

Summer 2015 WITHDRAWAL AND REFUND SCHEDULE

To view as specific drop deadline for a course, log in to WaveNet and go to your Student Center. Select **My Class Schedule>Select a term>Click on the Calendar Icon under Deadlines for each course.**

Student notification for drops and withdrawals must be sent to your Program Advisor via your Pepperdine student email account for processing.

TERM WITHDRAWAL

You will be responsible for a \$150 withdrawal fee if you drop all your courses for the trimester on or after the start of the trimester and through the add/drop period for the course. Once the withdrawal fee appears on your student account, you will need to pay the fee to avoid late charges from accruing on your account. Please review your Student Account for the due date. Students may drop classes for the trimester any time after their initial enrollment up through the end of the *add/drop period listed below to avoid tuition charges:*

SUMMER 2015 WEEKNIGHT (FOUR-UNIT) CLASS REFUND SCHEDULE

Weeks 1-2	05/01/15—05/16/15	100% refund of tuition (Add/Drop Period)
Week 3	05/17/15—05/23/15	75% refund of tuition and “W” grade
Week 4	05/24/15—05/30/15	50% refund of tuition and “W” grade
Weeks 5-8	05/31/15—06/27/15	25% refund of tuition and “W” grade
Weeks 9-14*	06/28/15—08/07/15	0% refund of tuition

The new refund period each week begins on Sunday. There will be no tuition refund after week 8. *Any withdrawals past week 8 will have to be approved by your professor and the department chair. The grade of “W” or “WF” will be assigned depending on your class standing.

SUMMER 2015 SESSION A & B CLASS REFUND SCHEDULE

Session A

05/01/15--05/09/15	100% refund of tuition (Add/Drop Period)
05/10/15--05/16/15	75% refund of tuition and “W” grade
05/17/15--05/23/15	50% refund of tuition and “W” grade
05/24/15--05/30/15	25% refund of tuition and “W” grade
05/31/15--06/19/15**	0% refund of tuition

Session B

06/20/15--06/27/15	100% refund of tuition (Add/Drop Period)
06/28/15--07/04/15	75% refund of tuition and “W” grade
07/05/15--07/11/15	50% refund of tuition and “W” grade
07/12/15--07/18/15	25% refund of tuition and “W” grade
07/19/15--08/07/15**	0% refund of tuition

During the **first week** of a class that occurs during (Session A or B) of a trimester, there is no tuition penalty to drop a class.

If the dropped class is on or after the start date of the session and is the only class that you are enrolled in for the entire trimester, a \$150* withdrawal fee will be charged to your student account.

Any withdrawals **after 05/30/15 in Session A or **after** 06/19/15 in Session B will have to be approved by your professor and the department chair. The grade of “W” or “WF” will be assigned depending on your class standing.

REGULAR WEEKEND CLASS REFUND SCHEDULE SUMMER 2015

If you attend any part of a weekend class, one Friday, one Saturday or a Friday-Saturday session you must drop by the **first** Thursday following the **first** weekend class meeting. There is no fee to drop a class unless the drop results in a total withdrawal of all classes for the trimester. Should a total withdrawal occur, a \$150 withdrawal fee will be charged to your student account. There will be no refunds for withdrawals past the first Thursday of a weekend class. Any withdrawals past the first Thursday of a weekend class will have to be approved by your professor and the department chair. The grade of “W” or “WF” will be assigned depending on your class standing.

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SUMMER 2015
FLEX WEEKEND CLASS REFUND SCHEDULE**

SUMMER 2015 FLEX WEEKEND CLASS REFUND SCHEDULE

Any drop from a flex class must be completed on or before the dates listed in **CENTER** column of the chart listed below for a 100% refund. Should a total withdrawal occur, a \$150 withdrawal fee will be charged to your student account. Any refunds after the 100% drop date will follow the Refund Schedule noted in the right-hand column of the chart.

Class #	Drop on or Before Date for a 100% refund	After the 100% drop date-the following refund schedule applies:
ISTM 663.25FL	5/09	Refer to the Session the A Refund Schedule-page 1
BSCI 468.25FL	5/16	Refer to the Weeknight (Four-Unit) Class Refund Schedule-page 1
FINC 655.25FL	5/16	Refer to the Weeknight (Four-Unit) Class Refund Schedule-page 1
MKTG 658.25FL	5/16	Refer to the Weeknight (Four-Unit) Class Refund Schedule-page 1
ISTM 654.45FL	5/16	Refer to the Weeknight (Four-Unit) Class Refund Schedule-page 1
ECNM 469.45FL	5/16	Refer to the Weeknight (Four-Unit) Class Refund Schedule-page 1
LEGL 470.45FL	5/16	Refer to the Weeknight (Four-Unit) Class Refund Schedule-page 1
ISTM 476.25FL	5/16	Refer to the Weeknight (Four-Unit) Class Refund Schedule-page 1
ISTM 661.25FL	6/27	Refer to the Session B Refund Schedule-page 1
GSBM 482.25FL	6/27	Refer to the Regular Weekend Class Refund Schedule -page 1

Please contact your Program Advisor if you have any questions:

Contact Information	
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