STUDENT PARKING – KEY CARD REQUEST
PEPPERDINE UNIVERSITY STUDENTS
6100 Center Drive
Los Angeles, CA 90045

OFFICE HOURS WILL BE EXTENDED TILL 7 P.M. FROM: January 2nd THRU January 13th 2023

Please **print** the following information**:**

Date: _____

Name: _____ Phone: _____
E-mail: _____
Mailing Address:

For Card Renewal Only:

Student I.D #:_____
Car Make/Model:_____
Car License Plate #: _____

Current Card Key #:_____
Amount Enclosed: $_____

To receive a **NEW** student parking key card, please return this form completely filled out with your payment. to the Parking Office. Regular Office hours are Monday thru Friday from 09:00 am to 5:00 p.m.

$80.00 – New Key Card cost includes a **$15.00 non-refundable** administration fee.
If you need to temporarily suspend your parking please notify the Parking Office.

To renew your **CURRENT ACTIVE** student parking key card, please return this form completely filled out with your payment. **You can also mail in your check and form to the address mentioned below to expedite the renewal process.**

$65.00 – Renewals – **DO NOT RETURN YOUR CURRENT KEY CARD**.

*AS A REMINDER PLEASE NOTE THAT KEY CARDS WILL EXPIRE ON **MAY 1st, 2023. WE STRONGLY RECOMMEND RENEWING YOUR PARKING CARD PRIOR TO THAT DATE TO AVOID INTERRUPTIONS IN YOUR PARKING CARD SERVICE. RENEWALS CAN BE PROCESSED BEFORE THE END OF THE CURRENT TRIMESTER. GOOGLE PAY, SAMSUNG PAY, APPLE PAY, VISA, MASTERCARD, AMEX AND DISCOVER CARDS ARE ACCEPTED.**

NOTE:-NO REFUNDS WILL BE ISSUED FOR PARKING CANCELLATIONS

If paying by check, please make checks payable to:

SP PLUS
6080 CENTER DRIVE
BASEMENT LEVEL B101
LOS ANGELES, CA 90045
Phone (310) 417-4623 – Fax (310) 665-0795

This key card is good for parking Monday thru Friday and on weekends and holidays **for one Trimester only.**

Please DO NOT PARK IN RESERVED SPACES.

NOTICE: By use and/or issuance of the parking card, you accept the following: The parking card is to be used only by the individual to whom the card is issued. You assume full responsibility for the control, custody and use of the card. You shall indemnify, defend and hold Landlord, its employees, contractors, agents and affiliates harmless from and against any and all claims, damages, unauthorized uses and causes of actions arising as a result of, or in connection with, any use of the parking card and from any and all costs, attorney's fees, expenses and liabilities incurred in the defense of any claim or any action or proceedings brought as a result of, or in connection with, such use.