

## To Setup a Student's eRefund Account

In your WaveNet Student Center, in the Finance section, click on the 'erefund enrollment and maintenance' link.



This will open a CashNet window (make sure your pop-ups are not blocked). If you would like to enroll in eRefund, click the circle button next to 'Yes' and click the 'Continue' button.

The screenshot shows the 'eRefund Signup' form. The title is 'eRefund Signup'. Below the title, it says 'Your current status is: Not Yet Enrolled.' The main question is 'Do you want to use eRefund for direct deposit?'. There are two radio button options: 'Yes, I want refunds deposited directly into my bank account.' (which is selected) and 'No, I want to continue to receive refunds by check.' At the bottom of the form, there are two buttons: 'Cancel' on the left and 'Continue' on the right. An orange arrow points from the 'Continue' button towards the next screenshot.

Fill in the bank account information where refunds will be sent and click 'Continue.' Note: The 'Name for this Account' is whatever you want to name it. The 'Account Holder Name' is the account name at the bank.

The screenshot shows the 'eRefund Signup' form with the title 'eRefund Signup'. Below the title, there is a header bar that says 'Enter your bank account information - Use numbers only no spaces or dashes for the Account & Routing Numbers'. The form contains several input fields: 'Name for this Account' (with an example 'ex: 'My Checking' or 'Savings Act''), 'Account Holder Name', 'Account Type' (with radio buttons for 'Checking' and 'Savings'), 'New Account Number', 'Confirm Account Number', and 'Routing Transit Number' (with a link 'What are my Routing Transit and Account Numbers?'). At the bottom of the form, there are two buttons: 'Cancel' on the left and 'Continue' on the right. An orange arrow points from the 'Continue' button towards the next screenshot.

Review your bank information and read the Terms and Conditions. Check the box next to 'I agree,' if you agree with the Terms and Conditions, and click 'Submit.'

**eRefund Signup**

Please confirm the following banking information and agree to the terms below. Clicking on Submit will update your eRefund information.

Account Name: Account Holder Name: Account Type: Account Number: Routing Transit Number: Bank Name:	Your Bank Info Here
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Please read and indicate your agreement to the following terms and conditions by checking the box below.

**Terms and Conditions** [Printable Agreement](#)

AUTHORIZATION AGREEMENT FOR DIRECT DEPOSITS

I hereby authorize and request Pepperdine University to electronically deposit my student account refund and/or credit corrections directly in the account and financial institution indicated above. I understand that Pepperdine University is not responsible for any financial liability that may result from the

I agree to the terms outlined here

After setting up your eRefund account, you can always review, edit, add new account information, or withdraw from eRefund by clicking on the 'eRefund enrollment and maintenance' link in your Student Center.

**eRefund Signup**

Your current status is: **Enrolled.**

Your current eRefund account:

Name	Type	Account No	Bank Name	
My Checking Acct	Checking	XXXXXX		<input type="button" value="Edit"/>