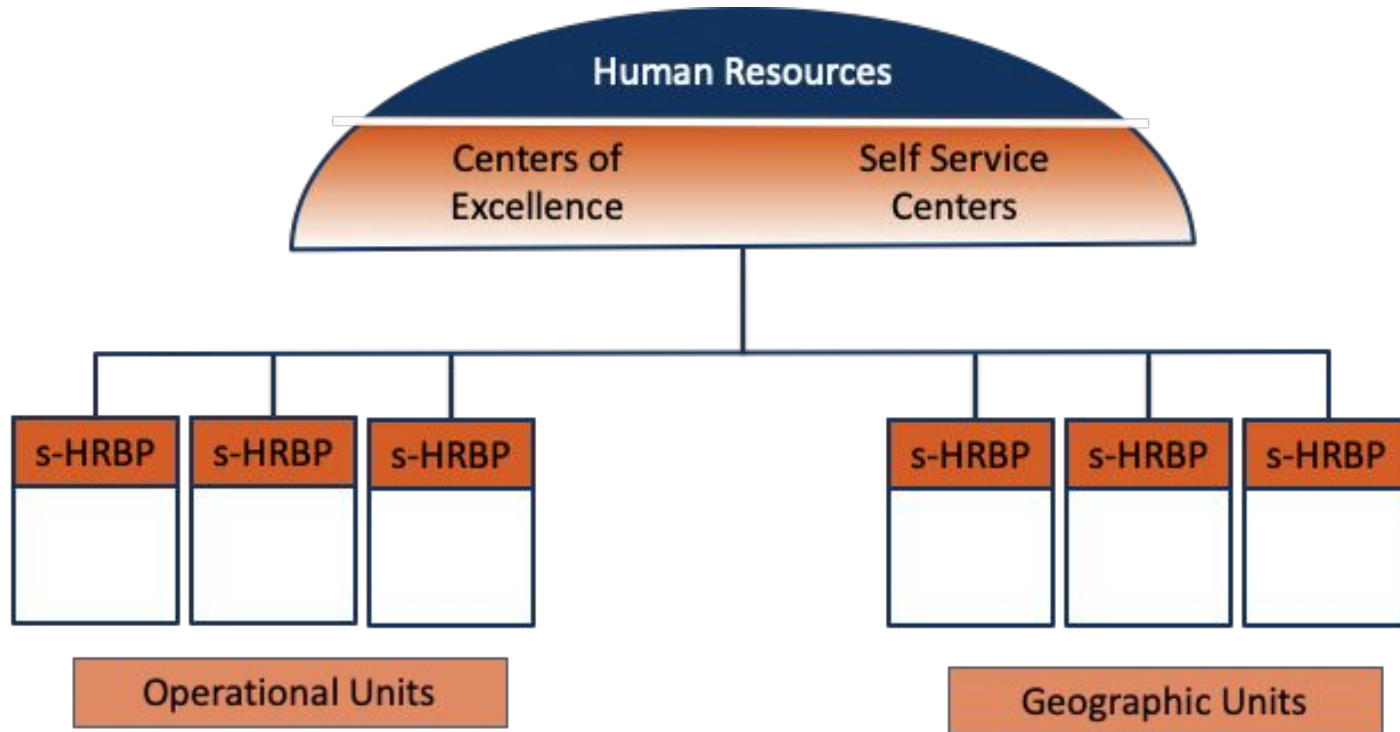
Why MSHR?

- What is your organization's greatest asset?
- Strategic Human Resources—a seat at the table
- The profession moves from transactional to strategic
- HR Business Partners
- Education and career paths for HR professionals

“If you focus on engineering, you’ll have a great engineering function. If you focus on finance, you’ll have a great finance function. But if you focus on HR, you’ll have a great company.”

-Tony Parasida, Senior VP of Human Resources, The Boeing Company

The HRBP Structure



What You Can Expect

- FACULTY EXPERTISE
- INDIVIDUAL COACHING
- LIVE CASE LEARNING

INDUSTRY LEADERS, CONSULTANTS, FORMER EXECUTIVES
LEARN – DEVELOP – TRANSFORM
APPLIED AND RELEVANT

Meet the Faculty



MSHR Program



MSHR Curriculum

Trimester 1

- Leadership Development Workshop
- Human Behavior in Organizations
- Human Resources Overview
- Total Rewards, Compensation, and Benefits
- Financial Accounting
- Introduction to Fundamental Principles of Law and Ethics
- Human Resources Law
- Economic Concepts
- Preparation for Human Resources Internship and Career
- Business Acumen Integration

Trimester 2

- Talent Management
- Human Resources Consulting and Managing Change
- Human Resource Analytics
- Digital Platforms for HR Processes & Information Management
- Electives (6 units)
- HR Integration Project

Trimester 3

- The Practice of Strategic Human Resources
- Internship

Knowledge
Comprehension
Application
Analysis
Evaluation
Synthesis

MSHR Top 12 Ways to Lead Yourself to Excellence

1. Read each syllabus carefully– know and understand what is expected of you
2. Attend each class session prepared to contribute to the discussion, speak up, absolutely no cell phones in class—ever
3. Go high – do the most rather than the minimum
4. Conduct yourself with the highest level of honesty and integrity
5. Write well
6. Develop the skills of analysis, evaluation, and synthesis—think!
7. Take ownership – you are responsible for the success of you and your teams
8. Be the team member everyone wants on their team
9. Actively seek out new teammates for each class—Diversity + Inclusion
10. Help your classmates become better leaders through honest feedback
11. Find a buddy, work together, help each other. You are a cohort! You are not fully successful unless ALL of you succeed.
12. Stay strong to the end (graduation for all August 2022)



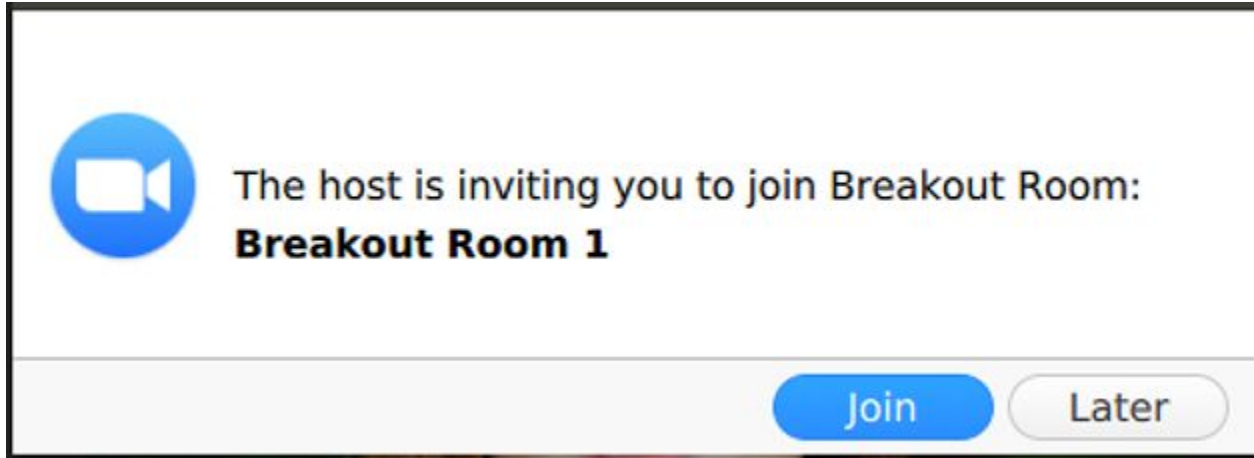
**Meet your Faculty:
Brian McGilvray**

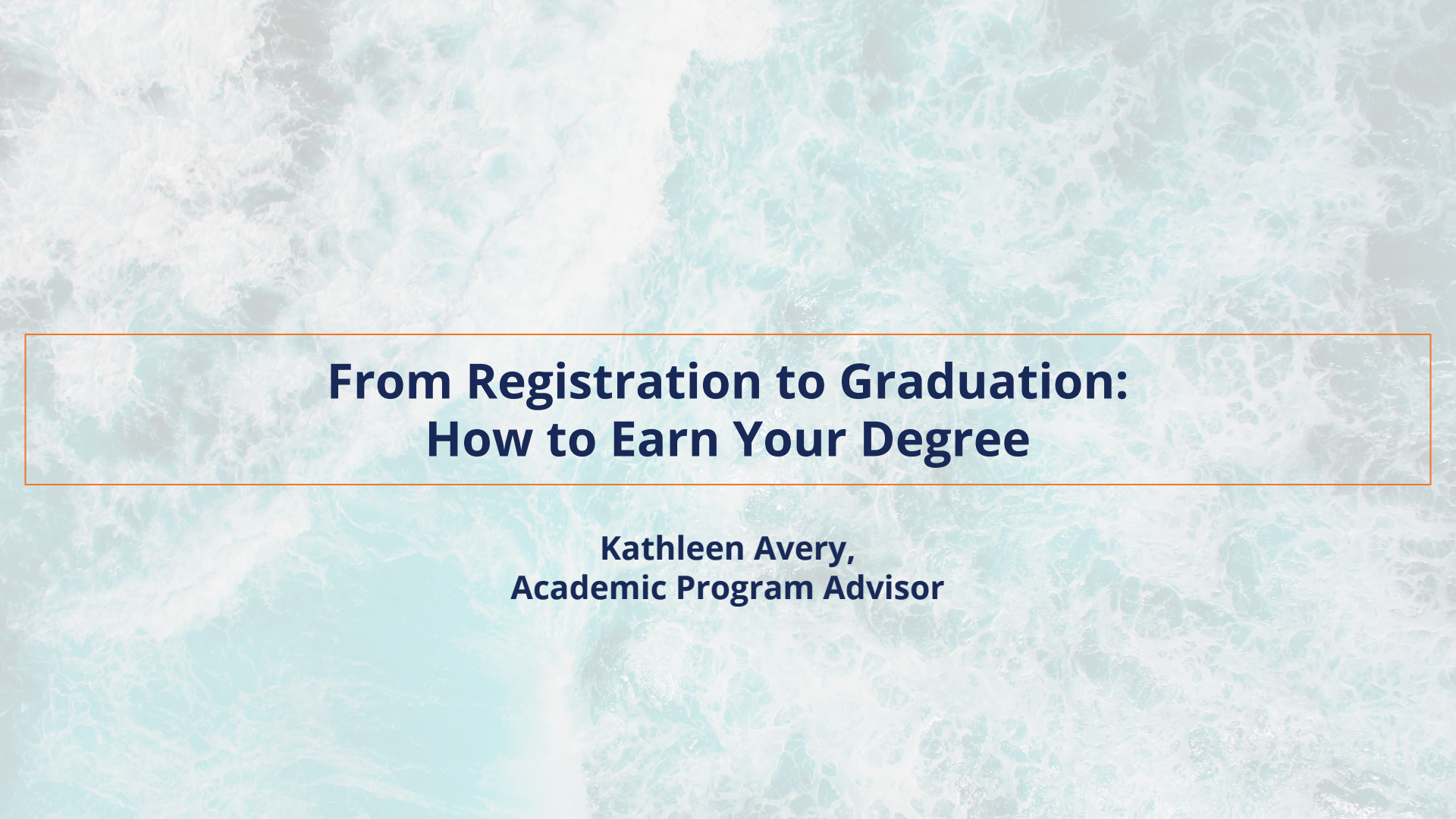


**Meet your Faculty:
Robert Reich**

**Breakout Rooms:
Meet Your Classmates**

Breakout Room: Meet Your Classmates





From Registration to Graduation: How to Earn Your Degree

**Kathleen Avery,
Academic Program Advisor**

Programs Office Purpose

- ❖ To ensure you meet your program requirements to graduate
- ❖ Process registration
- ❖ Advise on course sequencing
- ❖ Approve you for graduation

Cohort Model

- **Cohort Model**

- ❖ Students begin and complete the program at in the expected timeframe.
- ❖ You are ensured enrollment into all of your classes.
- ❖ Classes are completed in the recommended sequence outlined in the Curriculum Worksheet.

Sequence & Structure

- 38 units for your degree, 3 trimesters (12 months):
 - ❖ Fall 2021 Trimester: 18 units
 - ❖ Spring 2022 Trimester: 17 units
 - ❖ Summer 2022 Trimester: 4 units (part-time)
 - 1 unit internship
 - STGY 635 The Practice of Strategic Human Resources (3 units)

Making Appointments

Advising Appointments

- Please book a Zoom meeting by going to kathleenavery.youcanbook.me
- No meetings during class time
- Must be booked at least 2 hours in advance

Emails

- Must come from your Pepperdine email account, copy preferred account
- Include your full name and CWID#

Office Hours

- 8 am-5 pm, Pacific Standard Time, Monday through Friday
- Allow up to one business day for a response

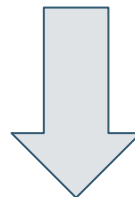
Kind Regards,
Kathleen

PEPPERDINE

Kathleen Avery

Academic Program Advisor
Full-Time Programs Administration
Graziadio Business School

o: 310.506.4018 <https://kathleenavery.youcanbook.me>



Important Dates

Fall classes begin	August 30
Labor Day (no classes)	September 6
Thanksgiving Holiday (no classes)	November 25 - 26
Fall classes end	December 10
Winter Break (no classes)	December 11- January 2

Collaborating With Your Advisor

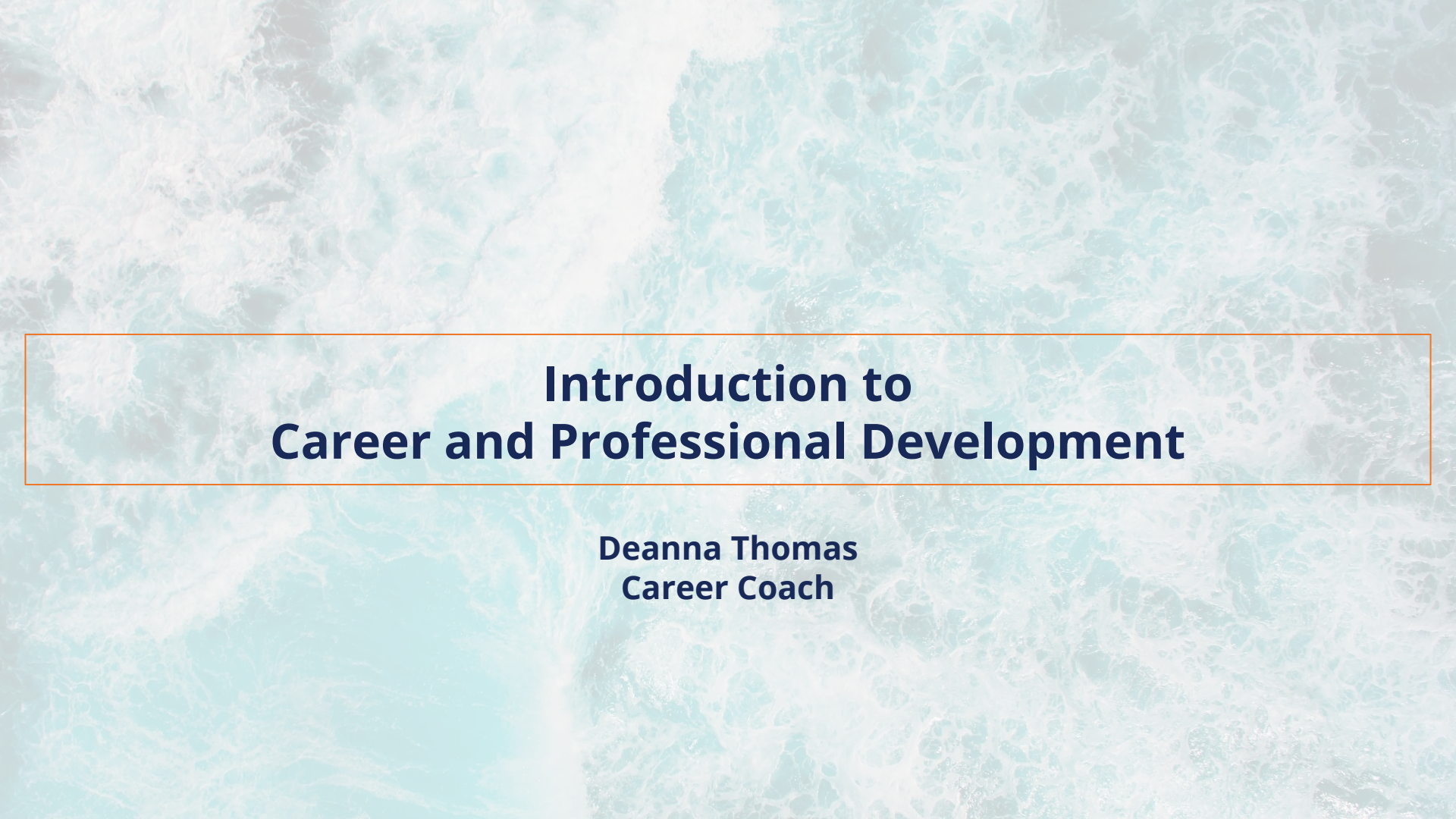
- **Degree Audit Report**
 - Can be found through Wavenet
 - Used to track degree requirements
 - Updated as soon as you enroll
- **Advising Sheets**
 - Will be sent to you once the semester begins
 - Individualized by your advisor based on goals
- **Academic Catalog**
 - Lists all degree requirements in order of when you will take them
 - Course descriptions, academic policies, add/drop deadlines, tuition information, etc.
- **Curriculum Worksheets**
 - Can be found on our Community Website for use

Things To Expect

- ❖ Advising sheets and workshops
- ❖ Registration workshop

Contact Information

- Your MSHR Advisor is **Kathleen Avery**; I can be contacted at kathleen.avery@pepperdine.edu
- Youcanbook.me link is located in my email signature
- If I am ever out of the office, please email pghsftprograms@pepperdine.edu
- Phone Number - (310)506-4018



Introduction to Career and Professional Development

**Deanna Thomas
Career Coach**

Personalized Career Services

Developing individual career strategies and action plans based on your unique needs/goals



What we do

Teaching

- PGBS 560 online modules + labs
- Handshake career platform and other enabling tools
- Resume template and instructions
- Professional Development Series live workshops, webinars, subject matter experts



Coaching

- Career self-assessment
- Career path planning/advising
- Job search strategies and tools
- Professional skills coaching
- Job interviewing, negotiating the offer, and more . . .



Networking

- Speakers, panel discussions
- Specialized career roundtables
- Networking and social events
- Case competitions
- Regional employer treks
- Hiring conferences



Continuous learning

Career Seminar delivered via online learning modules and interactive lab sessions



Continuous Access to Career Resources



Expectations and Outcomes



Student + CPD Ownership/Partnership Model

Be fluent in the use of **contemporary career planning and job search tools/resources**, and associated support systems

Have sufficient **self-awareness of interests, motivation and strengths**, and be able to translate these into job/career frameworks

Develop a **job/career search strategy with specific, actionable plans** and timetables

Be able to create a **viable, job-ready resumes and cover letters**

Understand and translate the process of networking to generate suitable job leads and establish positive professional contacts

Engage and work proactively with the Career & Professional Development team to **take advantage of all services and events**

Other Important Information

Internship: Required part-time internship Summer 2021

OTMT 607 Schedule: Every other Tuesday 10 am to 12 noon starting Sept. 7

Coaching appoints will be virtual - no walk ins

Career Coach: **Deanna Thomas**

Email: deanna.thomas@pepperdine.edu

Phone: 310-506-4909

Check out PGBS Career & Professional Development on LinkedIn

<https://www.linkedin.com/showcase/graziadio-career-and-professional-development/>



Global Programs Overview

**Chloe Weatherill, Assistant Director, Global
Programs**

Global Business Intensive

2 Unit Course

- Led by PGBS Faculty
- Open to all PGBS students
- Project-based learning

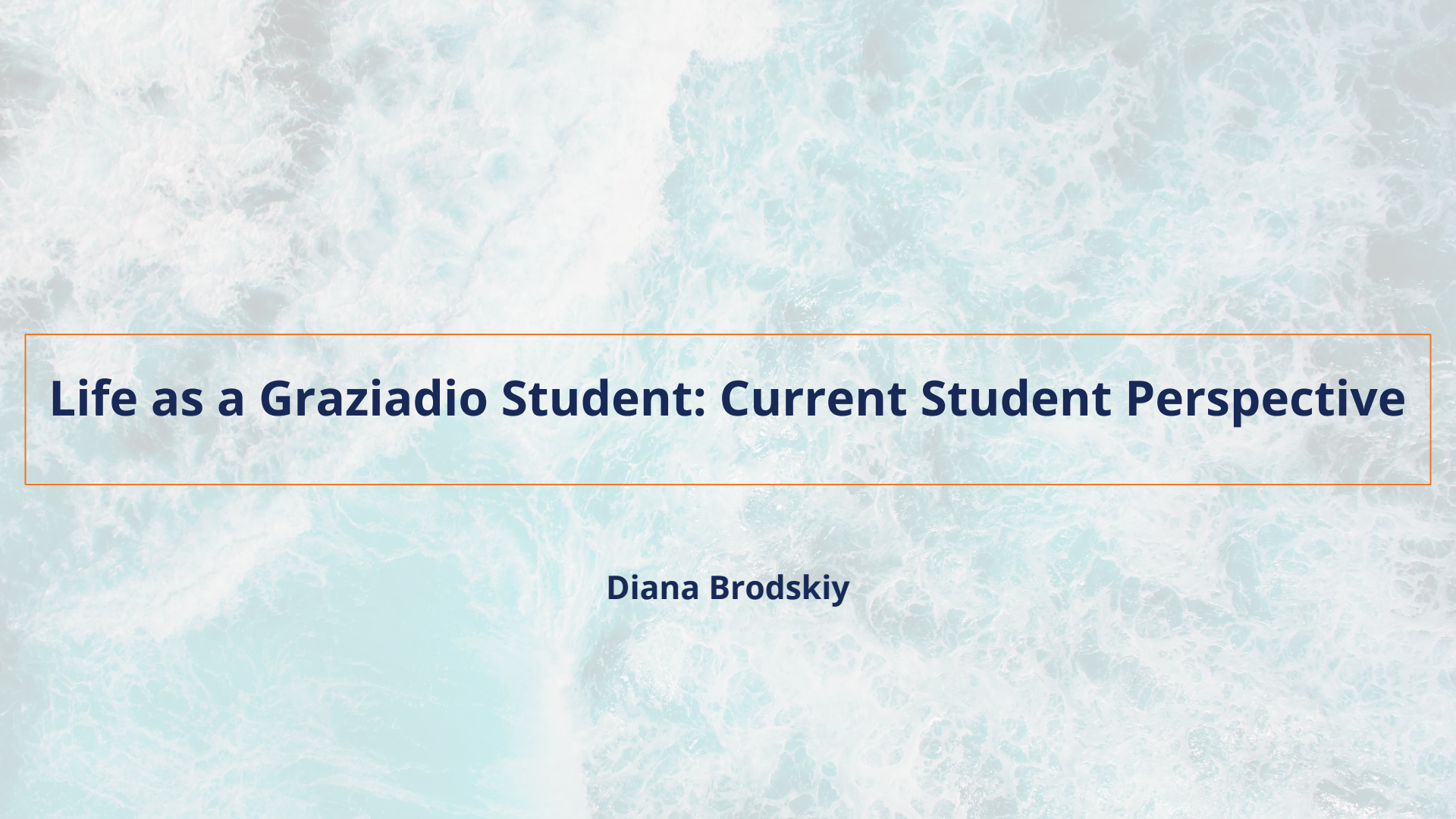


In-person Immersive Travel

- 2022 Program Dates:
 - April 18 - 22
 - April 25 - 29
- Explore an international business destination with your cohort
- Destinations announced in *September* (emails + info session)
- Registration in *November*

Experiential Learning

- Company visits
- Executive presentations
- Industry panels
- Guest lectures
- Cultural tours



Life as a Graziadio Student: Current Student Perspective

Diana Brodskiy

Next Steps to Graziadio

Jessica Rubalcava
Assistant Director, Student Engagement



Health and Safety

COVID-19 Vaccination Requirement

COVID-19 Vaccination Requirement

To submit proof of COVID-19 vaccination, please follow the [instructions](#) for uploading the information to the [Student Health Center Portal](#).

We understand that some may choose not to receive the vaccine due to medical reasons, or religious or philosophical beliefs. These individuals must claim an exemption by completing the [vaccination exemption form](#). Unvaccinated individuals may be subject to additional infection control measures, such as ongoing routine screening testing and a 10-day quarantine if exposed to a positive case.

- 1) [Upload Proof of Vaccination](#) OR
- 2) [Submit Vaccination Exemption Form](#)

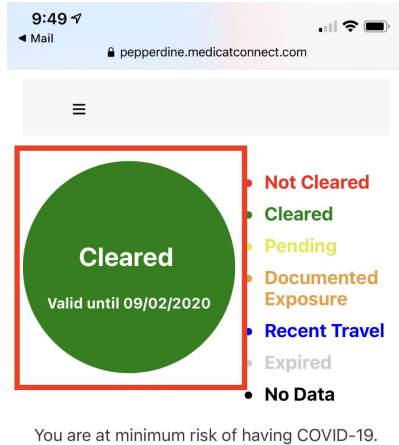
For more information, please [review the COVID-19 Vaccination Policy](#)

Face Covering Policy

- Face coverings are not required outdoors.
- Face coverings are required for everyone regardless of COVID-19 vaccination status, in the following settings:
 - On public transit (University shuttles, buses, vans, ride shares)
 - Healthcare settings
 - Emergency shelters
 - Indoor public settings, including
 - Residence Halls. Individuals sharing suites or apartments may be considered a household and are not required to wear face coverings while in their "home" area, but should wear face coverings when exiting their suite/apartment in public areas of the resident halls.
 - Classes. Face coverings are required for all individuals, regardless of vaccination status.
 - Dining Halls. Face coverings are required for all individuals until seated and unless eating or drinking.

For more information, visit the [Face Covering Policy webpage](#).

Wellness Checks



Prior to arriving on campus each day, all students will complete the [COVID-19 Daily Wellness Check](#). A daily email with the subject line: Required Daily Wellness Check-In is being delivered to your Pepperdine email.

TIP: Once you complete your COVID-19 Daily Wellness Check, it is helpful to take a screenshot of the green dot indicator on your mobile phone so you can show this at the guard gate upon your arrival to campus.

Form

COVID-19 Community Daily Wellness Check
Please complete the COVID-19 Daily Wellness Check.

Date	Time	Description
9/1/2020	9:48 AM	Green - Cleared
8/31/2020	9:38 AM	Green - Cleared

Entry Screening Test Prior to Arrival to Campus

All students, both vaccinated and unvaccinated, must obtain a rapid/antigen or PCR COVID-19 test no earlier than 72 hours before arriving on campus. The test result needs to be uploaded to the [Student Health Center Patient Portal](#). Instructions for uploading your test results can be found on the [Restoration Plan - Test website](#).

For example, if you plan to arrive on campus for the first time on Monday, August 30, the COVID test should be administered between Friday, August 27 - Sunday, August 29 and the test result uploaded by no later than Monday, August 30. The entry screening test is only needed the first time you access the campus.

Testing locations:

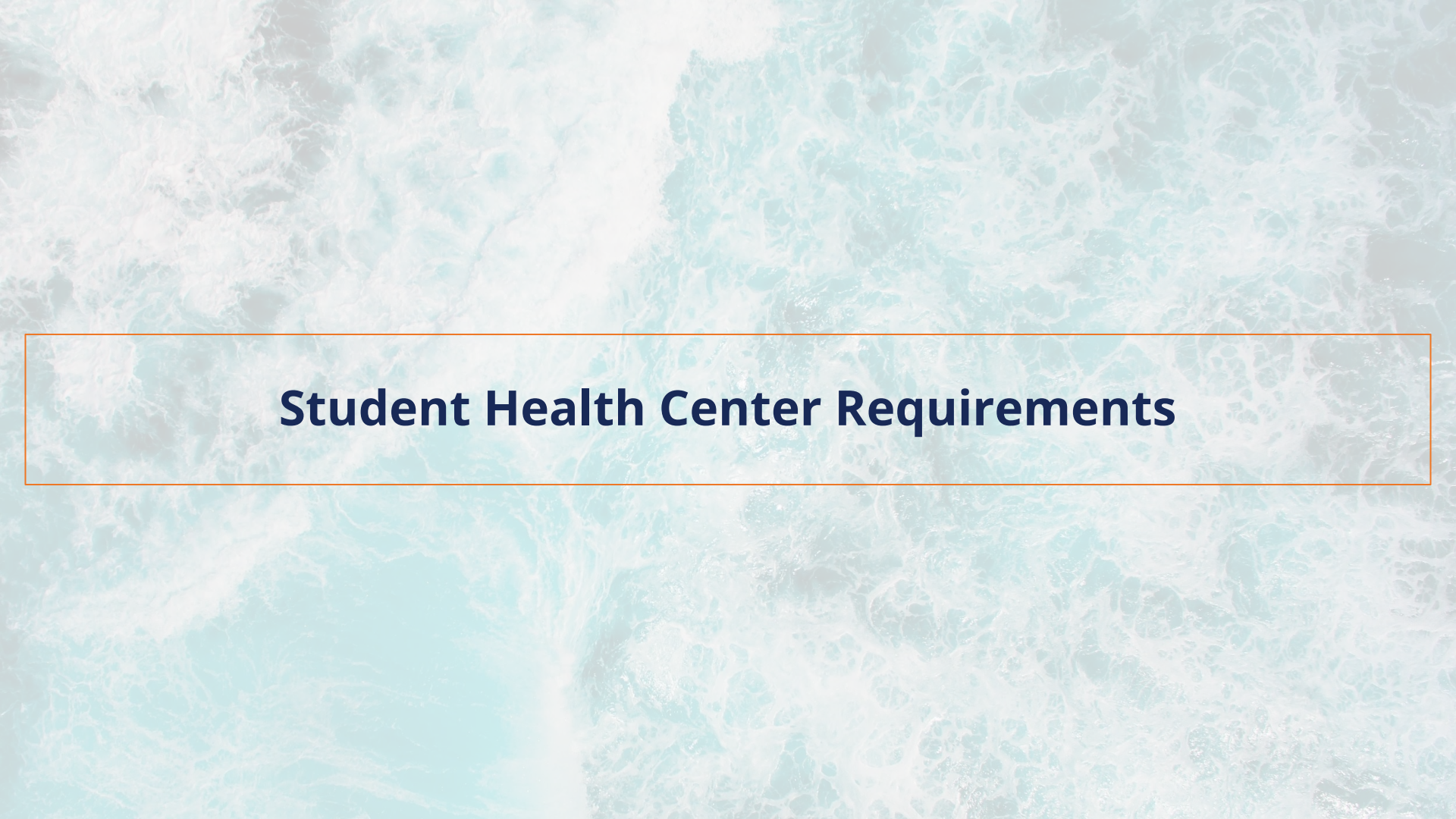
- [California testing site locator](#)
- [County of Los Angeles and the City of Los Angeles mobile testing sites](#)
- [Testing resources in Orange County](#)
- [Ventura County Testing Information](#)
- Contact a local pharmacy, such as CVS or Walgreens

Routine Testing Beginning Week of August 30

Graziadio students, regardless of vaccination status, accessing a campus facility will need to take a weekly PCR COVID-19 test.

- This is a self-administered test.
- Results will be available within one business day.
- Tests will be available at the Malibu and regional campuses (West LA, Ecino, Calabasas and Irvine).
- The tests are free - there is no cost to students.
- For students accessing a campus on an infrequent basis, testing will be required only for the week(s) when they will be present.
- You will receive an email that outlines the registration process for the web-based testing software, information about scheduling weekly tests and specific details about campus location and times.

For more information about routine screening testing, please visit the [Restoration Plan - Test website](#).



Student Health Center Requirements

University Immunization Requirement

General Immunization Requirement

To satisfy the University's immunization requirement, follow these steps prior to your arrival to Pepperdine:

1. Complete the online Health History Form in the [Patient Portal](#).
2. Enter the dates you received the [required immunizations](#) into the [Patient Portal](#). These dates can be found on your official immunization records.
3. Upload your official immunization records **in English** into the [Patient Portal](#).

Students can use their WaveNet User ID and password to gain access to their [Patient Portal](#).

University Health Insurance Requirement

Student Demographic	Action Required
New or Returning Student Residing in the United States for Fall 2021 Semester*	Select one of two options on the AHP Insurance Dashboard 1. Enroll in SHIP, or 2. Provide proof of an existing US-based health insurance plan by completing the waiver process Students who do not provide proof of US-based insurance and have an approved waiver notification prior to the September 5 deadline are automatically enrolled in SHIP and are responsible for the charge on their student account.

*International students residing in the US who have trouble accessing the AHP Insurance Dashboard may contact the University's Insurance Coordinator Andrea Kollerbohm at andrea.kollerbohm@pepperdine.edu for assistance.



International Students

International Students

Mandatory Arrival Report

If you are an International Student currently in the United States, don't forget to complete your mandatory arrival report.

Office of International Student Services (OISS) website:

<https://community.pepperdine.edu/studentemployment/currentstudents/internationalstudents.htm>

Judy Lee

Associate Director, PDSO (A-M)

o: 310.506.4246, judy.lee@pepperdine.edu

Stacey Chen

Assistant Director, DSO (N-Z)

o: 310.506.4246, stacey.chen@pepperdine.edu

International Student Webinar

How to Maintain Your Status as an F-1 Student at Pepperdine

Thursday, August 19, 7 - 7:45 PM (PT) (Live via [Zoom](#))

During this webinar, the Office of International Student Services (OISS) will provide international students with important immigration updates and information. Question and answer time will be provided at the end of the session.

This session is required for all international students. For students who are unable to join the live Zoom session, you may view the slide presentation on [the Community webpage](#) after the event.



Upcoming Events to Know

Welcome Week

Welcome Table

Open Daily Monday - Thursday. Location: Palm Plaza (just outside the Beckman Management lobby doors)

7 - 8 AM

11:30 AM - 1:30 PM

5 - 6 PM

Monday, August 30

Stop by the Welcome Table to pick up your welcome gift and student ID. Our staff are available to assist you in locating your classes, answering your questions, and navigating your first week on campus.

Tuesday, August 31, 5-7 PM

Join Spiritual Life Officer Robert Woodcock on a hike to explore Malibu's natural beauty while meeting new friends and learning about mindfulness. Please wear comfortable shoes and sun protection. Snacks and water will be provided. All skill levels are welcome!

Wednesday, September 1, 11:30-1:30 PM

#WavesWednesday Kickoff Lunch. It's the first spirit day of the year! Join faculty, staff, and fellow students for lunch. Wear your Pepperdine gear or something orange or blue to show your school spirit and enter to win prizes.

Thursday, September 2

Stop by the Welcome Table to pick up your welcome gift and student ID.



To Do Before You Arrive on Campus

Student ID Card

If you successfully submitted your selfie photo by the August 11 deadline, you will be able to pick up your Student ID card at the Welcome table during Welcome Week, August 30 - September 2.

If you were not able to submit your photo prior to August 11, you may submit your selfie photo anytime using the GET app.

Once your photo is approved, you can print your ID card at the printing station located in the Drescher Learning Center (lower level). For help, call IT at **310-506-HELP** (4357).

Scan the QR code below for instructions on how to submit your selfie ID photo:



Campus Parking

Parking Permit

- You can request a parking permit online at: <https://www.pepperdine.edu/publicsafety/parking/2020-2021registration.htm>
- Or you can visit the Public Safety Office in person to request a parking permit.

Where to Park

- Students can park in parking lots S, T or V at the Drescher Campus



Drescher Campus



Ways to Stay Informed and Get Involved

Check Your Email for the Graziadio Insider

The Graziadio Insider weekly newsletter is the best way to stay connected with the Graziadio community!

Each newsletter has:

- Important information about campus resources and deadlines
- Student club event information
- Job opportunities
- Student involvement opportunities

PEPPERDINE | GRAZADIO
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Graziadio Insider



Full-time programs news and events brought to you by:

[Student Engagement and Success](#)

Get Involved!

Meet the Clubs!

September 9, 5-6 PM (PT) -
Palm Plaza, Drescher Campus

September 15, 5-6 PM (PT)

[Zoom](#)

Come meet your classmates
and find out about
opportunities to join student
clubs



Peppervine is your
one-stop-shop for all student
club information!

For a list of club events, club
portals, and ways to get
involved be sure to visit [The
Peppervine](#).

Graziadio Student Advisory Board

- Provide a representative student voice on student life outside the classroom
- Help make an impact the current and future student experience
- [Apply](#) today!

Student Engagement and Success

The Office of Student Engagement and Success (SES) promotes a supportive, connected, and thriving student experience from orientation to graduation.



Genesis DeLong, Director

(310) 506-4814

genesis.delong@pepperdine.edu

**Jessica Rubalcava, Assistant Director,
Student Engagement**

(310) 506-6541

jessica.rubalcava@pepperdine.edu



Contact us anytime at PGBS.SES@pepperdine.edu



Contact Information

COVID-19 Information

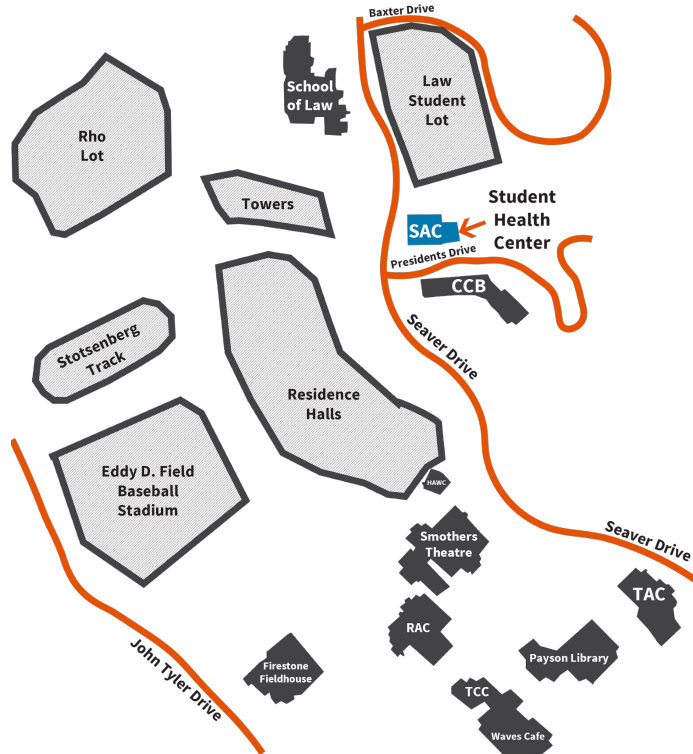
COVID-19 Planning and Preparedness

Additional information about Pepperdine's COVID-19 planning and preparedness is available on the University's COVID-19 website at <https://www.pepperdine.edu/coronavirus/>

COVID-19 Questions

Individuals with questions or concerns regarding any COVID-related issue can contact the COVID-19 Information Line at 310.506.8111 or via email at covid19info@pepperdine.edu

Contact Student Health Center



Phone

310.506.4316, option 3

Location

Student Assistance Center (SAC)

Hours

Monday-Friday, 8 AM-5 PM

Social Media (Facebook, Twitter, Instagram)

@pepperdineshc

Students who are too sick or injured to use the campus shuttle are encouraged to contact DPS at 310.506.4442 to receive a free medical escort.

Contact Student Financial Services

Student Accounts

Questions regarding Student Accounts can be directed to
pgbs.student.accounts@pepperdine.edu

Financial Aid

Questions regarding Financial Aid can be directed to the
Financial Aid website to schedule a consultation:
<https://bschool.pepperdine.edu/admission/financial-aid/>



Q & A

Closing

**Dr. Mark Allen
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