



Jaime Quillen <jaime.quillen@pepperdine.edu>

Faculty Affairs Newsletter, March 2023

1 message

PGBS Faculty Affairs <pgbsaa@pepmail.pepperdine.edu>
Reply-To: PGBS Faculty Affairs <reply-fe9b1c737565067977-9924_HTML-83566945-7226739-2@pepmail.pepperdine.edu>
To: jaime.quillen@pepperdine.edu

Mon, Feb 27, 2023 at 4:00 PM



March 2023 Newsletter Faculty Affairs Department



“ March, when days are getting long, let thy growing hours be strong to set right some wintry wrong. ”

~ Caroline May

Faculty Calendar Highlights

MAR

7

The Resilience-Informed Skills Education (RISE)

Faculty Luncheon - **MAL- Fireside Room** - [Register](#)

11:30 AM - 1:00 PM

CLICK HERE FOR FULL CALENDAR

Reminders

**FEB 1 -
MAR 31**

[Development Funds](#): Based upon the discretion of the Department Chair, unreserved funds may be reallocated within the disciplines

**MAR
6**Spring 2023 [Commencement Faculty Participation](#) Deadline**MAR
15**Sakai [Course Creation](#)**MAR
20**Summer 2023 [Textbook](#) Due**MAR
24-25**

Full Time Faculty Retreat

MARSummer 2023 [Syllabi](#) Due

Office of Student Accessibility (OSA) Accommodations

Accommodating is the process of making adaptations or changes to a structure so that barriers are removed for students with various access needs. [Office of Student Accessibility](#) (OSA) at Pepperdine is dedicated to maintaining an environment that guarantees students with disabilities full access to its educational programs, activities, and facilities. Accommodations are designed to level the playing field for students with disabilities, while maintaining the integrity and standards of the University's academic programs. [Learn more.](#)

Online Programs Update - How to Request Roster Adjustments

In anticipation of the upcoming summer term start, we've created a faster, more seamless way to make changes and updates to faculty course access. If you need to change or update your access to a course after the faculty access date, please use the [Ad-hoc Instructor/Staff Course Access and Removal Request](#) form.

Requests submitted via this form will be completed within 2 business days, if not sooner.

Please note you will need the following information to complete your request:

- Course Lead's name/email address
- Course Code (examples: MATH-101, COUN-4700)
- Section Code (examples: 20756, 3467)
- Semester Code/term (examples: Winter 2023, Spring 2023)

We recommend bookmarking this link to start using it immediately:

[BOOKMARK THIS LINK](#)

For other technical requests, please contact 2U Technical Support by phone at 877-552-0628 or live chat. We hope this process makes changing your course access dates more seamless.

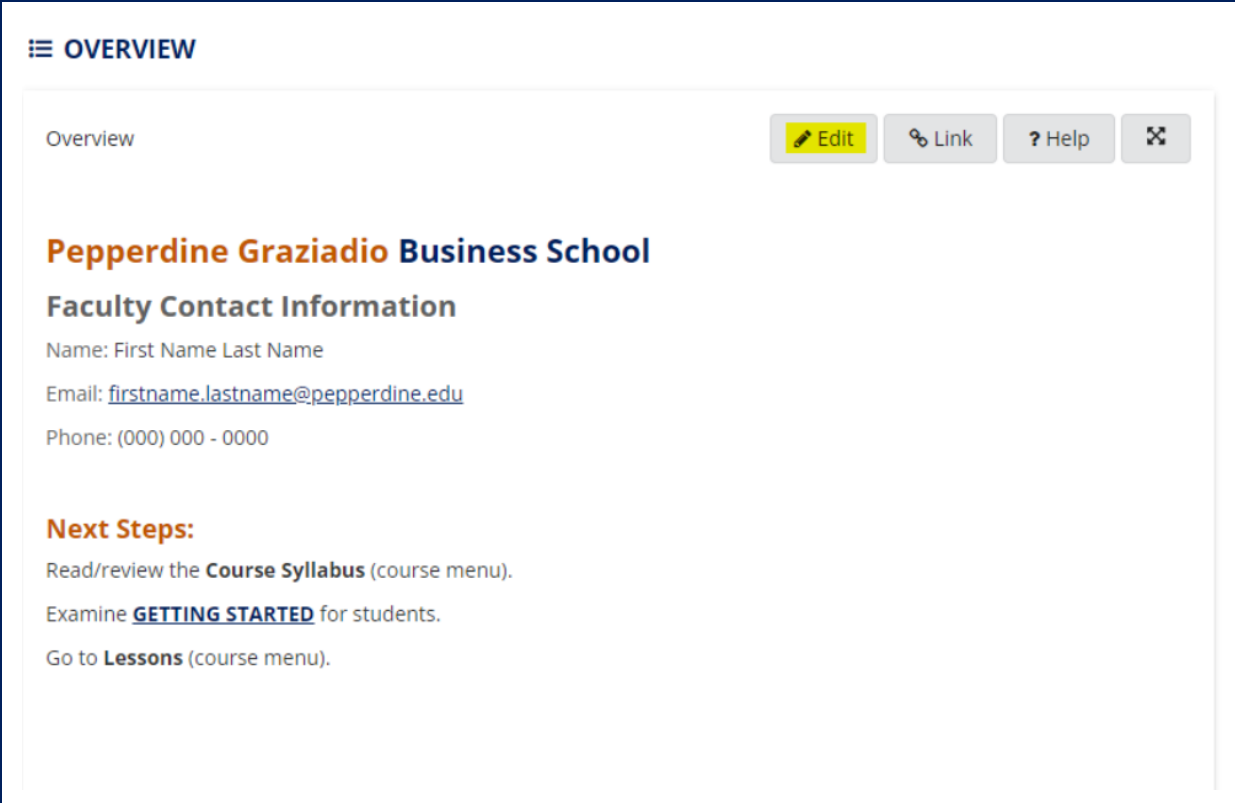
Summer Course Creation Date is Right Around the Corner!

We hope that you are having a wonderful spring trimester!

Several weeks prior to the start of a new academic term, class sites are created in Courses (powered by Sakai), our learning management system. Summer trimester course shells will be available on or around March 15, 2023 in Courses. [Learn more.](#)

However, you don't need to wait until the course creation date to get started. You can start preparing your course(s) today by creating a Project Site! A Project Site, also referred to as a "Sandbox," allows you to build and customize your upcoming course(s) in the meantime. After March 15, 2023, you can then import all of the site's content to your new course shell. [Learn more.](#)

eLearning would also like to remind you that all of PGBS course sites have an Overview module that includes a template (view image below). The Overview module should be updated with *your* name, email, and phone number (if applicable) *prior* to publishing and making the site available to your students.



OVERVIEW

Overview Edit Link Help Close

Pepperdine Graziadio Business School

Faculty Contact Information

Name: First Name Last Name

Email: firstname.lastname@pepperdine.edu

Phone: (000) 000 - 0000

Next Steps:

- Read/review the **Course Syllabus** (course menu).
- Examine **GETTING STARTED** for students.
- Go to **Lessons** (course menu).

Need assistance setting up a project site, importing content, or want to learn more about course design

and our fabulous Quality Matters templates? Reach out to the [eLearning team](#) to schedule a consultation today!

Faculty Highlight



Reflections/Tips/Tricks or Best Practices in Teaching, Contributions to Communities, or Service Initiatives

By Chris L. Manfre, MBA, PhD
Practitioner of Finance

As I reflect on my fifteen years of teaching and the honor of influencing thousands of students during that time, the following are three ideas that guide my everyday work as an educator. These "rules" are relevant for me when I mentor my students generally, but they apply even more so when I mentor the next generation of professionals who have a keen interest in a career in financial services.

I teach my students to have courage. I often reflect on the past and remember how awkward I was in certain situations, how ridiculous I must have sounded and looked when I did certain things, when I said certain things, or acted in a particular way, etc. These are the kinds of thoughts that occasionally wake me up at night. For instance, when I first reported to my regiment in Trento, Italy as a brand-new second lieutenant of the Italian Army, I will never forget how frightened, hesitant, and unauthoritative I was. — I was just the opposite of what I should have been!

But then I think back on the fact that, at least in those circumstances (i.e., a new business, job, relationship, etc.), I was present, I made an effort to engage in activities and initiatives, and I did say or do anything when appropriate. Then, I improved, learnt, and honed my talents by building on those acts, clear mistakes, and occasionally naiveté, one mistake at a time. Learning is therefore mostly a matter of experience, and as long as you have the confidence to act, everything will work out. I strive to instill in my students more courage.

[READ MORE](#)

Cheers for Peers

We invite you to submit a "[Cheers for Peers](#)" to acknowledge a colleague that has gone above and beyond the call of duty. In the spirit of "giving each other flowers" continuously, we hope that you consider expressing your gratitude with "cheers!"

We look forward to highlighting these submissions!

Contact Us

Email: PGBSAA@pepperdine.edu | Explore our [website](#)

EMAIL US



24255 Pacific Coast Highway, Malibu, CA 90263 | Phone: 310.506.4000

Copyright © 2023 [Pepperdine University](#) | [Privacy Policy](#)

This email was sent to jaime.quillen@pepperdine.edu.

[Manage Preferences](#) | [Unsubscribe](#)