

PEPPERDINE | GRAZIADIO BUSINESS SCHOOL

Summer 2023 Course Withdrawal Information **ONLINE Programs**

The withdrawal schedule outlines the percentage of tuition refund and the grade you will receive based on when the official request is submitted to the Program Office. Before officially withdrawing from a course, we strongly recommend contacting the financial aid office and your program advisor to discuss the financial aid and academic impact. Students who wish to withdraw from a course or courses must email their program advisor the request via their Pepperdine email account.

Enrollment confirmation deposits for new students are non-refundable. If all courses are dropped before the Add/Drop deadline, students will receive a 100% tuition refund. If all courses are dropped after the Add/Drop deadline, students will be responsible for the percentage outlined in the withdrawal schedule below.

Continuing students will be charged a \$150 withdrawal fee reflected in their WaveNet student account if all courses are withdrawn between the first day of the Summer 2023 term and the end of the 100% tuition refund period reflected below for the appropriate course type designation.

| 4-unit Weeknight Course Withdrawal Schedule | | |
|--|------------------|---|
| Week(s) | Dates | Tuition refund percentage & grade assigned |
| 1 - 2 | May 1 – May 13 | 100% tuition refund & no letter grade |
| 3 | May 14 – May 20 | 75% tuition refund & "W" grade |
| 4 | May 21 – May 27 | 50% tuition refund & "W" grade |
| 5 - 8 | May 28 – June 24 | 25% tuition refund & "W" grade |
| 9 - 15 | June 25 – Aug 13 | 0% tuition refund & "W" or "WF" grade* |

| 2-unit Weeknight Course Withdrawal Schedule | | | |
|--|------------------------|------------------------|---|
| Week(s) | Session A Dates | Session B Dates | Tuition refund percentage & grade assigned |
| 1 | May 1 – May 6 | June 24 – July 1 | 100% tuition refund & no letter grade |
| 2 | May 7 – May 13 | July 2 – July 8 | 75% tuition refund & "W" grade |
| 3 | May 14 – May 20 | July 9 – July 15 | 50% tuition refund & "W" grade |
| 4 | May 21 – May 27 | July 16 – July 22 | 25% tuition refund & "W" grade |
| 5 - 7 | May 28 – June 18 | July 23 – Aug 13 | 0% tuition refund & "W" or "WF" grade* |

| 1-unit Weekend Course (BSCI 650) Withdrawal Schedule | |
|---|--|
| On/before the Thursday prior to the weekend class session | 100% tuition refund & no letter grade |
| On/after the Friday of the weekend class session | 0% tuition refund & "W" or "WF" grade* |

| OTMT 601.010L Withdrawal Schedule | |
|--|--|
| On/before May 12 | 100% tuition refund & no letter grade |
| On/after May 13 | 0% tuition refund & "W" or "WF" grade* |

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| BSCI 623.04OL & LEGL 632.01OL ONLINE MBA Program Withdrawal Schedule | |
|---|---|
| Dates | Tuition refund percentage & grade assigned |
| May 1 – May 6 | 100% tuition refund & no letter grade |
| May 7 – May 13 | 75% tuition refund & "W" grade |
| May 14 – May 20 | 50% tuition refund & "W" grade |
| May 21 – May 27 | 25% tuition refund & "W" grade |
| May 28– July 14 | 0% tuition refund & “W” or “WF” grade* |

| ACCT 591.01OL Withdrawal Schedule | |
|--|---|
| Dates | Tuition refund percentage & grade assigned |
| June 20 – July 1 | 100% tuition refund & no letter grade |
| July 2 – July 8 | 75% tuition refund & "W" grade |
| July 9 – July 15 | 50% tuition refund & "W" grade |
| July 16 – July 22 | 25% tuition refund & "W" grade |
| July 23 – Aug 13 | 0% tuition refund & “W” or “WF” grade* |

| PGBS 670J.01OL/PGBS 670J.02OL Withdrawal Schedule | |
|--|---|
| Dates | Tuition refund percentage & grade assigned |
| May 1 – May 6 | 100% tuition refund & no letter grade |
| May 7 – May 13 | 75% tuition refund & "W" grade |
| May 14 – May 20 | 50% tuition refund & "W" grade |
| May 21 – May 27 | 25% tuition refund & "W" grade |
| May 28 – July 10 | 0% tuition refund & “W” or “WF” grade* |

ON-GROUND PROGRAM PGBS 670J Withdrawal Schedule

| PGBS 670J.25HY Withdrawal Schedule | |
|---|---|
| Dates | Tuition refund percentage & grade assigned |
| May 1 – May 6 | 100% tuition refund & no letter grade |
| May 7 – May 13 | 75% tuition refund & "W" grade |
| May 14 – May 20 | 50% tuition refund & "W" grade |
| May 21 – May 27 | 25% tuition refund & "W" grade |
| May 28 – July 6 | 0% tuition refund & “W” or “WF” grade* |

A grade of “W-Withdraw” or “WF-Withdrawal Fail” will be assigned based on your academic in the course at the time of the withdrawal.