

Faculty Professional Growth/Scholarly Activity Request

- Funds are budgeted for faculty professional growth/scholarly activities proposals.
Requests are approved and prioritized for funding based on the PGA guidelines, including faculty interests and program priorities.
A separate form for each PGA should be submitted, and ranked in order of priority (i.e., 1, 2, 3).

Name: _____ Date Submitted: ___/___/___

1. Describe the professional growth/scholarly activity: [Priority 1, Priority 2, Priority 3]
[Please be specific: list the conference or professional meeting (attendance, participation, presentation), continuing education, research, or scholarly activity. Note location and dates, where appropriate.]

2. Describe the benefit of the PGA [Include discussion of how the knowledge and/or experience gained through the PGA will benefit the faculty member, Program/Division, GSEP and/or the University]:

3. Describe the type and funding requested:
[Travel, lodging and per diem (see travel information form). Est. Cost: \$_____]
[Registration and/or fees. Est. Cost: \$_____]
[Scholarly activity costs. Est. Cost: \$_____]
[Grant Activities. Est. Cost: \$_____]
[Other. Describe: _____ Est. Cost: \$_____]
Total: \$_____

4. Dean's Office:
[Request received and funding confirmed. Processed: ___/___/___]
Signatures: _____ Associate Dean _____ Dean