

MSBP PRACTICUM TIMELINE & CHECKLIST

<input type="checkbox"/> Get hired at a practicum site that has verbally agreed to provide individual BCBA supervision hours.	DATE DUE STATUS
<input type="checkbox"/> Provide an agency application to your site for completion. Return the completed form and a job description to the MSBP Program Administrator.	DATE DUE STATUS
<input type="checkbox"/> Provide a supervisor application to your supervisor(s) to complete. Return the completed form along with the supplementary documents below (see pg. 4 of application). You or your supervisor will provide this form electronically to the MSBP Program Administrator. <ul style="list-style-type: none"> • Curriculum Vitae • Sample of a Functional Behavior Assessment • Sample of a Behavior Intervention Plan 	DATE DUE STATUS
<input type="checkbox"/> Provide the 4-Way Agreement to your agency director and supervisor for completion. Complete the supervisee section. Turn in completed original document to the MSBP Program Administrator.	DATE DUE STATUS
<input type="checkbox"/> Complete the supervisee training module through the BACB website (www.bacb.com) and submit proof (screen shot from training module) to the MSBP Program Administrator.	DATE DUE STATUS
<input type="checkbox"/> Sign up for Psy 620 Practicum course. ALL OF THE FOLLOWING MUST HAVE OCCURRED BEFORE YOU SIGN UP FOR THIS COURSE: <ol style="list-style-type: none"> 1. Agency application has been approved by the MSBP program 2. Supervisor application has been approved by the MSBP program 3. 4-Way Agreement has been signed and original submitted to MSBP program 	DATE DUE STATUS
<input type="checkbox"/>	DATE DUE STATUS