



Fall 2024 Course Withdrawal Information-Part-Time Programs

The withdrawal schedule outlines the percentage of tuition refund and the grade you will receive based on when the official request is submitted to the Program Office. Before officially withdrawing from a course, we strongly recommend contacting the financial aid office and your program advisor to discuss the financial aid and academic impact. Students who wish to withdraw from a course or courses must email their program advisor the request via their Pepperdine email account.

Enrollment confirmation deposits for new students are non-refundable. If all courses are dropped before the Add/Drop deadline, students will receive a 100% tuition refund. If all courses are dropped after the Add/Drop deadline, students will be responsible for the percentage outlined in the withdrawal schedule below.

Continuing students will be charged a \$150 withdrawal fee reflected in their WaveNet student account if **all** courses are withdrawn on or after the first day of instruction of their Fall 2024 enrollment and through the end of the 100% tuition refund period reflected below for the appropriate course type designation.

4-unit Weeknight-Hybrid Course Withdrawal Schedule		
Week(s)	Dates	Tuition refund percentage & grade assigned
1 - 2	Aug 26 – Sept 7	100% tuition refund & no letter grade
3	Sept 8 – Sept 14	75% tuition refund & "W" grade
4	Sept 15 – Sept 21	50% tuition refund & "W" grade
5 - 8	Sept 22 – Oct 19	25% tuition refund & "W" grade
9 - 15	Oct 20 – Dec 6	0% tuition refund & "W" or "WF" grade*

2-unit Weeknight or Weeknight/Weekend Hybrid Course Withdrawal Schedule			
Week(s)	Session A Dates	Session B Dates	Tuition refund percentage & grade assigned
1	Aug 26 – Aug 31	Oct 17 – Oct 26	100% tuition refund & no letter grade
2	Sept 1 – Sept 7	Oct 27 – Nov 2	75% tuition refund & "W" grade
3	Sept 8 – Sept 14	Nov 3 – Nov 9	50% tuition refund & "W" grade
4	Sept 15 – Sept 21	Nov 10 – Nov 16	25% tuition refund & "W" grade
5 - 7	Sept 22 – Oct 14	Nov 17 – Dec 6	0% tuition refund & "W" or "WF" grade*

BSCI 650 Workshop Withdrawal Schedule

1-unit Course (BSCI 650.22) Workshop Withdrawal Schedule	
On or before Aug 28	100% tuition refund & no letter grade
On or after Aug 29	0% tuition refund & "W" or "WF" grade*

1-unit Course (BSCI 650.44) Workshop Withdrawal Schedule	
On or before Sept 4	100% tuition refund & no letter grade
On or after Sept 5	0% tuition refund & "W" or "WF" grade*

Continued on Page 2

1-unit Course (BSCI 650.72) Workshop Withdrawal Schedule	
On or before Sept 11	100% tuition refund & no letter grade
On or after Sept 12	0% tuition refund & "W" or "WF" grade*

STGY 612.25HY Withdrawal Schedule	
Dates	Tuition refund percentage & grade assigned
Aug 26 – Aug 31	100% tuition refund & no letter grade
Sept 1 – Sept 7	75% tuition refund & "W" grade
Sept 8 – Sept 14	50% tuition refund & "W" grade
Sept 15 – Sept 21	25% tuition refund & "W" grade
Sept 22 – Nov 1	0% tuition refund & "W" or "WF" grade*

STGY 612.45HY Withdrawal Schedule	
Dates	Tuition refund percentage & grade assigned
Aug 26 – Aug 31	100% tuition refund & no letter grade
Sept 1 – Sept 7	75% tuition refund & "W" grade
Sept 8 – Sept 14	50% tuition refund & "W" grade
Sept 15 – Sept 21	25% tuition refund & "W" grade
Sept 22 – Nov 9	0% tuition refund & "W" or "WF" grade*

STGY 612.75HY Withdrawal Schedule	
Dates	Tuition refund percentage & grade assigned
Aug 26 – Aug 31	100% tuition refund & no letter grade
Sept 1 – Sept 7	75% tuition refund & "W" grade
Sept 8 – Sept 14	50% tuition refund & "W" grade
Sept 15 – Sept 21	25% tuition refund & "W" grade
Sept 22 – Oct 25	0% tuition refund & "W" or "WF" grade*

**A grade of "W-Withdraw" or "WF-Withdrawal Fail" will be assigned based on your academic in the course at the time of the withdrawal.*