

Spring 2019 Course Withdrawal Information

The withdraw schedule outlines the percentage of tuition refund and grade you will receive based on when the official request is submitted to the Program Office. Before officially withdrawing from a course, we strongly recommend contacting the financial aid office and your program advisor to discuss the financial aid and academic impact. Students who wish to withdraw from a course or courses must email their program advisor the request via their Pepperdine email account.

Continuing students will be charged a \$150 withdrawal fee reflected in their WaveNet student account if all courses are withdrawn between the first day of the Spring '19 term (January 4, 2019) and the 100% tuition refund period for the courses.

4-unit Weeknight or Flex Course Withdrawal Schedule		
Week(s)	Dates	Tuition refund percentage & grade assigned
1 - 2	Jan 4 - Jan 19	100% tuition refund & no letter grade
3	Jan 20 - Jan 26	75% tuition refund & "W" grade
4	Jan 27 - Feb 2	50% tuition refund & "W" grade
5 - 8	Feb 3 - Mar 2	25% tuition refund & "W" grade
9 - 14	Mar 3 - Apr 12	0% tuition refund & "W" or "WF" grade*

2-unit Weeknight or Flex Course Withdrawal Schedule			
Week(s)	Session A Dates	Session B Dates	Tuition refund percentage & grade assigned
1	Jan 4 - Jan 12	Feb 23 - Mar 2	100% tuition refund & no letter grade
2	Jan 13 - Jan 19	Mar 3 - Mar 9	75% tuition refund & "W" grade
3	Jan 20 - Jan 26	Mar 10 - Mar 16	50% tuition refund & "W" grade
4	Jan 27 - Feb 2	Mar 17 - Mar 23	25% tuition refund & "W" grade
5 - 7	Feb 3 - Feb 22	Mar 24 - April 12	0% tuition refund & "W" or "WF" grade*

2-unit Weekend Course Withdrawal Schedule	
On/before the Thursday following the first weekend class session	100% tuition refund & no letter grade
On/after the Friday of the first weekend class session	0% tuition refund & "W" or "WF" grade*

1-unit Weekend Course (BSCI 650 and GSBM 670J) Withdrawal Schedule	
On/before the Thursday prior to the weekend class session	100% tuition refund & no letter grade
On/after the Friday of the weekend class session	0% tuition refund & "W" or "WF" grade*

1-unit Weeknight Course Withdrawal Schedule		
OTMT 610.23	On/before Jan 8, 2019	100% tuition refund and no letter grade
	On/after Jan 9, 2019	0% tuition refund & "W" or "WF" grade*
PGBS 698.10L	Follows the 2-unit Weeknight, Session B Withdrawal Schedule	

**A grade of W-Withdraw" or "WF-Withdrawal Fail" will be assigned based on your academic standing in the course at the time of the withdrawal.*