



PEPPERDINE UNIVERSITY

Fall 2025 Course Withdrawal Information Part-Time Programs

The withdrawal schedule outlines the percentage of tuition refunds and the grade you will receive based on when the official request is submitted to the Program Office. Before officially withdrawing from a course, we strongly recommend contacting the financial aid office and your program advisor to discuss the financial aid and academic impact. Students who wish to withdraw from a course or courses must email their program advisor the request via their Pepperdine email account.

*Enrollment confirmation deposits for new students are non-refundable. If all courses are dropped before the Add/Drop deadline, students will receive a 100% tuition refund. If all courses are dropped after the Add/Drop deadline, students will be responsible for the percentage outlined in the withdrawal schedule below. The permanent record will indicate a grade of "W" for such withdrawals. **After the eighth week of a trimester, a student may not withdraw from any course without obtaining written permission from the Petitions Committee. No petition for special withdrawal will be considered during or after the final week of the trimester.***

Continuing students will be charged a \$150 withdrawal fee reflected in their WaveNet student account if all courses are withdrawn on or after the first day of instruction of their Fall 2025 enrollment and through the end of the 100% tuition refund period reflected below for the appropriate course type designation.

4-unit Weeknight Course Withdrawal Schedule, OTMT 679 and OTMT 685

Week(s)	Dates	Tuition refund percentage & grade assigned
1 - 2	September 2 – September 13	100% tuition refund & no letter grade
3	September 14 – September 20	75% tuition refund & "W" grade
4	September 21 – September 27	50% tuition refund & "W" grade
5 - 7	September 28 – October 25	25% tuition refund & "W" grade
8 - 15	October 26 - December 5	0% tuition refund & "W" or "WF" grade*

3-unit Weeknight Course Withdrawal Schedule

Week(s)	Dates	Tuition refund percentage & grade assigned
1	September 2 - September 9	100% tuition refund & no letter grade
2	September 10 - September 13	75% tuition refund & "W" grade
3	September 14 - September 20	50% tuition refund & "W" grade
4	September 21 - September 27	25% tuition refund & "W" grade
5-11	September 28 - November 7	0% tuition refund & "W" or "WF" grade*

Session A 2-unit Weeknight Course Withdrawal Schedule

Week(s)	Dates	Tuition refund percentage & grade assigned
1	September 2 - September 9	100% tuition refund & no letter grade
2	September 10 - September 13	75% tuition refund & "W" grade
3	September 14 - September 20	50% tuition refund & "W" grade
4	September 21 - September 27	25% tuition refund & "W" grade
5-7	September 28 - October 13	0% tuition refund & "W" or "WF" grade*

Session B 2-unit Weeknight Course Withdrawal Schedule

Week(s)	Dates	Tuition refund percentage & grade assigned
1	October 23 - November 1	100% tuition refund & no letter grade
2	November 2 - November 8	75% tuition refund & "W" grade
3	November 9 - November 15	50% tuition refund & "W" grade
4	November 16 - November 22	25% tuition refund & "W" grade
5-7	November 23 - December 5	0% tuition refund & "W" or "WF" grade*

STGY 612.01OL Course Withdrawal Schedule

Week(s)	Dates	Tuition refund percentage & grade assigned
1	September 2 – September 9	100% tuition refund & no letter grade
2	September 10 – September 13	75% tuition refund & "W" grade
3	September 14 – September 20	50% tuition refund & "W" grade
4	September 21 – September 27	25% tuition refund & "W" grade
5-7	September 28 – October 24	0% tuition refund & "W" or "WF" grade*

STGY 612.03OL Course Withdrawal Schedule

Week(s)	Dates	Tuition refund percentage & grade assigned
1	September 2 – September 9	100% tuition refund & no letter grade
2	September 10 – September 13	75% tuition refund & "W" grade
3	September 14 – September 20	50% tuition refund & "W" grade
4	September 21 – September 27	25% tuition refund & "W" grade
5-7	September 28 – October 30	0% tuition refund & "W" or "WF" grade*

1-unit Course (BSCI 650 and OTMT 601) Workshop Withdrawal Schedule

On or before the day before your workshop begins	100% tuition refund & no letter grade
On or after the day your workshop begins	0% tuition refund & "W" or "WF" grade*

PGBS 693 Course Withdrawal Schedule

November 8 - November 15	100% tuition refund & no letter grade
November 16 - December 19	0% tuition refund & "W" or "WF" grade*