

Graduate School of Education and Psychology
Faculty Request for Support of FY13 Scholarly Activity

Form-SA

- The Dean reviews each request with the Associate Dean and makes the determination on whether to award scholarly activity load of up to three (3) units for the year and funding for research assistants.
- Research Assistants may be appointed for a maximum of ten hours per week each term, or a total of 150 hours per term and 450 hours for the year.

Name: _____ **Date Submitted:** ___/___/___

1. Describe current year scholarly activity [attach supporting material, including update of publications and presentations]:

2. Describe proposed scholarly activity for coming year, including the anticipated outcome and date of completion [attach additional sheets, if needed]:

Units Requested: [maximum: 1 unit/trimester]	<input type="checkbox"/> Fall	<input type="checkbox"/> Winter	<input type="checkbox"/> Spring	Total
_____	_____	_____	_____	_____

3. Research Assistant tasks [if RA requested]:

Hours Requested: [maximum: 150 hours/trimester]	<input type="checkbox"/> Fall	<input type="checkbox"/> Winter	<input type="checkbox"/> Spring	Total
_____	_____	_____	_____	_____

[If approved, an Assistantship Contract must be completed prior to each term]

4. Approvals: Scholarly Activity Unit(s) [maximum: 1 unit/trimester]	<input type="checkbox"/> Fall	<input type="checkbox"/> Winter	<input type="checkbox"/> Spring	Total
_____	_____	_____	_____	_____
Research Assistant Hours [normal = 75 hours/term maximum = 150 hours/term]	_____	_____	_____	_____

Associate Dean Date: ___/___/___

Date: ___/___/___
Dean

Routing: (1) Associate Dean; (2) Dean's Office or Requester.
Notification:
GSEP 07/02

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Requester will be informed of the decision by the Dean's Office.